

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

916



**FROM:** Riverside County Information Technology

**SUBMITTAL DATE:**  
April 1, 2008

**SUBJECT: APPROVE THE CONTRACT AMOUNT OF THE CONSULTANT AGREEMENT WITH WESTERN TELECOMMUNICATIONS CONSULTING, INC., (WTC) FOR THE DEVELOPMENT OF AN ENTERPRISE COMMUNICATIONS STRATEGIC PLAN**

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve an increase of \$57,840 to the annual contract amount for the attached agreement with WTC for the development of an enterprise communications strategic plan.

**BACKGROUND:** On July 31, 2007, Agenda No. 3.85, the Board of Supervisors approved a consulting engagement with Western Telecommunications Consulting, Inc., (WTC) for the development of a County Communications Strategic Plan.

Enterprise communication networks are essential and mission critical to Riverside County operations. Departments rely heavily on the County's data and voice networks in order to provide the levels of service necessary to our growing County. Riverside County currently utilizes 26,000 telephones and makes over 21 million calls a year. Our data network, CORNET, provides business system access and transmits e-mail, GIS data, and electronic documents at rates exceeding 339 trillion bytes per year, averaging over 1.3 trillion bytes per business day.

(Continued on Page 2)

Matthew W. Frymire  
Chief Information Officer

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 57,840	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	07/08

<b>SOURCE OF FUNDS:</b> RCIT - Dept. ID 7400100000	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY:   
Elizabeth J. Olson

**County Executive Office Signature**

FORM APPROVED COUNTY COUNSEL  
BY: NEAL R. KIRMS  
DATE: 4/3/08  
Departmental Concurrence

Purchasing: Mark Seiler, Assistant Director

Policy  Policy   
 Consent  Consent   
 Dept's Recomm.: Per Exec. Ofc.:

**Prev. Agn. Ref.:** 3.50-9/12/06; 3.85-7/31/07 | **District:** | **Agenda Number:**

**3.23**

**BOARD OF SUPERVISORS**

**FORM 11: APPROVE THE CONTRACT AMOUNT OF THE CONSULTANT AGREEMENT WITH WESTERN TELECOMMUNICATIONS CONSULTING, INC., (WTC) FOR THE DEVELOPMENT OF AN ENTERPRISE COMMUNICATIONS STRATEGIC PLAN**

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**BACKGROUND (Continued)**

The development of an Enterprise Communications Strategic Plan will position the County to take advantage of the technological and functional advances in the communications industry to best meet the goals defined in the County Strategic Plan.

Due to the complexity of the data requirements for this effort, as well as technical issues in obtaining communications documentation for some County facilities, WTC will not be able to complete the project within the original approved time frame. In order to retain current WTC staffing through June of 2008, we are requesting an increase of \$57,840 to the contract.

**PRICE REASONABLENESS**

The original contract was awarded through a competitive RFP process. The rates being charged for this addendum are consistent with the rates as proposed for the original RFP Purchasing released in November 27, 2006. This RFP was mailed to 52 vendors and advertised on the Internet. The County received five responses with the vendor proposals ranging from \$195,700 to \$1,382,000. Purchasing assembled an evaluation team, which consisted of members from RCIT, Fire, CHA, and the D.A. The evaluation team scored the proposals based on experience, cost, references, technical/project methodology, timelines, credentials, and resumes. The evaluation team selected three finalists for vendor presentations and requested best and final price submissions. The lowest and most responsive/responsible vendor was WTC. The Board approved the original contract with WTC in July 2007 for \$249,900. WTC has invested eight months of work into this strategic plan. Changing consultants at this time would delay the project further and not be cost effective.