

FORM APPROVED COUNTY COUNSEL
 BY: MY VICTOR 03/20/08
 DATE
 MARSHAL VICTOR

Robert Howdysheer
 Robert Howdysheer, Director
 Departmental Concurrence

Dept's Recomm.: Consent Policy
 Per Exec. Ofc.: Consent Policy

601



**SUBMITTAL TO THE BOARD OF SUPERVISORS
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: DEPARTMENT OF PUBLIC SOCIAL SERVICES

SUBMITTAL DATE:
 March 25, 2008

**SUBJECT: CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS (CalWORKS)
 FY 2008/2011 ADULT EDUCATION AGREEMENTS**

RECOMMENDED MOTION: That the Board of Supervisors:

1. Authorize the Chairman of the Board to approve the attached CalWORKS Adult Education contract template for the period of July 1, 2008 through June 30, 2011;
2. Authorize the Purchasing Agent to execute the CalWORKS Adult Education contracts with the adult schools listed below on DPSS' behalf, not to exceed the aggregate amount of \$375,000 for the period July 1, 2008 through June 30, 2009:

- | | | |
|---------------------------|----------------------------|-------------------------|
| Banning Adult School | Hemet Adult School | Perris Adult School |
| Beaumont Adult School | Jurupa Adult School | Riverside Adult School |
| Coachella Adult School | Lake Elsinore Adult School | Temecula Adult School |
| College of the Desert | Moreno Valley Adult School | Twin Palms Adult School |
| Corona/Norco Adult School | Murrieta Adult School | |
| Desert Sands Adult School | Palm Springs Adult School | |

Susan Loew

Susan Loew, Director

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FINANCIAL DATA	Current F.Y. Total Cost:	\$ 375,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	08/09

SOURCE OF FUNDS: 40.4% Federal Funds, 33.6% County General Funds, and 26% State Funds, and	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE
 BY: Debra Cournoyer
 Debra Cournoyer
 County Executive Office Signature

TO: BOARD OF SUPERVISORS

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3. Authorize the Purchasing Agent to sign any ministerial amendments and execute renewal contracts with the adult schools for FY 2009/2010 and 2010/2011, not to exceed the maximum amount of \$375,000 for each fiscal year; and
4. Authorize the Director of DPSS to administer the agreements with the adult schools.

BACKGROUND:

On September 25, 2001, (Agenda #3.33), your Board authorized DPSS to enter into contracts with Riverside County school districts to help CaWORKS clients gain self-sufficiency through employment. The school districts provide clients with:

- Job readiness and Employability (e.g., resume writing, mock interviews, etc.)
- Vocational and Adult Basic Education (ABE)
- GED-Prep
- High school diploma
- English-as-a-Second Language (ESL) skills training

DPSS negotiated these contracts under California Department of Social Services regulation 23-650.

For the past three (3) years, DPSS has contracted with twelve (12) adult schools. Due to the increased need for adult education services, DPSS is expanding the scope of this program to include four (4) additional adult schools for a total of sixteen (16) sites.

DPSS negotiated the agreements with the adult schools without competition in accordance with California Department of Social Services (CDSS) manual section 23-650, paragraph 1.14, which states that contracts may be negotiated without formal advertising "for any service to be rendered by any federal, state or local governmental agency, public university, public college or other public educational institution."

Budgeting for these programs is based on historical spending patterns and forecasted program changes. Funding allocations are adjusted annually through amendments to account for unforeseen expenditures and underutilization of funds for those adult schools whose service delivery is below or above expected service levels.

Therefore, the Director of DPSS respectfully requests that the Purchasing Agent be authorized to execute agreements and amendments for fiscal years 2008/2009, 2009/2010, and 2010/2011.

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FINANCIAL DATA:

These programs are 40.4% federally funded, 26% funded by the State of California CalWORKs program, and 33.6% funded by County General Funds Funds.

CONCUR/EXECUTE: County Purchasing

SL: mr