

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

803



FROM: Department of Facilities Management

SUBMITTAL DATE:
April 7, 2008

SUBJECT: Riverside Public Defender Building. Third Floor HVAC Replacement Project

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the total project budget of \$100,000;
2. Ratify the declaration of emergency by Facilities Management authorizing repairs in accordance with Section VI of Board Policy B-11 and the Public Contract Code;
3. Accept the project as completed by the contractor, AR Air Conditioning, and authorize the Clerk of the Board to file the Notice of Completion; and
4. Authorize the release of payment to the contractor in accordance with the Contract General Conditions.

BACKGROUND: (Commences on Page 2)

Robert Field, Director
Department of Facilities Management

cc:RL
Project #20060410
Document ID No. 2008-04-377

FINANCIAL DATA	Current F.Y. Total Cost:	\$100,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$0	Budget Adjustment:	No
	Annual Net County Cost:	\$0	For Fiscal Year:	07/08
SOURCE OF FUNDS: Facilities Management/Deferred Maintenance Budget			Positions To Be Deleted Per A-30	<input type="checkbox"/>
			Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY
Jennifer L. Sargent

County Executive Office Signature

Departmental Concurrence

Reviewed by
CIP TEAM

Christopher Hans

Consent Policy
 Consent Policy

Dept's Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.:

District: 1st

Agenda Number:

3.10

BACKGROUND:

The Riverside Public Defender building was purchased by the County of Riverside in 2004/2005 FY. The existing HVAC system was at least 15 years old and had exceeded its life cycle.

In late February the heating failed on four of the six package units for this building. Facilities Management, under the Deferred Maintenance Program, was in the process of replacing the HVAC units and had completed the design phase when the failures took place. In an effort to maintain the integrity of this facility, ensure the health, welfare and comfort of county employees, and provide essential public services, Facilities Management declared the replacement of the HVAC units as an emergency in accordance with the terms of Section VI of Board Policy B-11.

Because plans and specifications had already been prepared, Facilities Management was able to obtain two reliable quotes from county awarded vendors for the repair project. The work is now complete and Facilities Management is requesting ratification of the declaration of emergency, approval of the completed project, and authorization for release of payment to the contractor. As specified in the construction contract, the 10% contract retention will be withheld for 35 days after the filing of the Notice of Completion.

Maintenance Division

Facilities Project Group

County of Riverside

3133 Mission Inn Ave, Riverside, CA 92507-4138

Phone: (951) 955-4844 / Fax: (951) 966-0307



Notice of Completion

Notice is hereby given by County of Riverside, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project: 20060410 PO #:

Project title or description of work: Riverside Public Defender Building. Third Floor HVAC Replacement Proje

Street address or legal description of site: Riverside, Ca

Date of completion: 3/14/2008

Warranty period: One (1) Year

Name and address of contractor: AR Air Conditioning

Contractor's license: N/A

Final contract amount: \$ 65,000.00

The project was inspected and found to comply with all contract documents. The project was completed within the approved project budget of: N/A

Project Manager: Roddy Lee

Signature/Date: [Signature] 3/14/08

County Inspector: N/A

Signature/Date: _____

Supervising Project Manager: John Alfred

Signature/Date: [Signature] 4.16.

If there are any questions or concerns regarding this Notice of Completion, please contact Mr. Steven Jewett, Deputy Director of Maintenance, Department of Facilities Management, within ten (10) busi via certified mail.