

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

718



FROM: Department of Facilities Management

SUBMITTAL DATE:
March 21, 2008

SUBJECT: County Administrative Center 3rd Floor Renovation-Total Project Budget

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached agreement with W.B. Allen Construction, Inc. of Riverside, California, in the amount of \$355,000 and authorize the Chairman of the Board to execute the agreement on behalf of the County;
2. Approve a total project budget of \$ 896,015; and
3. Delegate project management authority for this project to the Director of Facilities Management in accordance with Board Policy B-11.

BACKGROUND: (Commences on Page 2)

Robert Field, Director
Department of Facilities Management

RF:NS:lmh
Project #FM08130003732
2008-03-343

FINANCIAL DATA	Current F.Y. Total Cost:	\$494,515	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 494,515	Budget Adjustment:	No
	Annual Net County Cost FY 08/09	\$ 401,500	For Fiscal Year:	07/08

SOURCE OF FUNDS: Capital Improvement Program--Fund 30700	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE
BY: Jennifer L. Sargent
County Executive Office Signature

Policy
 Consent
 Policy
 Consent

Dep't Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.: 3.31, 12/18/07; 2.0, 5/21/07 | District: 2 | Agenda Number: **3.11**

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

Reviewed by
 CIP HAN
 Christopher Hans
 FORM APPROVED COUNTY COUNSEL 1108
 BY: NEAL R. KIPNIS DATE
 Departmental Concurrence

BACKGROUND:

On December 18, 2007, the Board of Supervisors approved the plans and specifications for the renovation of the Auditor Controller located on the 3rd Floor at the Riverside County Administrative Center and authorized the Clerk of the Board to advertise for bids. On January 30, 2008, twenty six contractors attended a mandatory job walk. On February 20, 2008, the bids were opened and W.B. Allen Construction, Inc. was determined to be the lowest responsive and responsible bidder. The agreement has been reviewed and approved by County Counsel as to legal form.

PROJECT BUDGET

The approximate allocation of the project budget is as follows:

Design	\$34,300
Construction	\$454,215
Project Management/Inspection	\$66,000
FF&E	\$260,000
Project Contingency	<u>\$81,500</u>
TOTAL:	\$896,015

FINANCIAL IMPACT:

Project related expenditures for FY 07/08 are estimated at \$494,515; expenditures for FY 08/09 are estimated at \$401,500. All costs associated with this project will be fully funded by Capital Improvement-General Fund Designation Funds. No additional Net County Cost will be requested as a result of this agreement.