

COUNTY OF
RIVERSIDE
STATE OF CALIFORNIA



COUNTY EXECUTIVE OFFICER'S

FY 2007-08
THIRD-QUARTER
BUDGET REPORT

April 29, 2008

Presented by

Larry Parrish
County Executive Officer

3.33



Executive Office
County of Riverside

Larry Parrish
County Executive Officer

April 24, 2008

Honorable Board of Supervisors
County of Riverside
Robert T. Andersen Administrative Center
4080 Lemon Street, 5th Floor
Riverside, CA 92501-3651

**REQUIRES
4/5 VOTE**

SUBJECT: FY 07/08 Third-quarter Budget Report

Board members:

I have reported over the last two quarters our eroding revenue projection and its effects on Riverside County's budget planning. Unfortunately, I must report additional revenue losses.

Supplemental property taxes and document transfer taxes continue to falter and we are cutting current-year revenue estimates by another \$6.5 million. The housing-market decline has proven more severe and persistent than experts predicted. Home prices continue to fall as foreclosures and a tight credit market drag down median values. Before our budget situation improves, home-sales volume and property values will have to hit bottom and rebound.

Economist John Husing forecasts a mix of decline and leveling in 2009. His outlook for 2010 is more optimistic for some economic recovery for the county. But we face a real possibility that discretionary revenue could plummet by \$40 million in this next fiscal year, largely because of falling interest income and property taxes. In the meantime, our challenge is to maintain the growth in service levels the Board has approved over the last few years, and plan for corrections system expansion.

We expect to be able to present a more precise economic picture when budget hearings open June 2. The potential effects of the new state budget also might be clearer at that time. Until then, caution is the key and we should proceed conservatively into FY 08/09.

Departments relying on general-fund support were directed to reduce general fund expenses by five percent in next year's budget. If we are to have any hope of presenting a structurally balanced budget, we should not reinstate this funding. Additional program growth should be curtailed until the economy shows signs of recovery. I have directed department heads to continue controlling their general-fund costs, to be cautious in filling

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, AUDITOR-CONTROLLER

BY Tanya S. Harris
TANYA S. HARRIS

vacancies, and to keep rates current. Another general-fund cut of at least five percent should be planned in FY 09/10 to retain a structurally balanced budget and protect high-priority programs. I also am evaluating the need to draw down the reserve for economic uncertainty in order to support current service levels. I would prefer to keep this reserve intact in case it is needed to offset state cuts. Reserves could temporarily bridge some of the gaps, but without structural budget changes, we risk an ongoing deficit that could both force future cuts to departments and jeopardize the top-level ratings that the Board's fiscal restraint has secured. We must integrate these financial realities with your support for expansion in public safety and capital facilities projects.

Unbudgeted costs estimated to total \$19.8 million are summarized on page 8. These costs represent Board commitments and departmental shortfalls that have been identified, though exact amounts are not definite. Upon approval of this report, contingency funds will be \$11.5 million below the Board-approved benchmark, as predicted last quarter. This benchmark will be reinstated to its Board-approved level in next year's proposed budget.

The effects of recent and recommended activity on contingency follow:

<u>\$ Millions</u>	
35.4	Midyear ending balance
(0.3)	Third-quarter activity
<u>(19.8)</u>	Aggregate of new and potential costs
15.3	Interim balance

Other attachments:

ATTACHMENT A Recommended budget adjustment summary

ATTACHMENT B Resolution 440-8779 authorizing new positions

ATTACHMENT C Internal audit plan update

ATTACHMENT D Human Resources recruitment and vacancy report

IT IS RECOMMENDED that the Board of Supervisors 1) receive and file this report, 2) approve the recommendations and associated budget adjustments in Attachment A, 3) approve Attachment B, Resolution 440-8779 authorizing new positions, 4) receive and file Attachments C, and D.

Respectfully submitted,



LARRY PARRISH
County Executive Officer

**COUNTY OF RIVERSIDE
EXECUTIVE OFFICE
FY 07/08
THIRD-QUARTER BUDGET REPORT
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A. COUNTY ECONOMIC OUTLOOK

The first-quarter budget report noted that assessed values would decline and projected fiscal impacts on the county over the next five years. Current data reflects a more precipitous drop in property values tied to Prop. 8 reductions, which will nullify all anticipated increases in assessed values for FY 08/09.

The Assessor-Clerk-Recorder reports that the residential home market continues to decline as home foreclosures increase. Assessed-value increases will reach approximately \$16 billion or 6.92 percent compared to last year's tax-roll value; however, this increase will be offset by market-value adjustments tied to declining residential property values. Property transfers affecting the FY 08/09 tax roll will reach approximately 80,000 of which 64,000 are residential property transfers. Of the 64,000, 20.5 percent are foreclosure transactions. Current home values reflected by these transfers are comparable to values in July 2004.

In anticipation of mass declining property value reviews, the Assessor implemented a software program to target properties for review and to recalculate values based on comparable sales. The review indicates that 175,000 of the 233,600 properties identified qualify for a temporary reduction in assessed value. These reductions amount to a \$15.5 billion to \$17.5 billion decline in valuation, which will offset the \$16 billion of growth in the FY 08/09 assessment roll.

Through March, several cuts by the Federal Open Market Committee left the federal funds rate at 2.25 percent. The Fed responded because of rapidly declining financial markets and continued deterioration in housing and related sectors.

The County Treasurer forecasts an additional 25 basis-points cut at the Fed's next regularly scheduled meeting on April 30. Future Fed reductions should be constrained by concerns about inflationary pressures specifically related to the commodities markets. It is anticipated that interest-earnings projections will be met. For FY 08/09, the Treasurer expects additional volatility in the financial markets due to falling home values and rising commodities prices. It is also anticipated that the longer-term effects of Fed rate cuts, as well as its historic intervention to support JP Morgan's purchase of Bear Stearns, will help stabilize the current liquidity crisis. It remains to be seen whether the \$150 billion fiscal stimulus response by the federal government will effectively head off a national recession.

For the county, a \$40 million drop in discretionary revenue is expected in FY 08/09 due to losses of \$5 million in supplemental property tax, \$3 million in sales tax, \$4 million in document transfer tax and \$29 million in interest earnings.

Department heads have been directed to continue efforts to reduce general-fund costs (NCC) and to fill vacancies sparingly to protect current high-priority obligations. The Executive Office expects that county departments will adjust their spending accordingly and keep fees up to date in order to mitigate adverse impacts as much as possible. Preparing for the FY 08/09 proposed budget, all general-fund departments were cut five percent. Presenting a balanced budget for the coming year will likely require draw-downs on general fund reserves or designations. Pulling funds from reserves to adjust for the \$40 million drop in revenue is a short-term solution. The Executive Office expects that an additional departmental cut of at

least five percent will be necessary in FY 09/10 to present a structurally balanced budget, unless there is a dramatic turnaround in the economy.

B. FY 07/08 BUDGET OUTLOOK

1. THIRD-QUARTER HIGHLIGHTS

The Recorder’s Office also continues to see reductions in recordings and has lowered its document-transfer tax revenue estimate down by another \$1 million to \$9 million. In addition, the Auditor-Controller reports a reduction in estimated supplemental property tax revenue of \$5.5 million. In order to sustain current appropriation levels, funds from contingency should be utilized. Recommended budget adjustments are incorporated into this report.

The volume of permit applications in the Building and Safety Department during the first three quarters of FY 07/08 is down 41 percent compared to the same period in FY 06/07. Development applications in the Planning Department have fallen 22 percent during the same period. Public counter volume has dropped 21 percent at the Riverside, South County and Desert Permit Assistance Centers.

2. BOND RATINGS AND BENCHMARKS

The county’s issuer ratings are at AA levels: Moody’s (Aa3), S&P (AA) and Fitch (AA). This validates the budget benchmarks and financial controls we created and our adherence to those controls. To fund the FY 08/09 budget, it will be necessary to draw on reserves, possibly leaving balances below benchmark levels. To retain our high credit rating and reflect the strong financial controls within the county, it will be necessary to formulate and execute a plan to restore reserve levels in the coming fiscal years. The Executive Office will outline such a plan in the proposed budget. Although we maintain substantial reserves in the construction and land-banking account, we have planned draw downs for the Smith Correctional Facility expansion, over the next two years.

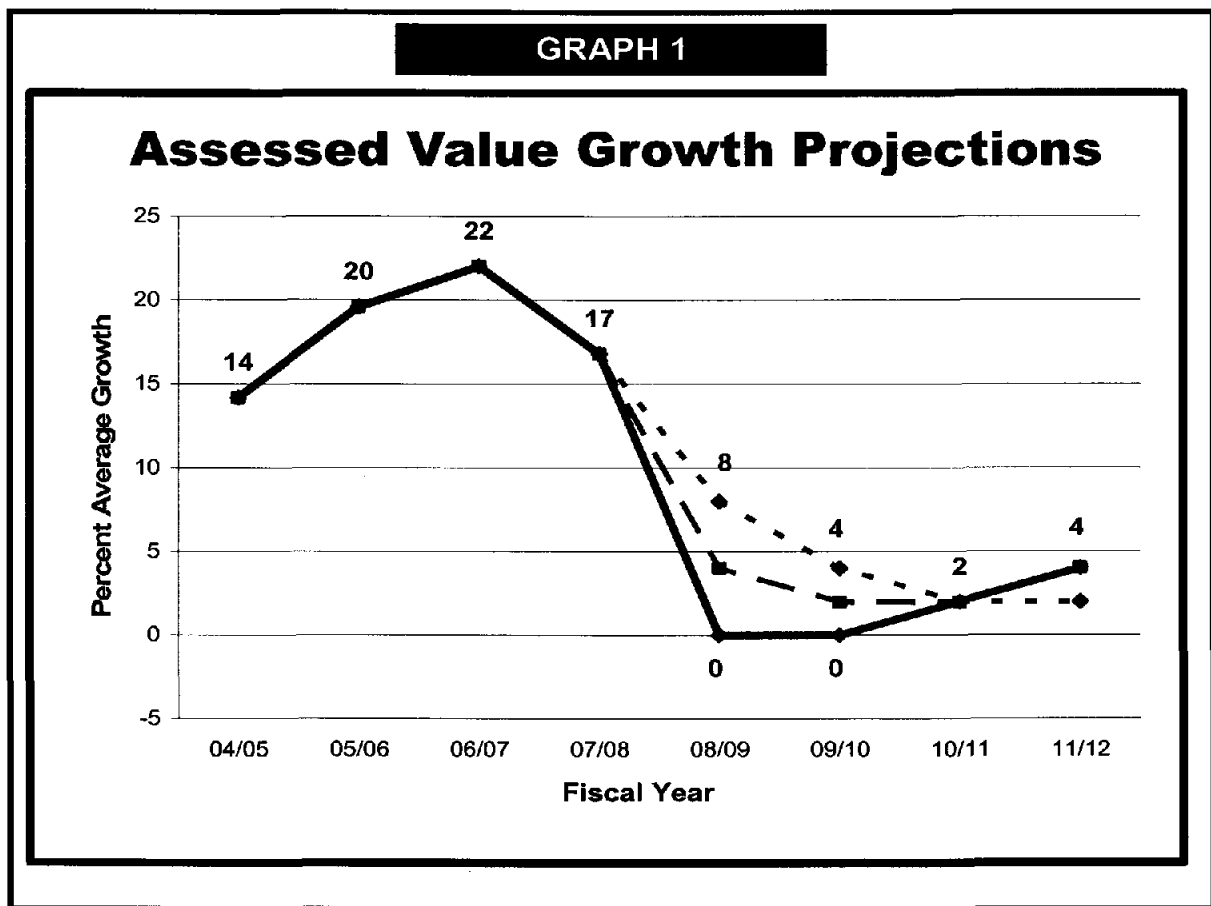
Riverside County’s Budget Health Benchmarks							
	Target	02/03	03/04	04/05	05/06	06/07	Now
Reserve for Economic Uncertainty	15%	8%	10%	3%	20%	15%	15%
Contingency	4%	6%	3%	4%	4%	5%	2.4%
Structural Deficit	<1%	0%	3%	6%	1%	0%	0%
General Obligation Rating	AA+	AA-	AA-	AA-	AA-	AA-	AA

	Moody’s	S&P	Fitch
Best Quality	Aaa	AAA	AAA
High Quality	Aa1	AA+	AA+
	Aa2	AA	AA
	Aa3	AA-	AA-
Upper Medium Grade	A1	A+	A+
	A2	A	A
	A3	A-	A-
Medium Grade	Baa1	BBB+	BBB+
	Baa2	BBB	BBB
	Baa3	BBB-	BBB-

3. PROPERTY TAX ASSESSED VALUE PROJECTIONS

The first-quarter report indicated that property-tax revenue in FYs 08/09 through 11/12 would grow annually at about eight, four, and two percent, respectively (represented by the green dashed line in Graph 1). Midyear data provided evidence that property reassessments under Prop. 8 would likely exceed \$7 billion, cutting growth in assessed value to about four percent in FY 08/09 and two percent in FY 09/10 (represented by the blue heavy-dashed line in Graph 1). Updated data from the Assessor's new assessment and evaluations system reflects that assessed value will not increase in FYs 08/09, or 09/10, with moderate growth in the succeeding years (represented by the solid red-line in Graph 1).

This data has been used to project revenue as part of the county's long-range budget plan.



4. GENERAL FUND MULTIPLE-YEAR PROJECTION

The multi-year projection, displayed below, incorporates expectations of flat discretionary revenue growth for the next two years, a five percent cut in FY 08/09 net county costs, and an expected five percent cut in FY 09/10 net county costs. The model balances Board priorities such as developing and staffing expanded jail facilities, and maintaining public-safety services. Reserves will be drawn down to fund capital projects, particularly the jail expansions, the 800 MHz upgrade, and other Board commitments.

General Fund Multiple-year Projection (in millions)						
5% NCC Cut in FY08/09	FINAL BUDGET	PROJECTED ACTUAL				
	07/08	07/08	08/09	09/10	10/11	11/12
<u>RESOURCES:</u>						
Adjusted fund balance	33	33	30	28	29	30
Ongoing revenue (17/0/0/2/4 AV growth)	736	720	699	699	713	741
Use of reserves (to balance budget)	0	0	55	0	0	0
Misc. one-time revenue	0	21	0	0	0	0
	770	775	784	727	741	771
<u>APPROPRIATIONS:</u>						
Misc. ongoing NCC	642	648	637	598	598	598
Contingency funding	32	28	28	28	29	30
Misc. one-time costs	0	0	10	6	0	0
Jail staffing set-aside	15	11	18	20	35	50
Smith Correctional Expansion	0	4	12	25	26	26
Public safety COLA's	13	13	27	41	55	69
800 MHz debt service	0	3	5	5	5	12
Sheriff 1.2 staffing	2	2	4	6	8	10
Capital project funding	30	30	20	20	20	20
Hospital subsidy	14	14	10	10	10	10
Added to reserves	22	22	13	0	2	4
	770	775	784	759	787	828
Available for budget needs	0	0	0	(32)	(46)	(58)
Discretionary reserve totals	363	322	261	231	233	237

Note: Departments to absorb additional misc. PERS costs and cost-of-living allowances.

C. STATE BUDGET UPDATE

California's fiscal crisis appears to be deepening; revenues continue to come in short of original estimates and the housing and construction markets remain in the doldrums. The state's general fund revenues for March came in \$912 million below the \$6.28 billion projected in the governor's January budget proposal. The year-to-date shortfall now looms at \$1.1 billion. All the major taxes – personal income, sales and use, and corporation – that make up general fund revenues fell short of earlier estimates.

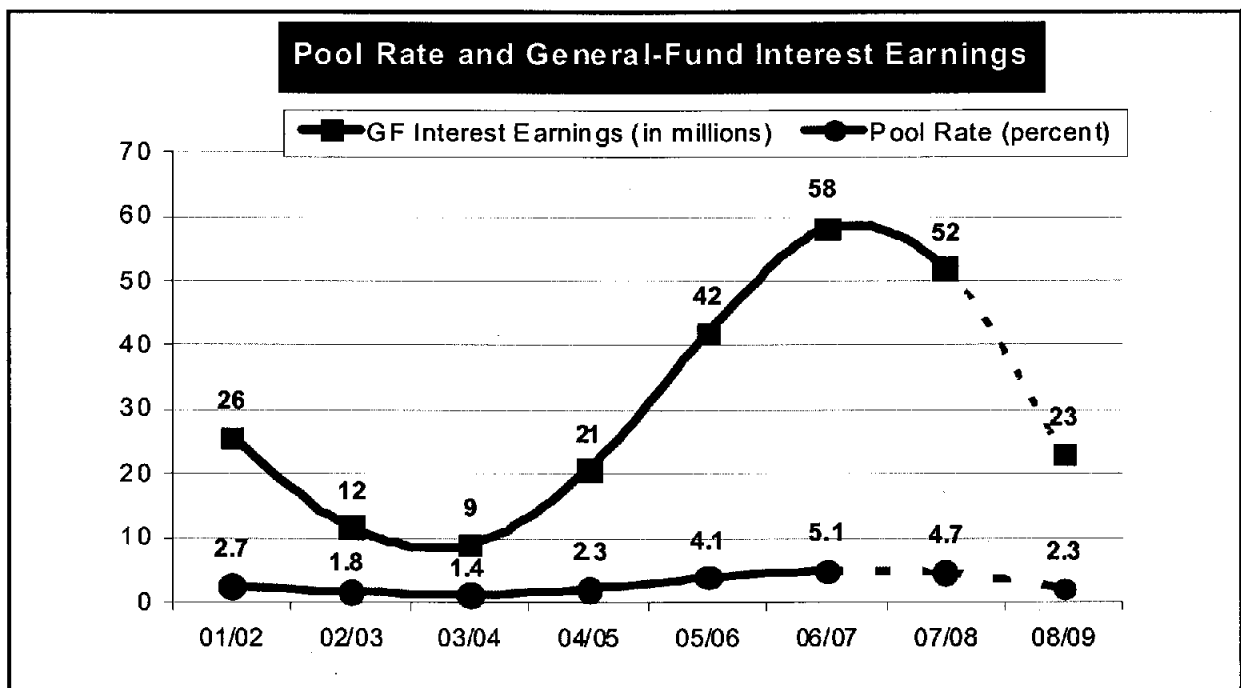
The Legislature does not seem to have a plan for addressing what appears to be a growing deficit, one that could go two to three billion beyond the currently accepted \$8 billion. Indeed, although not official, the administration and the Legislative Analyst seem to be poised to deliver more bad news with the release of the May Revision in a few weeks. The Legislature's budget process is more or less nonfunctional to the extent the budget subcommittees have not taken any definitive action on big ticket items, preferring to hold them open until some unspecified date, presumably after the release of the May Revision.

Speaking of the May Revision, it may be prudent to begin to look at even more gloomy scenarios. For example, spring finance letters were released recently; they will be a part of the May Revision. For the most part, the letters contained proposals for further reductions and fund transfers. One of the letters called for a \$12 million shift in local assistance funds provided to local child support agencies. The proposed cut comes after local child support agencies were exempt from the 10 percent across-the-board reductions contained in the governor's January budget.

D. THIRD-QUARTER ACTIVITY

1. INTEREST RATES AND POOL PERFORMANCE

Wall Street expects the Fed to cut interest rates at its next meeting. Given the cumulative cuts over the last year and the expected deterioration of pool balances due to draw-downs, as well as potential delayed payments from the state, our preliminary FY 08/09 interest revenue estimate is \$23.2 million. That amounts to a one-year drop of almost \$30 million. The following graph illustrates the relationship between the pool rate and interest revenue earnings, and depicts next year's anticipated fall in interest earnings.



2. QUARTERLY DISCRETIONARY REVENUE UPDATE

At the end of the third quarter, projections for two revenue sources need to be reduced: current supplemental property tax (\$5.5 million) and document transfer tax (\$1 million). It will be necessary to reduce appropriations for contingency in order to offset these losses.

Safety sales tax is not considered discretionary revenue; however, it is a dedicated funding source for many public-safety departments. Updated projections indicate safety sales tax (Prop. 172) will come in between \$8 million and \$12 million under target. A reserve fund was established at midyear to cover this year's shortage. With stagnant sales-tax revenues, it is recommended that the reserve be replenished as funding becomes available to cover additional expected shortfalls in FY 08/09. The following chart summarizes total discretionary revenue for FY 07/08 but does not reflect expected losses tied to safety sales tax.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Decrease appropriations:		
10000-1109000000-581000	Appropriations for contingency	\$6,500,000
Decrease estimated revenue:		
10000-1200200000-712000	Documentary transfer tax	\$1,000,000
10000-1300100000-704000	Prop tax – current supplemental	<u>5,500,000</u>
	Total	<u>\$6,500,000</u>

Summary of FY 07/08 General-Fund Discretionary Revenue (in millions)			
Source	Current Budget Estimate	Midyear Update	Variance from Budget
Property Taxes	348.0	342.5	(5.5)
Motor Vehicle In Lieu	218.6	218.6	0.0
Interest	52.0	52.0	0.0
Sales Tax *	40.0	40.0	0.0
Fines and Penalties	29.4	29.4	0.0
Documentary Transfer Tax	14.0	13.0	(1.0)
Tax Loss Reserve Fund-Overflow	31.0	31.0	0.0
Franchise Tax	6.4	6.4	0.0
Other (Prior Year & Miscellaneous)	3.3	3.3	0.0
Federal In-Lieu Taxes	1.8	1.8	0.0
Tipping Fees	1.6	1.6	0.0
Transient Occupancy Tax	1.5	1.5	0.0
TOTALS	747.6	741.1	(6.5)

* Does not include public safety sales tax revenue

3. BOARD DESIGNATIONS

Assuming that recommendations in this report are approved, the following chart lists the resulting \$321.7 million in general funds designated by the Board and invested in the county pool. About \$131.6 million is earmarked for specific needs and \$110.3 million remains set aside to protect against looming adverse state budget actions and economic downturns. The remaining \$79.8 million is being held for capital construction projects and land banking. The chart does not reflect the \$271 million in net proceeds received from tobacco securitization, which is in a separate fund.

Recent changes in designations include withdrawals from the land-banking and construction designation for the Glen Oaks Fire Station Land Acquisition (\$1.8 million) and the Corona Family Care Center Land Acquisition (\$2.7 million). This designation will continue to be drawn down another \$50-\$55 million to complete the Smith Correctional Facility expansion. Two adjustments increasing the capital project designation are recommended and incorporated into this report: a rebate from Motorola (\$549,000) associated with the 800 MHz project, and a reimbursement from developer impact fees (\$247,541).

After budget hearings were held, funding for approved programs was deferred to give departments time to incorporate enhancements into current budgets. Departments that have confirmed the need for additional appropriations will receive funds from either the capital project designation or the staffing growth designation.

Board Designations (in millions)				
	Third- Quarter Balance	Recommended Adjustments	Balance Upon Approval	Current Year Changes
Capital projects	79.0	0.8	79.8	(42.0)
Economic uncertainty	110.3	0.0	110.3	0.0
PSEC - 800 MHz	33.6	0.0	33.6	(1.0)
DPSS - Realignment growth	24.9	0.0	24.9	4.9
Correctional Staffing	15.0	(4.0)	11.0	(4.0)
Prop 172 - safety sales tax	12.2	0.0	12.2	12.2
SB90 deferred state revenue	10.0	0.0	10.0	0.0
OPEB - Post employ. benefits	5.0	0.0	5.0	(5.0)
Property-tax system	8.8	0.0	8.8	1.5
DPSS - CalWorks Incentive	13.1	0.0	13.1	4.6
Staffing growth	11.3	(2.0)	9.3	(7.6)
Community improvement	2.7	0.0	2.7	(3.3)
CAC maintenance	1.2	0.0	1.2	0.0
TOTAL	327.0	(5.3)	321.7	(39.9)

4. APPROPRIATIONS FOR CONTINGENCY

The Board-approved contingency target is four percent of discretionary revenue. Current-year, ongoing, general-fund discretionary revenue is now estimated at \$720.1 million. This results in a contingency target of \$28.8 million. The target will adjust up or down as revenue estimates change.

At the beginning of this fiscal year, contingency was purposely overfunded to meet stated Board obligations. These obligations, along with newly identified departmental shortfalls, are reflected in the following chart. Upon approval of this report, known department shortfalls will be funded, thereby reducing contingency to \$17.3 million. Other shortfalls, totaling about \$2 million are possible. If these costs reach fruition, contingency funding will fall to \$15.3 million, \$13.5 million below benchmark. The Board approved benchmark will be fully reinstated and incorporated into the FY 08/09 proposed budget.

FY 07/08 USE OF CONTINGENCY					
	Cost	Adjust.	Revenue Adjust	Total Adjust.	Contingency Status
Midyear ending balance:					\$35,430,814
Third-quarter adjustments:					
Item 3.10 on 2/05/08 ACO cash over/short		\$473	\$0	(\$473)	\$35,430,341
Item 3.10 on 3/11/08 ACO cash over/short		\$531	\$0	(\$531)	\$35,429,810
Item 3.8 on 3/11/08 District Attorney Staffing		\$289,472	\$0	(\$289,472)	\$35,140,338
Recommended actions (in this report) affecting contingency:					
Revenue Losses (page 6)		\$0	(\$6,500,000)	(\$6,500,000)	\$28,640,338
Auditor-Controller (page 11)		\$264,720	\$0	(\$264,720)	\$28,375,618
Agricultural Commissioner (page 14)		\$108,770	\$0	(\$108,770)	\$28,266,848
Animal Control Services staffing (page15)		\$550,000	\$0	(\$550,000)	\$27,716,848
Fire Department (page 16)		\$7,500,000	\$0	(\$7,500,000)	\$20,216,848
Indigent Defense (page 17)		\$956,000	\$0	(\$956,000)	\$19,260,848
Detention Health - RCRMC (page 26)		\$703,300	\$0	(\$703,300)	\$18,557,548
Detention Services - Mental Health (page 27)		\$1,030,158	\$0	(\$1,030,158)	\$17,527,390
MISP - RCRMC (page 27)		\$187,000	\$0	(\$187,000)	\$17,340,390
Cooperative Extension (page 30)		\$81,850	\$0	(\$81,850)	\$17,258,540
Contingency balance upon approval of this report =					\$17,258,540
Pending actions that might affect contingency:					
District Attorney (page 16)		\$1,011,424		(\$1,011,424)	\$16,247,116
Probation (page18)		\$275,000		(\$275,000)	\$15,972,116
In Home Supportive Services (page 29)		\$715,489		(\$715,489)	\$15,256,627
Projected year-ending cortingency =					\$15,256,627
Contingency target (4% of Disc. Rev) =					\$28,804,000

E. FY 07/08 DEPARTMENTAL STATUS

1. INTERDEPARTMENTAL

a) 800 MHz Upgrade – Public Safety Enterprise Communications (PSEC)

All indications appear positive that land acquisition can be completed in time to allow the project to be completed on schedule. However, it should be noted that the length of time needed for environmental review can be highly variable. Should this review experience excessive delays, the entire project could fall behind schedule.

PSEC's 800 MHz radio upgrade project plans for 70 sites. The team continues to negotiate with property owners for sites to be purchased. Also, the team is finalizing lease agreements with several private and public entities, and is meeting with officials from the Colorado River Indian Tribe and federal agencies on proposed sites within their land. While no transaction can be consummated until the Environmental Impact Report (EIR) is complete, PSEC expects that all lease or purchase preliminaries will be complete before the EIR is final.

The EIR's Notice of Preparation (NOP) document was mailed to local, state, and federal agencies as well as property owners within a specified range of proposed radio sites. The comment period for recipients of the NOP started on February 28, 2008 and expired on March 31, 2008. The county received a total of 59 responses in the form of email, phone calls, or regular mail. The department answered all these public questions and provided all requested information. The county's consultant is completing the EIR and expects to have it ready for public distribution in June.

Motorola Rebate for 800 MHz Upgrade Project

Coordination of the environmental review process will be handled by an outside consultant rather than by Motorola, as was originally planned. This service was in the County-Motorola contract. With this change of scope, county staff negotiated a \$549,000 rebate. The cash has been received and was deposited into the general fund. It is recommended that this be returned to the 800 MHz designation to be used for future expenses associated with this project. Should it not be needed, the Board can redirect it to fill any other need.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust designations and estimated revenue as follows:

Increase designation:		
10000-1000100000-320148	DFB – PSEC 800 MHz	\$549,000
Increase estimated revenue:		
10000-1101000000-781120	Rebates and refunds	\$549,000

b) Capital Improvement Projects (CIP)

On May 17, 2005 (Item 3.14) the Board of Supervisors allocated court filing fees to renovate the 1933 historic courthouse. A budget adjustment is requested to use these funds for final project billing and final retention.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-1101200000-551000	Operating transfers out	\$1,350,000

Expected offset:		
11054-1101200000-308101	Restricted program money	\$1,350,000

c) RDA Capital Improvement Fund

The following budget adjustment is requested to reflect an accounting change made during the course of the year to recognize certain redevelopment pass-through revenue that was previously paid directly to CORAL.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
31540-1100100000-537000	Interfund expense – leases	\$2,260,838

Increase estimated revenue:		
31540-1100100000-781000	Contractual revenue	\$2,260,838

d) Development Impact Fee Program

On Jan. 29, 2008 (Item 3.23), the Board authorized the purchase of about 22 acres in the Rancho California area of Temecula. The new Glen Oaks Fire Station will be located on three of the 22 acres. Development impact fees will reimburse the general fund for the three acres.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to increase designations, and adjust appropriations and estimated revenue as follows:

Increase appropriations:		
30505-1103700000-551000	Operating transfers out	\$247,541

Increase estimated revenue:		
30505-1103700000-777170	Developer mitigation	\$247,541

Increase estimated revenue:		
10000-1101000000-790500	Operating transfer in	\$247,541

Increase designations:		
10000-1000100000-320109	DFB – capital projects	\$247,541

e) Riverside County Palm Desert Financing Authority

Rating agencies in February 2008 reduced the rating of XL Capital Assurance Inc., which insures the debt service reserve for Riverside County Palm Desert Financing Authority's

(RCPDFA) 2003 Series A bond issuance. The bond documents require that insurers have the highest ratings and a recent review determined that XL Capital no longer meets this requirement. The reserve requirement can be met by depositing \$1,482,048 into the trustee's interest bearing account held by Wells Fargo Bank. The funds will be held in trust and only used to pay debt service associated with that issuance.

Recommended Motion: that the Board of Supervisors authorize the Riverside County Palm Desert Financing Authority to transfer \$1,482,048 of Palm Desert Redevelopment pass-through funds to the trustee account held by Wells Fargo Bank to satisfy the indenture requirement of the RCPDFA 2003 Series A bond issuance until such time that the ratings of XL Capital Assurance Inc. are restored or a replacement surety is obtained.

2. GENERAL GOVERNMENT

a) Assessor

The department anticipates \$1.1 million in additional supplemental cost reimbursements due to supplemental revenue collections exceeding expectations. The revenue is needed to cover unexpected higher salary costs. Therefore, the following budget adjustment is requested.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

10000-1200100000-510040	Regular salaries	\$814,463
10000-1200100000-518100	Budgeted benefits	<u>349,056</u>
	Total	\$1,163,519

Increase estimated revenue:

10000-1200100000-770070	Supplemental charges	\$1,163,519
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b) Auditor Controller

The department anticipates current-year overruns in both salary and benefits (\$134,280), and supplies and services (\$417,741). Additional revenue totaling \$153,021 has been identified and will partially offset these costs. The overruns are associated with Board-approved cost-of-living increases and increased internal service fees. The department is funded primarily by the general fund, and requests \$399,000 in contingency funds to balance its budget. The Executive Office recommends using \$264,720 from contingency to cover the supply and service cost, and deferring any additional funding until year-end, when actual costs are known.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

10000-1300100000-522310	Maint. – building and improvement	\$190,000
10000-1300100000-520330	Communication services	33,000
10000-1300100000-524760	Data processing services	176,000
10000-1300100000-525440	Professional services	<u>18,741</u>
	Total	\$417,741

Increase estimated revenue:		
10000-1300100000-753360	CA – mandate reimbursement process	\$12,860
10000-1300100000-770020	Correction of fixed charges	23,334
10000-1300100000-770030	Property tax collection and admin.	61,891
10000-1300100000-770070	Supplemental charges	7,539
10000-1300100000-770500	Auditor accounting fees	4,790
10000-1300100000-777520	Reimbursement for services	36,239
10000-1300100000-780180	Sale of books	1,522
10000-1300100000-781360	Other miscellaneous revenue	<u>4,846</u>
	Total	\$153,021
Decrease appropriations:		
10000-1109000000-581000	Appropriations for contingency	\$264,720

c) Auditor Controller – Internal Audits Unit

The Board has ordered a report from the Executive Office on the status of the Auditor-Controller’s audit work plan. A summary of the full report (Attachment C) follows:

Reports issued = 9	Reports in process = 17	Audits in process = 10
Audits scheduled = 16	Audits not yet scheduled = 24	Audits cancelled = 2

As directed, the audit unit submitted its FY 08/09 budget with a five percent reduction in general-fund support. To operate within this reduced spending target, the department reports that five internal audit positions will be held vacant through the next fiscal year.

d) Facilities Management

Administration

Facilities Management requests a budget adjustment to reclassify revenue associated with a change in the allocation of internal charges to divisions.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-7200100000-572400	Intra-internal charges	(\$1,965,382)
Decrease estimated revenue:		
10000-7200100000-781360	Other miscellaneous revenue	\$1,883,491
10000-7200100000-778280	Intra-reimbursement for service	<u>81,891</u>
	Total	\$1,965,382

Custodial

Facilities Management requests a budget adjustment to reclassify revenue associated with a change in the allocation of internal charges to divisions.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller adjust to appropriations and estimated revenue as follows:

Increase appropriations:
 10000-7200200000-571700 Intra-custodial (\$1,600,000)

Decrease estimated revenue:
 10000-7200200000-777150 Custodial \$1,600,000

Capital Projects

Facilities Management proposes reprogramming the following deferred-maintenance projects as a result of project completion or scope changes.

Recommended Motion: that the Board of Supervisors approve the proposed reprogramming of deferred maintenance projects as follows:

DEFERRED MAINTENANCE

Building #	Project Description	Budget
The following projects are being reprogrammed or have had a change in scope:		
905	Riverside CAC Tower-Roof Repairs	\$ (200,000)
904	CJB - Exterior Painting	(150,000)
701	Indio CAC-Clean & Paint Exterior	(140,000)
916	Riverside JUV Courts HVAC Upgrade	(75,000)
914	RPDC - Chiller Replacement	(450,000)
602	Hemet CAC-Upgrade HVAC System	(175,000)
701	Indio CAC-Replace Hot Water Boiler	(25,000)
602	Hemet CAC – Fire Protection System for B and C Buildings	(7,637)
701	Indio CAC - Replace Landscaping	(30,000)
924	County Farm Parking Lot - Parking Lot Repair, Seal Coat and Re-Stripe	(150,000)
1307	SWJC Waste Water Grinder Project	(100,000)
1017	Rv Public Defender Building, 3rd Floor HVAC Replacement	(80,000)
1307	SWJC Hot water Exp System	(15,000)
1307	SWJC - Replace Landscaping	<u>(60,000)</u>
Total		<u>\$(1,657,637)</u>
The following projects are requesting additional funding:		
955	Simons Bldg	\$ 824
971	Juvenile Probation – Fire Protection System.	44
Various	Riverside-Downtown Beautification Projects	140,000
Various	Emergency Deferred Fund	294,000
Various	UST	50,000
905	Riverside Parking Lots - Parking Lot Repair, Seal Coat and Re-Stripe.	408
701	Indio CAC Elevator	100,000
1005	CAC Annex 5th FI Conference Room	6,500
1307	SWJC Chiller Replacement	400,000
905	Riv CAC - HVAC Upgrade	40,000
1101	Palm Springs CAC - Replace Emergency Generator	25,000
904	CJB - Security System Rekey	175,000
Various	Probation Public Safety Enhancements	<u>425,862</u>
Total		<u>\$ 1,657,637</u>

Parking

As discussed during the presentation of Item 9.4 on March 25, 2008, the Department of Facilities Management projects a shortfall at the end of FY 07/08 for the Parking Division. In the near future, the department will present the Board with a report regarding the monthly parking rate for parking facilities and the potential shortfall. In addition, the department is working to reduce expenditures where possible and will work with the Executive Office to minimize impacts. The Executive Office has directed the department head to end the year without an overall deficit.

e) Purchasing

To personalize purchasing operations, some county departments have entered into agreements to fund a procurement contract specialist to work within their departments and address specific purchasing needs. Overall, this approach has benefited both Purchasing and the departments. In anticipation of more departmental requests, Purchasing requests three additional positions and budget adjustments to fund them.

Recommendation Motion: that the Board of Supervisors approve Resolution 440-8779 adding three positions as reflected in Attachment B, and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-7300100000-510040	Regular salaries	\$43,245
10000-7300100000-518100	Budgeted benefits	16,398
10000-7300100000-572900	Intrafund – personnel	<u>(19,881)</u>
	Total	\$39,762
Increase estimated revenue:		
10000-7300100000-777520	Reimbursement for services	\$39,762

3. PUBLIC PROTECTION

a) Agricultural Commissioner

The Agricultural Commissioner's Office is being asked to vacate the County Administrative Center-Indio and find leased space. As part of that move, the department needs new systems furniture and tenant improvements. Also, the department did not anticipate that costs for janitorial services and building maintenance would escalate so rapidly. These costs cannot be absorbed into the existing budget. The department requests an allocation from contingency to cover these unexpected costs.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
10000-2800100000-520800	Household expense – office furniture	\$63,840
10000-2800100000-520820	Janitorial services	22,071
10000-2800100000-522310	Maint. – building and improvements	<u>22,859</u>
	Total	\$108,770
Decrease appropriations:		
10000-1109000000-581000	Appropriations for contingency	\$108,770

b) Animal Control – Community Health Agency

At this time, Animal Control estimates it will need a portion of funds held in contingency to cover salary, benefits, temporary-employee expenses and professional services. Funds for approved staffing were earmarked in contingency when the proposed budget was adopted. Delays in processing fee-ordinance amendments have reduced revenue, and approximately \$67,000 used to house animals in two cruelty cases is not expected to be reimbursed this fiscal year. The department requests a budget adjustment to reflect increased operating expenses, a decrease in revenue, and the use of contingency funds.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

10000-4200600000-510040	Regular salaries	\$67,000
10000-4200600000-518100	Budgeted benefits	33,000
10000-4200600000-525340	Temporary help	<u>100,000</u>
	Total	\$200,000

Decrease estimated revenue:

10000-4200600000-720000	County animal license	\$190,000
10000-4200600000-775560	Other charges for services	65,000
10000-4200600000-773240	Impounds boards disposals	65,000
10000-4200600000-773250	Spay neuter clinic gees	<u>30,000</u>
	Total	\$350,000

Decrease appropriations:

10000-1109000000-581000	Appropriations for contingency	\$550,000
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c) Building and Safety – TLMA

Building and Safety requests a budget adjustment for expenditures and revenue related to tenant improvements and moving costs at the Desert Permit Assistance Center. The capital-improvement fund has already budgeted this expense.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

10000-3110100000-523680	Office equip – non fixed asset	\$67,768
10000-3110100000-525440	Professional services	8,286
10000-3110100000-520200	Communications	30,100
10000-3110100000-520260	Computer lines	29,728
10000-3110100000-526700	Lease expense	<u>190,847</u>
	Total	\$326,729

Increase estimated revenue:

10000-3110100000-790600	Contributions from other funds	\$326,729
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d) Clerk-Recorder

The department reports that when comparing FY 07/08 to 06/07, the volume of documents recorded decreased by 28 percent, while the number of pages recorded decreased 46

percent. These decreases have a direct impact on revenue. The department expects that these trends will continue. With these declines in workload, the Assessor-County Clerk-Recorder expects that reductions in staffing might become necessary.

The department has relied on reserved funds collected in previous years to cover current operational costs. The amount drawn has increased substantially with the real estate market downturn. In FY 07/08, the department anticipates utilizing over \$9.6 million in reserved funds to sustain current service levels. At this rate, reserved funds could run dry by FY 10/11. The Clerk-Recorder's Office does not plan on reducing services in FY 07/08; however, services not mandated by law might experience reductions as early as FY 08/09. The Executive Office will continue to monitor the situation and report back to the Board.

e) District Attorney

At the beginning of the fiscal year, \$5 million was set aside for salaries, benefits, and services and supply costs related to new positions authorized in the final budget. The District Attorney's Office projects it will need a total of \$1,228,237 to cover current-year operational costs and another \$4,783,187 to cover salaries and benefits. The District Attorney's Office has faced unexpected increases in janitorial costs, from \$73,577 in FY 05/06 to \$890,000 in FY 07/08. In FY 06/07, the department was directed to use county services. In addition, building maintenance costs have increased from \$137,004 in FY 06/07 to \$451,453 in FY 07/08. These increases were not provided to the department at the time the FY 07/08 budget was being drafted. The Executive Office recommends allocating funds to cover operational expenditures and postponing funding salary and benefits until year-end, when precise actual costs are known. If current year-end cost estimates reach fruition, the department will need \$1,011,424 above what is currently set aside, to balance its budget.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to decrease designations and adjust appropriations as follows:

Increase appropriations:		
10000-2200100000-520820	Janitorial services	\$614,119
10000-2200100000-522310	Maint. – building and improvement	614,118
	Total	\$1,228,237
Decrease designations:		
10000-1000100000-320149	DFB – staffing growth	\$1,228,237

f) Fire Department

Based on current data, the department projects a \$7.5 million budget overrun. The overrun can be tied to revenue shortfalls, overestimated salary savings, and a higher-than-expected cost of fire protection services. Due to the sudden economic downturn, structural fire-tax revenue is expected to be about \$850,000 under target. In addition, reductions in property plan checks will reduce Planning and Engineering revenue by \$550,000. During the FY 07/08 budget process the department overestimated salary savings and underestimated overtime costs. The department has instituted cost-cutting measures to lessen current-year impacts but expects the costs to be over budget. A shortfall of approximately \$6.1 million includes a \$1.6 million reconciliation invoice from the State of California for FY 06/07. Also included are unbudgeted costs for the new temporary Glen Oaks fire station and an unanticipated weed-

abatement settlement of \$100,000. The department requests budget adjustments and contingency funds to cover these shortfalls.

Fire expects most of these budget dilemmas will carry forward into the next fiscal year. A funding plan will be recommended in the upcoming proposed budget. The Executive Office is working with Fire to identify additional cost savings. The department has been advised to maintain strong budget discipline so that fire operations can be sustained within Board-approved cost targets.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
10000-2700200000-525440	Professional services	\$7,500,000

Decrease appropriations:		
10000-1109000000-581000	Appropriations for contingency	\$7,500,000

g) Indigent Defense

The cost of legal services for indigent defendants will total approximately \$906,000 more than was budgeted this year. Several factors account for this increase, including:

- The appointment of outside counsel for eight unanticipated death-penalty cases (\$145,000);
- The new state statute requiring the county to pay for minors' counsel in guardianship cases (\$130,000);
- Services beyond the case ranges contracted for in FY 06/07 (\$299,000);
- As previously reported, the new model to relieve court congestion, which has required additional defense attorneys since mid-March (\$332,000).

In addition, investigative costs have risen about 28 percent for the second half of the year, which will increase costs approximately \$105,000 in FY 07/08.

These new costs, discussed in detail in prior budget reports, are only slightly offset by additional revenue from clients for whom the court develops payment plans. Other costs must be covered by the general fund contingency account.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-1109900000-525020	Legal services	\$906,000
10000-1109900000-525440	Professional services	<u>105,000</u>
	Total	\$1,011,000

Increase estimated revenue:		
10000-1109900000-771460	Public defender service	\$55,000

Decrease appropriations:		
10000-1109000000-581000	Appropriations for contingency	\$956,000

h) Planning Department – TLMA

Planning requests a budget adjustment for expenditures and revenue related to tenant improvements and moving costs at the Desert Permit Assistance Center. This cost is already budgeted in the capital improvement fund.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-3120100000-523680	Office equip – non fixed asset	\$78,800
10000-3120100000-525440	Professional services	9,634
10000-3120100000-520200	Communications	35,000
10000-3120100000-520260	Computer lines	34,568
10000-3120100000-526700	Lease expense	<u>221,915</u>
	Total	\$379,917
Increase estimated revenue:		
10000-3120100000-790600	Contributions from other funds	\$379,917

i) Probation Department

As the midyear budget report noted, the Probation Department projects that it will exceed current appropriations due to higher-than-expected overtime costs. The department's high vacancy rate – over 21 percent – could offset some costs but an aggressive recruitment plan is underway. Additionally, the recent retirement of several long-time employees will cost the department \$724,000 more than budgeted. Also, expenses for custodial and maintenance services are expected to exceed budget by \$993,000. Additional general-fund support totaling \$275,000 might be necessary by year-end to cover these overruns. The Executive Office and the department will monitor these costs.

Youthful Offender Block Grant

Beginning July 1, 2007, the Department of Juvenile Justice (DJJ) began shifting juvenile offenders housed in state facilities to local facilities, and began providing resources to support local housing and program needs. The DJJ is reducing its population so that the state houses only the most serious and violent juvenile offenders. Offenders convicted of lesser crimes will remain at the county level where they can benefit from programs provided by local communities and be closer to potential support networks. Riverside County Probation has set up a separate division for these Riverside County youthful offenders and houses them in juvenile-detention facilities. The Youthful Offender Block Grant is the funding mechanism DJJ established to provide resources for the housing and program needs of these youthful offenders.

The FY 07/08 DJJ allocation to Riverside County is \$1.8 million. The county has received this allocation and the department is requesting a budget adjustment to provide the necessary appropriation authority to spend the funds. Additionally, the department has asked to purchase 10 mid-size sedans to be used in the Youthful Offender Program's aftercare

component. The lease cost for the remainder of the year is an estimated \$7,500. The full-year expense will be included in the FY 08/09 budget.

The Youthful Offender Block Grant is a new funding stream. To ensure compliance with state auditing standards, the department seeks to add 36 positions assigned solely to the Youthful Offender Program. There is no general-fund impact. These positions will be funded through the Youthful Offender Block Grant.

Recommended Motion: that the Board of Supervisors approve the purchase of ten vehicles, approve Resolution 440-8779 adding 36 positions as reflected in Attachment B, and approve and direct the Auditor Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-2600100000-510040	Regular salaries	\$1,264,767
10000-2600100000-518100	Budgeted benefits	542,043
10000-2600100000-528920	Car pool expense	<u>7,500</u>
	Total	\$1,814,310
Increase estimated revenue:		
10000-2600100000-755680	CA – Other grants	\$1,814,310

Facility Security

Consultants recommended several security improvements to the department's juvenile institutions, including a centralized, secure key system; personal alarm system; internal emergency radio system; improved perimeter fencing with security lighting; and internal and external cameras. The FY 07/08 final budget designated funds for this purpose, to be transferred during the year as needed. Budget adjustments totaling \$600,000 are requested.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to decrease designations and adjust appropriations as follows:

Increase appropriations:		
10000-2600100000-510040	Regular salaries	\$600,000
Decrease designations:		
10000-1000100000-320149	DFB – staffing growth	\$600,000

Juvenile Justice Crime Prevention Act

The Juvenile Justice Crime Prevention Act (JJPCA) created a stable funding source for local juvenile-justice programs that have proven effective in curbing crime and delinquency among at-risk youths and young offenders. The department's JJCPA allocation for FY 07/08 was increased by \$165,560 and the department is requesting the following budget adjustment to fully fund the program.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-2600200000-528920	Car pool expense	\$165,560

Increase estimated revenue:		
10000-2600200000-755520	CA – citizens option	\$165,560

Title IV-E

The department projects that Title IV-E revenue will exceed the current budget by \$1.7 million. This results from two factors 1) the initial estimate for these revenue were intentionally conservative due to concerns about a revised claiming mechanism that, so far, has not affected revenue; 2) there has been some growth in claimable services and exceptional growth in the support infrastructure that generates claimable indirect costs. This revenue will fund increased appropriations needed to support this year's expenditures.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-2600200000-522310	Maint. – building and improvement	\$380,666
10000-2600200000-536240	Other contract agencies	260,531
10000-2600200000-537040	Interfund exp. – maintenance	800,783
10000-2600200000-537130	Interfund exp. – rent coral	9,713
10000-2600700000-510200	Payoff – permanent/seasonal	<u>250,000</u>
	Total	\$1,701,693

Increase estimated revenue:		
10000-2600200000-761060	FED – title IV-E funding	\$1,451,693
10000-2600700000-761060	FED – title IV-E funding	<u>250,000</u>
	Total	\$1,701,693

Probation Transfer of Appropriations

Reduced California Youth Authority placements could save an estimated \$650,000 in the court placement budget unit. Other savings are projected in diagnostic services and indigent emergency expense in court placement, and in salaries and benefits in the field services budget unit. The Department requests that these savings be reallocated to cover projected deficits in the administration and juvenile-institutions budget units.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-2600100000-520705	Food	\$150,000
10000-2600100000-522310	Maint. – building and improvement	407,641
10000-2600100000-528920	Car-pool expense	92,359
10000-2600700000-523680	Office equipment – non fixed assets	25,000
10000-2600700000-525440	Professional services	75,000
10000-2600700000-528920	Car-pool expense	<u>125,000</u>
	Total	\$875,000

Increase estimated revenue:		
10000-2600200000-510040	Regular salaries	\$99,000
10000-2600400000-530060	Diagnostic services	95,000
10000-2600400000-530080	Indigent emergency expense	31,000

10000-2600400000-530220	Support and care – persons	<u>650,000</u>
	Total	\$875,000

j) Sheriff's Department

Corrections

The department requests budget adjustments totaling \$4 million for staffing, supplies, services and equipment authorized by the Board and set aside during budget hearings for correction's expansion. After this allocation, due to unplanned overtime and facility maintenance costs, the department still expects to be over budget by \$7 million. The Executive Office recommends allocating additional funds from the correctional staffing designation to cover this overage at year-end.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to decrease designations and adjust appropriations as follows:

Increase appropriations:

10000-2500400000-510040	Regular salaries	\$2,424,826
10000-2500400000-518100	Budgeted benefits	983,552
10000-2500400000-520115	Uniforms and replacement clothing	155,160
10000-2500400000-520220	County radio system	402,421
10000-2500400000-527460	Firearm equipment and supplies	43,000
10000-2500400000-546060	Equipment – communications	<u>9,400</u>
	Total	\$4,018,359

Decrease designations:

10000-1000100000-320147	DFB – correctional staffing	\$4,018,359
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Central Homicide Cold Case Unit

The main focus of the Cold Case Unit is to review old cases where DNA analysis might reveal new leads. The submission of DNA for analysis and review of the findings is a collaborative effort between the Sheriff's Department Central Homicide Unit (CHU) and the District Attorney's Office. The CHU dedicates one Sheriff's sergeant, four investigators, and one office assistant to the Cold Case Unit. The primary objective of this unit is to examine past homicide investigations (over 1,400 cases), review evidence, conduct additional interviews, and submit additional evidence such as DNA for analysis. The Sheriff's Department also acts as a resource for the District Attorney's office for review of other cold case investigations that may be submitted from other agencies within Riverside County.

The District Attorney's Office dedicates one supervising district attorney and one district attorney investigator to assist with case review, consultation, and case filing. The primary objective of the District Attorney's Office (as it relates to the Cold Case Unit) is to be a resource to the Sheriff's Department during and at the conclusion of the investigative process.

The Sheriff's Department CHU and the District Attorney's Office share an excellent collaborative working relationship in the course of all homicide and criminal investigations. This collaborative effort is made possible by regular formal meetings which mitigate duplication of efforts by either department.

Budget adjustments are requested for the Cold Case Unit to cover costs authorized by the Board during the budget process. The funds were set aside in a general-fund designation and will fund one sergeant and two investigators.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to decrease designations and adjust appropriations as follows:

Increase appropriations:

10000-2500300000-510040	Regular salaries	\$122,987
10000-2500300000-518100	Budgeted benefits	50,974
10000-2500300000-520115	Uniforms and replacement clothing	1,500
10000-2500300000-520220	800 MHz radios	4,789
10000-2500300000-527460	Firearm equipment and supplies	750
10000-2500300000-528920	Car-pool expense	10,350
10000-2500300000-546060	Equipment communication	<u>29,730</u>
	Total	\$221,080

Decrease designations:

10000-1000100000-320149	DFB – staffing growth	\$221,080
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Anti-Drug Abuse Grant

The department requests budget adjustments related to changes in the Anti-Drug Abuse Grant accounting protocol for the South-West Narcotics Task Force. There is no general-fund impact.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

10000-2500900000-520105	Protective gear	\$5,000
10000-2500900000-520230	Cellular phone	5,000
10000-2500900000-521380	Maintenance – copier	800
10000-2500900000-521500	Maintenance – vehicle	7,947
10000-2500900000-523700	Office supplies	5,618
10000-2500900000-525640	Non-DUI lab services	8,070
10000-2500900000-526400	Codes and legal publications	100
10000-2500900000-526700	Rent-lease – buildings	2,400
10000-2500900000-526930	Flashlights, batteries, bulbs	200
10000-2500900000-527400	Electronic and radio supplies	3,100
10000-2500900000-528220	Photography expense	465
10000-2500900000-528900	Air transportation	2,400
10000-2500900000-528960	Lodging	9,000
10000-2500900000-528980	Meals	3,500
10000-2500900000-529080	Rental vehicles	<u>1,400</u>
	Total	\$55,000

Increase estimated revenue:

10000-2500900000-732060	Asset forfeiture	\$55,000
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4. PUBLIC WAYS AND FACILITIES

a) Transportation and Land Management Agency (TLMA)

TLMA continues to work with the Building Industry Association to address the group's concerns about fees and case-review procedures. Changes to case procedures were discussed at a Planning Commission Workshop on April 2. These and additional case processing improvements will be discussed at a Board workshop, scheduled for June 30, 2008.

Consolidated Counter Services

Counter Service requests a budget adjustment for expenditures and revenue related to tenant improvements and moving costs at the Desert Permit Assistance Center. This expense is already budgeted in the capital improvement fund.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

20200-3100300000-523680	Office equip – non fixed asset	\$40,345
20200-3100300000-525440	Professional services	4,933
20200-3100300000-520200	Communications	17,920
20200-3100300000-520260	Computer lines	17,699
20200-3100300000-537000	Interfund – leases	<u>113,621</u>
	Total	\$194,518

Increase estimated revenue:

20200-3100300000-790600	Contributions from other funds	\$194,518
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Transportation – Operations

Transportation requests a budget adjustment for expenditures and revenue related to the tenant improvements and moving costs at the Desert Permit Assistance Center. This expense is already budgeted in the capital improvement fund.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

20000-3130100000-523680	Office equip – non fixed asset	\$57,051
20000-3130100000-525440	Professional services	6,975
20000-3130100000-520200	Communications	25,340
20000-3130100000-520260	Computer lines	25,027
20000-3130100000-537000	Interfund – leases	<u>160,667</u>
	Total	\$275,060

Increase estimated revenue:

20000-3130100000-790600	Contributions from other funds	\$275,060
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Mira Loma Road and Bridge Benefit District

The department requests budget adjustments for title and escrow fees, which need to be made to Eastvale Gateway II LLC to convey property to the county for the Limonite Avenue

project. Sufficient fund balance is available to cover this cost.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
31640-3130500000-527980	Contracts	\$3,056,427

Expected offset:		
31640-3130500000-309100	Reserve for construction	\$3,056,427

Developer Agreements

The Clinton Keith Road and La Sierra Avenue projects are projected to cost more than originally budgeted for in FY 07/08. Budget adjustments are therefore requested. Sufficient fund balance is available to cover this cost.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
31680-3130500000-537280	Interfnd expense – misc. contracts	\$725,000

Expected offset:		
31680-3130500000-309100	Reserve for construction	\$725,000

Scott Road, Road and Bridge Benefit District

Project A5-0256 Scott Road (I-215 to Winchester) had minimal dollars budgeted for FY 07/08. As priorities changed during the year, significant costs have been incurred and additional costs are anticipated this year. Budget adjustments are therefore requested. Sufficient fund balance is available to cover this cost.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
31693-3130500000-537280	Interfnd expense – misc. project expense	\$685,000
31693-3130500000-537220	Interfnd expense – labor	<u>515,000</u>
	Total	\$1,200,000

Expected offset:		
31693-3130500000-309100	Reserve for construction	\$1,200,000

5. HEALTH AND SANITATION

a) Community Health Agency (CHA)

CHA requests permission to purchase two servers, one copier, and one tuberculosis incubator. Sufficient funds are budgeted for these expenses.

Recommended Motion: that the Board of Supervisors approve the purchase of two servers, one copier, and one tuberculosis incubator.

Public Health

Public Health requests a budget adjustment to cover the cost and revenue of professional services provided by American Medical Response during the fall wildfires.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-4200100000-525440	Professional services	\$128,000
Increase estimated revenue:		
10000-4200100000-781360	Other miscellaneous revenue	\$128,000

Emergency Medical Services (EMS)

The department administers the county's contract for ambulance service and recently discovered that American Medical Response (AMR), the county's major ambulance contractor, is incurring costs to transport patients in psychiatric hospitals to facilities outside Riverside and San Bernardino counties. Using recent technological improvements, AMR has determined that the number of patient transports has increased from less than 100 per year to approximately 1,490 projected for FY 07/08. The increase is due to a continuing shortage of psychiatric beds in the county, the closure of two free-standing psychiatric hospitals, and the closure of one hospital in-patient psychiatric unit. In addition, the Department of Mental Health recently approved hospitals in Orange and Los Angeles Counties as receiving facilities for county residents. The department is reviewing the AMR contract and working with the Executive Office, Department of Mental Health, and AMR to develop recommendations to deal with the issue.

California Children's Services (CCS)

The department has been informed that third- and fourth-quarter payments due from the state might be delayed due to the state fiscal crises and might be reduced by 10 percent, as Gov. Schwarzenegger proposed. CCS anticipates it will be able to cover the shortfall but will continue to monitor the situation and provide updates to the Executive Office.

Environmental Health

The department expects salaries and benefit costs to exceed its budget by \$340,000 and revenue to fall more than \$500,000 below estimates. The department has implemented cost-saving measures and hopes to cover the shortfall by reducing non-salary expenses. If measures fall short, additional general-fund support might be needed at year-end. Revenue shortfalls can be attributed to the construction industry slowdown, which has reduced demand for the department's fee-generating services. The department will make every effort to absorb the anticipated shortfall.

b) Detention Health Services (DHS) – RCRMC

Detention Health Services continues to experience an increase in the cost of pharmaceuticals and non-county hospital costs. At midyear, the department reported it would need an additional \$639,000 to cover expenses by year-end. That estimate has increased and the department now expects to exceed its approved net-county-cost target by \$703,000 and requests a budget adjustment to cover this overage. In addition the department requests budget adjustments to more accurately reflect revenue and expense.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:

10000-4300300000-510200	Payoff permanent seasonal	\$40,000
10000-4300300000-510280	Other pay non-specified	10,000
10000-4300300000-510420	Overtime	60,000
10000-4300300000-510440	Administrative leave	5,000
10000-4300300000-510500	Standby pay	70,000
10000-4300300000-510620	Shift differential	50,000
10000-4300300000-518100	Budgeted benefits	40,200
10000-4300300000-522890	Pharmaceuticals	770,000
10000-4300300000-525240	Prisoner hospital charges	280,000
10000-4300300000-522860	Medical dental supplies	2,100
10000-4300300000-523680	Office equipment non-fixed assets	8,000
10000-4300300000-526900	Instrument – minor med equip	9,000
10000-4300300000-528920	Carpool expense	5,000
10000-4300300000-529540	Utilities	12,000
10000-4300300000-572300	Intra-health	(190,000)
10000-4300300000-573400	Intra-salary and benefit reimbursement	(23,000)
	Total	\$1,148,300

Decrease appropriations:

10000-4300300000-510040	Regular salaries	\$135,000
10000-4300300000-510240	Per diem - salaries	<u>310,000</u>
	Total	\$445,000

Decrease appropriations:

10000-1109000000-581000	Appropriations for contingency	\$703,300
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c) Mental Health

Treatment

The department continues to monitor state issues and the potential effects on mental-health services. The department expects to exhaust the \$10 million that remains in its trust fund this fiscal year. A funding request to cover their structural deficit will be presented to the Board in the FY 08/09 proposed budget.

The state recently allocated an additional \$5.3 million for a Community Services and Supports Plan component of the Mental Health Services Act (MHSA). Combined with federal funds, \$5.8 million is available for new mental-health programs. To implement the approved programs, the department requests 63 additional staff positions as reflected in Attachment B.

Recommended Motion: that the Board of Supervisors 1) approve Resolution 440-8779 included in this report as Attachment B, adding 63 new positions for the Department of Mental Health, and 2) approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-4100200000-510040	Regular salaries	\$4,125,845
10000-4100200000-518100	Budgeted benefits	<u>1,690,013</u>
	Total	\$5,815,013
Increase estimated revenue:		
10000-4100200000-751040	CA –Mental Health Services Act	\$4,071,100
10000-4100200000-767180	Fed-Med-Medi-Cal – FFP	<u>1,744,758</u>
	Total	\$5,815,013

Detention Program

The department has filled 16 of the 23 positions the Board approved to provide services at county jails and is requesting a budget adjustment of \$1 million for salaries, benefits and supplies. The Board set aside funds in contingency for these staff as part of the proposed budget.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
10000-4100300000-510040	Regular salaries	\$757,015
10000-4100300000-518100	Budgeted benefits	169,619
10000-4100300000-522860	Medical and dental supplies	<u>103,524</u>
	Total	\$1,030,158
Decrease appropriations:		
10000-1109000000-581000	Appropriations for contingency	\$1,030,158

d) Medically Indigent Services (MISP) – RCRMC

The department projects both a revenue shortfall and an increase in pharmaceuticals costs. The department has reduced its expenses but anticipates it will not be able to cover the entire \$187,000 estimated shortfall. The department requests a budget adjustment to reflect these expenses and the use of contingency funds. In addition the department requests budget adjustments to more accurately reflect revenue and expense.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-4300200000-510200	Payoff permanent seasonal	\$20,000
10000-4300200000-510320	Temporary salaries	24,000
10000-4300200000-510420	Overtime	25,000
10000-4300200000-530260	Medical services	1,350,000
10000-4300200000-530320	Physician care services	230,000

10000-4300200000-574100	Intra detention health services	(312,000)
	Total	\$1,337,000
Decrease appropriations:		
10000-4300200000-510040	Regular salaries	\$233,300
10000-4300200000-518100	Budgeted benefits	127,705
10000-4300200000-530340	Hospital care services	1,780,000
10000-4300200000-536240	Other contract agencies	<u>500,000</u>
	Total	\$2,641,005
Increase estimated revenue:		
10000-4300200000-751310	CA CHIP hospital services	\$13,800
10000-4300200000-781360	Other misc revenue	<u>96,900</u>
	Total	\$110,700
Decrease estimated revenue:		
10000-4300200000-751300	CA medically indigent	\$426,505
10000-4300200000-751500	CA realignment health	724,000
10000-4300200000-776455	Rebates and refunds	<u>451,200</u>
	Total	\$1,601,705
Decrease appropriations:		
10000-1109000000-581000	Appropriations for contingency	\$187,000

6. PUBLIC ASSISTANCE

a) Department of Public Social Services (DPSS)

DPSS might be especially hard-hit if proposed state budget reductions for FY 08/09 are approved. Several requests for funding will be submitted to the Board with the FY 08/09 proposed budget to cover the anticipated funding shortfall. The department is attempting to reduce costs and use designated funds whenever possible to cover FY 07/08 deferred payments. The department will continue to monitor and will keep the Board apprised.

Realignment programs continue to grow but the state, again, has fallen behind in distributing funds for caseload growth to counties. In addition, due to state revenue shortfalls, realignment base revenue might not be met in either FY 07/08 or FY 08/09. The department will continue to monitor the situation and will submit a request for additional county general-fund support in order to maintain current service levels in FY 08/09.

Beginning in FY 08/09, the Executive Office will transfer responsibility for both domestic violence and community-based organization (CBO) budgeting and administration to DPSS. Presley funds and other court filing fees are specifically designated by statute for domestic violence programs. This year, CBOs received \$65,535 in general-fund revenues. For many years DPSS has been responsible for funding and managing many of the CBO and domestic-violence programs and the transfer will consolidate funding and streamline administration for these programs under one department. DPSS will continue to seek Board approval for both programs but will not request additional resources for administration.

Child Welfare Services (CWS)

The Juvenile Courts requested that County Counsel services be incorporated in all dependency proceedings and the preparation of reports and recommendations. DPSS currently funds 14 attorneys within County Counsel. The department is evaluating how these

attorneys are deployed, and anticipates that three additional positions might be needed. The department has been directed to submit this request for expanded services and additional county general-fund support in the FY 08/09 budget, to be considered along with other requests for general-fund support.

CaWORKs

Costs for stage-one child care continue to increase above FY 07/08 budget estimates. The department anticipates being fully funded by the state's child-care reserves. In the unlikely event the state does not approve the request, funds held in the CaWORKs designation should be used to cover this cost. The requested budget adjustment provides the necessary appropriation authority to receive state revenue and spend the funds.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-5100100000-530420	Child-care services	\$3,253,000
Increase estimated revenue:		
10000-5100100000-760000	Fed – public assistance admin	\$3,253,000

In Home Supportive Services (IHSS)

The department's projected caseload increase might require an additional \$715,489. It is recommended that the department absorb any increase or, if needed, use funds in the realignment designation to cover this mandated cost. No budget adjustment is requested at this time.

Categorical Aid

The department currently projects growth in adoptions assistance and a slight decrease in emergency assistance and foster-care services, resulting in a net revenue increase. The requested budget adjustment provides the necessary appropriation authority to receive and spend these funds.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-5100300000-530480	Categorical assistance	\$500,000
Increase estimated revenue:		
10000-5100300000-761000	Fed – public assistance admin	\$275,000
10000-5100300000-750700	CA – public assistance program	<u>225,000</u>
	Total	\$500,000

Community Action Partnership (CAP)

CAP has proposed, and the Executive Office concurs, that it would be able to operate more effectively as an independent department separate from DPSS. While both agencies serve many of the same clients, they have very different business approaches. DPSS is heavily

regulated while CAP has more flexibility and uses a grassroots approach. CAP has striven to retain its visibility in the community but often is overshadowed by the much larger DPSS. Independent departmental status will not affect CAP program administration or cause any adverse fiscal impacts. The CAP director would report directly to the County Executive Officer rather than the DPSS director. The delineation of powers agreement and by-laws of the Community Action Commission direct the Board to hold one annual joint meeting in September with the Commission. It is recommended that the Board approve independent department status for CAP.

Recommended Motion: that the Board of Supervisors 1) approve the restoration of departmental status to Community Action Partnership effective July 1, 2008, 2) direct DPSS to coordinate with Community Action Partnership and other departments as necessary to transfer all functions to Community Action Partnership, and 3) allow Lois J. Carson to continue as director of Community Action Partnership.

7. EDUCATION, RECREATION, AND CULTURE

a) Cooperative Extension

Cooperative Extension is being relocated from the County Administrative Center-Indio and must find leased space. As part of that move the department needs new systems furniture and tenant improvements. Also, the department did not anticipate that costs for janitorial services and building maintenance would escalate so rapidly. The existing budget cannot absorb these costs. The department requests that funds from contingency be allocated to cover the unexpected costs.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
10000-6300100000-520800	Household expense	\$79,186
10000-6300100000-520200	Communications	3,100
10000-6300100000-523800	Printing and binding	1,000
10000-6300100000-520820	Janitorial services	14,847
10000-6300100000-522310	Maint. – building and improvements	<u>14,846</u>
	Total	\$112,979
Decrease appropriations:		
10000-6300100000-510040	Regular salaries	\$29,089
10000-6300100000-518100	Budgeted benefits	<u>2,040</u>
	Total	\$31,129
Decrease appropriations:		
10000-1109000000-581000	Appropriation for contingency	\$81,850

b) Edward Dean Museum - EDA

The Economic Development Agency requests a budget adjustment due to unanticipated event revenue and related expenses.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-1930100000-522310	Maintenance – building and improvements	\$4,000
10000-1930100000-536920	Interfund expense – office expense	<u>7,000</u>
	Total	\$11,000
Increase estimated revenue:		
10000-1930100000-741320	Miscellaneous event charges	\$11,000

8. ENTERPRISE FUNDS

a) Riverside County Regional Medical Center (RCRMC)

As reported at midyear, RCRMC is determining equipment and implementation costs for a hospital information system (HIS). At the beginning of the fiscal year \$6.6 million was set aside for the HIS in the capital projects designation. The department recently submitted a proposal to finance the balance to the Executive Office for review. In addition, the department requests budget adjustments to accurately reflect an overall increase in revenue and equal amount of expenses.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
40050-4300100000-510040	Salaries	\$2,000,000
40050-4300100000-510500	Standby pay	75,000
40050-4300100000-510620	Shift differential	740,000
40050-4300100000-518100	Budgeted benefits	3,906,000
40050-4300100000-522900	Prosthesis	700,000
40050-4300100000-542060	Buildings and Improvement	<u>3,079,000</u>
	Total	\$10,500,000
Increase estimated revenue:		
40050-4300100000-740020	Interest – invested funds	\$2,013,000
40050-4300100000-776425	Traditional worker's compensation	3,000
40050-4300100000-776430	Traditional Medicare	4,638,000
40050-4300100000-776435	Traditional Medi-Cal	592,000
40050-4300100000-776440	Traditional other government	1,834,000
40050-4300100000-776450	Medi-Cal managed care	1,646,000
40050-4300100000-776465	Other third parties	306,000
40050-4300100000-776475	Medicare managed care	2,060,000
40050-4300100000-776480	Private coverage managed care	<u>1,158,000</u>
	Total	\$14,250,000
Decrease estimated revenue:		
40050-4300100000-751270	CA new waiver DSH CPE	\$2,036,000
40050-4300100000-751290	AB-915	1,000,000
40050-4300100000-751310	CA-CHIP hospital services	214,000
40050-4300100000-751500	CA-Realignment-Health	<u>500,000</u>
	Total	\$3,750,000

b) Waste Management

Waste Management requests a budget adjustment in the amount of \$145,000 for the Area 8 assessment due to increased property-tax service collections.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
23000-4500300000-520845	Trash	\$145,000
Increase estimated revenue:		
23000-4500300000-777310	Land-use fees – cities	\$145,000

9. INTERNAL SERVICE FUNDS

a) Central Mail

Increases in postal rates and usage have exceeded projections. A budget adjustment is requested for costs associated with countywide mailings.

Recommendation Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
45620-7300600000-523760	Postage	\$250,000
Increase estimated revenue:		
45620-7300600000-781340	Postage	\$250,000

b) Disability Insurance (STD) – Human Resources

A budget adjustment is requested for hiring employees whose bargaining groups provide for payments of short-term disability benefits continues to fiscally impact this fund. The department expects that claims will increase as layoffs become likely. The Executive Office and Human Resources will continue to monitor revenue and expenditures.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
46060-1131200000-534260	Disability claims	\$327,500
Increase estimated revenue:		
46060-1131200000-781220	Contributions and donations	\$327,500

c) Freedom Dental Plan – Human Resources

A budget adjustment is requested tied to unexpected use of the dental plan. Also, the insurance fund has increased as more employees have been hired. However, the two are not in balance. The department requests reallocating funds from available unrestricted net assets.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
45870-1132800000-534240	Dental claims	\$66,000
Increase estimated revenue:		
45870-1132800000-781320	Insurance proceeds	\$47,000
Expected offset:		
45870-1132800000-380100	Unrestricted net assets	\$19,000

d) Fleet Services

To staff the new Cabazon fueling facility, the department requests permission to add two garage attendants, one automotive mechanic III, and one mechanic's helper. Fleet Services is maintaining level rates by deleting 10 unfilled temporary aides and two temporary garage attendants. In addition, fuel, auto parts and facilities-maintenance costs have increased beyond projections. A budget adjustment is requested to compensate for these increases.

Recommendation Motion: that the Board of Supervisors approve Resolution 440-8779 adding four positions as reflected in Attachment B, and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
45300-7300500000-527100	Fuel	\$525,000
45300-7300500000-521500	Vehicle maintenance	<u>500,000</u>
	Total	\$1,025,000
Increase estimated revenue:		
45300-7300500000-777070	Fuel sales	\$525,000
45300-7300500000-777340	Vehicle maintenance	<u>500,000</u>
	Total	\$1,025,000

e) Printing Services

Printing services recently improved billing operations by hiring an accounting assistant II through the county's Temporary Assignment Program. Making this temporary position permanent will assure continued efficiency. Also, an appropriations increase is requested as costs for paper, envelopes and other printing supplies are higher than anticipated. Additional revenue is available to cover the additional cost.

Recommendation Motion: that the Board of Supervisors approve Resolution 440-8779 adding one position as reflected in Attachment B, and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
45600-7300300000-510040	Regular salaries	\$7,082
45600-7300300000-518100	Budgeted benefits	3,712
45600-7300300000-527650	Paper and envelopes	<u>300,000</u>
	Total	\$310,794

Increase estimated revenue:		
45600-7300300000-777520	Reimbursement for services	\$10,794
45600-7300300000-777680	Printing – political subs	<u>300,000</u>
	Total	\$310,794

f) Supply Services

To improve supply operations, the department requests permission to add one business process analyst II position to meet customer requirements and keep purchasing processes operating smoothly. In addition, systems furniture sales are exceeding projections; therefore, budget adjustments are requested.

Recommendation Motion: that the Board of Supervisors approve Resolution 440-8779 adding one position as reflected in Attachment B, and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
45700-7300400000-510040	Regular salaries	\$14,593
45700-7300400000-518100	Budgeted benefits	5,502
45700-7300400000-527600	ISF – indirect materials	<u>500,000</u>
	Total	\$520,095
Increase estimated revenue:		
45700-7300400000-777760	County stores	\$20,095
45700-7300400000-781600	Systems furniture	<u>500,000</u>
	Total	\$520,095

10. SPECIAL DISTRICTS

a) Flood Control

Flood Control and Water Conservation District – Zone 6 Const/Maint/Misc

The requested budget adjustment will establish an appropriation for land adjustments within the Flood Control and Water Conservation District’s Zone 6 boundaries. The adjustments are required to record land costs to individual customer accounts associated with the pending sale of surplus property. This was inadvertently omitted in the current year’s budget. The following budget adjustment is required for operational purposes only and does not require general-fund support.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
25160-947500-523230	Miscellaneous expense	\$170,000
25160-947500-574200	Intra-zone – spec. expense	<u>(170,000)</u>
	Total	\$0

b) Economic Development Agency

Community Redevelopment

The Economic Development Agency requests budget adjustments to both the redevelopment

debt fund and the capital fund in order to cover debt-service interest payments for its 2006 non-housing bonds.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
37100-934001-533020	Bond interest	\$5,000,000
Increase estimated revenue:		
37100-934001-790500	Operating transfers in	\$5,000,000
Increase appropriations:		
32700-934001-551000	Operating transfers out	\$5,000,000
Increase estimated revenue:		
32700-934001-791000	Bond proceeds	\$5,000,000

c) Parks – Regional Parks and Open Space District

Both Lake Cahuilla Park and Parks Headquarters and Conference Center were recently connected to domestic water and sewer, increasing utilities costs. In addition, warmer weather brings increased public activity to Lake Skinner and Lake Cahuilla swimming facilities that will necessitate the use of temporary personnel as lifeguards for the public. A budget adjustment is requested to account for these costs, which will be covered by existing fund balance.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
25400-931104-525080	Temporary assist. pool services	\$11,000
25400-931104-529540	Utilities	<u>81,000</u>
	Total	\$92,000
Expected offset:		
25400-931104-320100	Designated fund balance	\$92,000

Arundo Removal – Santa Ana Reserve

A budget adjustment is requested associated with the removal of arundo donax and eradication. Parks has dedicated a senior ranger and one additional park maintenance worker to the project. Sufficient fund balance is available to cover this cost.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
25520-931107-537180	Interfund salary reimbursement	\$55,000

Expected offset: 25520-931107-325100	Unreserved fund balance	\$55,000
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Jensen Ranch Trust

Commitments for public safety required the removal and replacement of two aged and diseased pepper trees from the vicinity of the historical Jensen home. Therefore, a budget adjustment is requested to reflect this cost. Sufficient fund balance is available to cover this expense.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations: 25570-931113-522320	Maintenance – grounds	\$5,000
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Expected offset: 25570-931113-320100	Designated fund balance	\$5,000
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d) County Service Areas

Various county service areas' operating expenses are expected to exceed previous estimates. Additional appropriations are needed to cover increased costs for salaries, streetlights, operational supplies and professional services. Budget adjustments are necessary to provide appropriations for the increased costs. These adjustments have no general-fund impact.

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations: 23125-901501-537180	Interfund expense – salary reimbursement	\$5,000
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Increase estimated revenue: 23125-901501-781360	Other miscellaneous revenue	\$5,000
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Increase appropriations: 23225-902201-537180	Interfund expense – salary reimbursement	\$2,000
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Increase estimated revenue: 23225-902201-781360	Other miscellaneous revenue	\$2,000
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Increase appropriations: 23375-903601-537180	Interfund expense – salary reimbursement	\$10,000
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Increase estimated revenue: 23375-903601-781360	Other miscellaneous revenue	\$10,000
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Increase appropriations: 23625-906001-537180	Interfund expense – salary reimbursement	\$5,000
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Increase estimated revenue: 23625-906001-781360	Other miscellaneous revenue	\$5,000
Increase appropriations: 23750-907301-537180	Interfund expense – salary reimbursement	\$1,000
Increase estimated revenue: 23750-907301-781360	Other miscellaneous revenue	\$1,000
Increase appropriations: 23775-908001-537180	Interfund expense-salary reimbursement	\$5,000
Increase estimated revenue: 23775-908001-781360	Other miscellaneous revenue	\$5,000
Increase appropriations: 23825-908401-537180	Interfund expense – salary reimbursement	\$10,000
Increase estimated revenue: 23825-908401-781360	Other miscellaneous revenue	\$10,000
Increase appropriations: 23850-908501-510040	Regular salaries	\$15,000
23850-908501-537180	Interfund expense – salary reimbursement	<u>20,000</u>
	Total	\$35,000
Increase estimated revenue: 23850-908501-781360	Other miscellaneous revenue	\$35,000
Increase appropriations: 23925-908901-529530	Streetlights	\$20,000
Increase estimated revenue: 23925-908901-781360	Other miscellaneous revenue	\$20,000
Increase appropriations: 24025-909401-537180	Interfund expense – salary reimbursement	\$1,000
Increase estimated revenue: 24025-909401-781360	Other miscellaneous revenue	\$1,000
Increase appropriations: 24050-909701-527780	Special program expense	\$15,000
24050-909701-537180	Interfund expense – salary reimbursement	<u>5,000</u>
	Total	\$20,000
Increase estimated revenue: 24050-909701-781360	Other miscellaneous revenue	\$20,000

Increase appropriations:		
24075-910301-510040	Regular salaries	\$60,000
24075-910301-537180	Interfund expense – salary reimbursement	<u>5,000</u>
	Total	\$65,000
Increase estimated revenue:		
24075-910301-781360	Other miscellaneous revenue	\$65,000
Increase appropriations:		
24225-911701-529530	Streetlights	\$5,000
24225-911701-537180	Interfund expense – salary reimbursement	<u>2,000</u>
	Total	\$7,000
Increase estimated revenue:		
24225-911701-781360	Other miscellaneous revenue	\$7,000
Increase appropriations:		
24250-912101-537180	Interfund expense – salary reimbursement	\$5,000
Increase estimated revenue:		
24250-912101-781360	Other miscellaneous revenue	\$5,000
Increase appropriations:		
40400-912211-510040	Regular salaries	\$30,000
Increase estimated revenue:		
40400-912211-781360	Other miscellaneous revenue	\$30,000
Increase appropriations:		
24325-912601-537180	Interfund expense – salary reimbursement	\$20,000
Increase estimated revenue:		
24325-912601-781360	Other miscellaneous revenue	\$20,000
Increase appropriations:		
24400-913201-537180	Interfund expense – salary reimbursement	\$5,000
Increase estimated revenue:		
24400-913201-781360	Other miscellaneous revenue	\$5,000
Increase appropriations:		
24425-913401-510040	Regular salaries	\$45,000
24425-913401-537180	Interfund expense – salary reimbursement	25,000
24425-913401-546200	Equipment shop/yard	<u>15,000</u>
	Total	\$85,000
Increase estimated revenue:		
24425-913401-781360	Other miscellaneous revenue	\$85,000
Increase appropriations:		
24450-913501-537180	Interfund expense – salary reimbursement	\$2,000

Increase estimated revenue: 24450-913501-781360	Other miscellaneous revenue	\$2,000
Increase appropriations: 24525-914201-537180	Interfund expense – salary reimbursement	\$2,000
Increase estimated revenue: 24525-914201-781360	Other miscellaneous revenue	\$2,000
Increase appropriations: 24550-914301-537180	Interfund expense – salary reimbursement	\$50,000
Increase estimated revenue: 24550-914301-781360	Other miscellaneous revenue	\$50,000
Increase appropriations: 24575-914501-527180	Operational supplies	\$33,000
24575-914501-537180	Interfund expense – salary reimbursement	<u>10,000</u>
	Total	\$43,000
Increase estimated revenue: 24575-914501-781360	Other miscellaneous revenue	\$43,000
Increase appropriations: 24625-915201-537180	Interfund exp. – salary reimbursement	\$300,000
Increase estimated revenue: 24625-915201-781360	Other miscellaneous revenue	\$300,000
Increase appropriations: 33200-915201-510040	Regular salaries	\$20,000
33200-915201-537180	Interfund expense – salary reimbursement	<u>10,000</u>
	Total	\$30,000
Increase estimated revenue: 33200-915201-781360	Other miscellaneous revenue	\$30,000
Increase appropriations: 24630-915201-537180	Interfund expense – salary reimbursement	\$5,000
Increase estimated revenue: 24630-915201-781360	Other miscellaneous revenue	\$5,000
Increase appropriations: 31570-915201-525440	Professional services	\$354,275
Increase estimated revenue: 31570-915201-781360	Other miscellaneous revenue	\$354,275

ATTACHMENT A: RECOMMENDATION SUMMARY

For convenience, this section repeats the recommendations contained in the main document. There is no new information in Attachment A.

Cover letter

IT IS RECOMMENDED that the Board of Supervisors 1) receive and file this report, 2) approve the recommendations and associated budget adjustments in Attachment A, 3) approve Attachment B, Resolution 440-8779 authorizing new positions, 4) receive and file Attachments C, and D.

Quarterly Discretionary Revenue Update

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Decrease appropriations:		
10000-1109000000-581000	Appropriations for contingency	\$6,500,000
Decrease estimated revenue:		
10000-1200200000-712000	Documentary transfer tax	\$1,000,000
10000-1300100000-704000	Prop tax – current supplemental	<u>5,500,000</u>
	Total	\$6,500,000

Capital Improvement Projects (CIP)

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-1101200000-551000	Operating transfers out	\$1,350,000
Expected offset:		
11054-1101200000-308101	Restricted program money	\$1,350,000

Motorola Rebate for 800 MHz Upgrade Project

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust designations and estimated revenue as follows:

Increase designation:		
10000-1000100000-320148	DFB-PSEC 800 MHz	\$549,000
Increase estimated revenue:		
10000-1101000000-781120	Rebates and refunds	\$549,000

RDA Capital Improvement Fund

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
31540-1100100000-537000	Interfund expense – leases	\$2,260,838

Increase estimated revenue:		
31540-1100100000-781000	Contractual revenue	\$2,260,838

Development Impact Fee Program

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to increase designations, and adjust appropriations and estimated revenue as follows:

Increase appropriations:		
30505-1103700000-551000	Operating transfers out	\$247,541

Increase estimated revenue:		
30505-1103700000-777170	Developer mitigation	\$247,541

Increase estimated revenue:		
10000-1101000000-790500	Operating transfer in	\$247,541

Increase designations:		
10000-1000100000-320109	DFB – capital projects	\$247,541

Riverside County Palm Desert Financing Authority

Recommended Motion: that the Board of Supervisors authorize the Riverside County Palm Desert Financing Authority to transfer \$1,482,048 of Palm Desert Redevelopment pass-through funds to the trustee account held by Wells Fargo Bank to satisfy the indenture requirement of the RCPDFA 2003 Series A bond issuance until such time that the ratings of XL Capital Assurance Inc. are restored or a replacement surety is obtained.

General Government

Assessor

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-1200100000-510040	Regular salaries	\$814,463
10000-1200100000-518100	Budgeted benefits	<u>349,056</u>
	Total	\$1,163,519

Increase estimated revenue:		
10000-1200100000-770070	Supplemental charges	\$1,163,519

Auditor Controller

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-1300100000-522310	Maint. – building and improvement	\$190,000
10000-1300100000-520330	Communication services	33,000
10000-1300100000-524760	Data processing services	176,000
10000-1300100000-525440	Professional services	<u>18,741</u>
	Total	\$417,741

Increase estimated revenue:		
10000-1300100000-753360	CA – mandate reimbursement process	\$12,860
10000-1300100000-770020	Correction of fixed charges	23,334
10000-1300100000-770030	Property tax collection and admin.	61,891
10000-1300100000-770070	Supplemental charges	7,539
10000-1300100000-770500	Auditor accounting fees	4,790
10000-1300100000-777520	Reimbursement for services	36,239
10000-1300100000-780180	Sale of books	1,522
10000-1300100000-781360	Other miscellaneous revenue	<u>4,846</u>
	Total	\$153,021

Decrease appropriations:		
10000-1109000000-581000	Appropriations for contingency	\$264,720

Facilities Management

Administration

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-7200100000-572400	Intra-internal charges	(\$1,965,382)

Decrease estimated revenue:		
10000-7200100000-781360	Other miscellaneous revenue	\$1,883,491
10000-7200100000-778280	Intra-reimbursement for service	<u>81,891</u>
	Total	\$1,965,382

Custodial

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-7200200000-571700	Intra-custodial	(\$1,600,000)

Decrease estimated revenue:		
10000-7200200000-777150	Custodial	\$1,600,000

Capital Projects

Recommended Motion: that the Board of Supervisors approve the proposed reprogramming of deferred maintenance projects as follows:

DEFERRED MAINTENANCE
Third-quarter Request to Reprogram

Building #	Project Description	Budget
	The following projects are being reprogrammed or have had a change in scope:	
905	Riverside CAC Tower-Roof Repairs	\$ (200,000)
904	CJB - Exterior Painting	(150,000)
701	Indio CAC-Clean & Paint Exterior	(140,000)
916	Riverside JUV Courts HVAC Upgrade	(75,000)
914	RPDC - Chiller Replacement	(450,000)
602	Hemet CAC-Upgrade HVAC System	(175,000)
701	Indio CAC-Replace Hot Water Boiler	(25,000)
602	Hemet CAC – Fire Protection System for B and C Buildings	(7,637)
701	Indio CAC - Replace Landscaping	(30,000)
924	County Farm Parking Lot - Parking Lot Repair, Seal Coat and Re-Stripe	(150,000)
1307	SWJC Waste Water Grinder Project	(100,000)
1017	Rv Public Defender Building, 3rd Floor HVAC Replacement	(80,000)
1307	SWJC Hot water Exp System	(15,000)
1307	SWJC - Replace Landscaping	<u>(60,000)</u>
	Total	<u><u>\$ (1,657,637)</u></u>

	The following projects are requesting additional funding:	
955	Simons Bldg	\$ 824
971	Juvenile Probation – Fire Protection System.	44
Various	Riverside-Downtown Beautification Projects	140,000
Various	Emergency Deferred Fund	294,000
Various	UST	50,000
905	Riverside Parking Lots - Parking Lot Repair, Seal Coat and Re-Stripe.	408
701	Indio CAC Elevator	100,000
1005	CAC Annex 5th Fl Conference Room	6,500
1307	SWJC Chiller Replacement	400,000
905	Riv CAC - HVAC Upgrade	40,000
1101	Palm Springs CAC - Replace Emergency Generator	25,000
904	CJB - Security System Rekey	175,000
Various	Probation Public Safety Enhancements	<u>425,862</u>
	Total	<u><u>\$ 1,657,637</u></u>

Purchasing

Recommendation Motion: that the Board of Supervisors approve Resolution 440-8779 adding three positions as reflected in Attachment B, and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows

Increase appropriations:

10000-7300100000-510040	Regular salaries	\$43,245
10000-7300100000-518100	Budgeted benefits	16,398
10000-7300100000-572900	Intrafund - personnel	<u>(19,881)</u>
	Total	\$39,762

Increase estimated revenue:		
10000-7300100000-777520	Reimbursement for services	\$39,762

Public Protection

Agricultural Commissioner

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
10000-2800100000-520800	Household expense – office furniture	\$63,840
10000-2800100000-520820	Janitorial services	22,071
10000-2800100000-522310	Maint. – building and improvements	<u>22,859</u>
	Total	\$108,770
Decrease appropriations:		
10000-1109000000-581000	Appropriations for contingency	\$108,770

Animal Control – Community Health Agency

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-4200600000-510040	Regular salaries	\$67,000
10000-4200600000-518100	Budgeted benefits	33,000
10000-4200600000-525340	Temporary help	<u>100,000</u>
	Total	\$200,000
Decrease estimated revenue:		
10000-4200600000-720000	County animal license	\$190,000
10000-4200600000-775560	Other charges for services	65,000
10000-4200600000-773240	Impounds boards disposals	65,000
10000-4200600000-773250	Spay neuter clinic gees	<u>30,000</u>
	Total	\$350,000
Decrease appropriations:		
10000-1109000000-581000	Appropriations for contingency	\$550,000

Building and Safety – TLMA

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-3110100000-523680	Office equip – non fixed asset	\$67,768
10000-3110100000-525440	Professional services	8,286
10000-3110100000-520200	Communications	30,100
10000-3110100000-520260	Computer lines	29,728
10000-3110100000-526700	Lease expense	<u>190,847</u>
	Total	\$326,729
Increase estimated revenue:		
10000-3110100000-790600	Contributions from other funds	\$326,729

District Attorney

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to decrease designations and adjust appropriations as follows:

Increase appropriations:		
10000-2200100000-520820	Janitorial services	\$614,119
10000-2200100000-522310	Maint. – building and improvement	<u>614,118</u>
	Total	\$1,228,237
Decrease designations:		
10000-1000100000-320149	DFB – staffing growth	\$1,228,237

Fire Department

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
10000-2700200000-525440	Professional services	\$7,500,000
Decrease appropriations:		
10000-1109000000-581000	Appropriations for contingency	\$7,500,000

Indigent Defense

Recommended Motion: That the Board of Supervisors approve, and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-1109900000-525020	Legal services	\$906,000
10000-1109900000-525440	Professional services	<u>105,000</u>
	Total	\$1,011,000
Increase estimated revenue:		
10000-1109900000-771460	Public defender service	\$55,000
Decrease appropriations:		
10000-1109000000-581000	Appropriations for contingency	\$956,000

Planning Department – TLMA

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-3120100000-523680	Office equip – non fixed asset	\$78,800
10000-3120100000-525440	Professional services	9,634
10000-3120100000-520200	Communications	35,000
10000-3120100000-520260	Computer lines	34,568
10000-3120100000-526700	Lease expense	<u>221,915</u>
	Total	\$379,917
Increase estimated revenue:		
10000-3120100000-790600	Contributions from other funds	\$379,917

Probation Department
Youthful Offender Block Grant

Recommended Motion: that the Board of Supervisors approve the purchase of ten vehicles, approve Resolution 440-8779 adding 36 positions as reflected in Attachment B, and approve and direct the Auditor Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-2600100000-510040	Regular salaries	\$1,264,767
10000-2600100000-518100	Budgeted benefits	542,043
10000-2600100000-528920	Car pool expense	<u>7,500</u>
	Total	\$1,814,310
Increase estimated revenue:		
10000-2600100000-755680	CA – Other grants	\$1,814,310

Facility Security

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to decrease designations and adjust appropriations as follows:

Increase appropriations:		
10000-2600100000-510040	Regular salaries	\$600,000
Decrease designations:		
10000-1000100000-320149	DFB – staffing growth	\$600,000

Juvenile Justice Crime Prevention Act

Recommended Motion: that the Board of Supervisors approve and direct the Auditor Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-2600200000-528920	Car pool expense	\$165,560
Increase estimated revenue:		
10000-2600200000-755520	CA – citizens option	\$165,560

Title IV-E

Recommended Motion: that the Board of Supervisors approve and direct the Auditor Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-2600200000-522310	Maint. – building and improvement	\$380,666
10000-2600200000-536240	Other contract agencies	260,531
10000-2600200000-537040	Interfund exp. – maintenance	800,783
10000-2600200000-537130	Interfund exp. – rent coral	9,713
10000-2600700000-510200	Payoff – permanent/seasonal	<u>250,000</u>
	Total	\$1,701,693
Increase estimated revenue:		
10000-2600200000-761060	FED – title IV-E funding	\$1,451,693
10000-2600700000-761060	FED – title IV-E funding	<u>250,000</u>
	Total	\$1,701,693

Probation Transfer of Appropriations

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

10000-2600100000-520705	Food	\$150,000
10000-2600100000-522310	Maint. - building and improvement	407,641
10000-2600100000-528920	Car-pool expense	92,359
10000-2600700000-523680	Office equipment - non fixed assets	25,000
10000-2600700000-525440	Professional services	75,000
10000-2600700000-528920	Car-pool expense	<u>125,000</u>
	Total	\$875,000

Increase estimated revenue:

10000-2600200000-510040	Regular salaries	\$99,000
10000-2600400000-530060	Diagnostic services	95,000
10000-2600400000-530080	Indigent emergency expense	31,000
10000-2600400000-530220	Support and care - persons	<u>650,000</u>
	Total	\$875,000

Sheriff's Department
Corrections

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to decrease designations and adjust appropriations as follows:

Increase appropriations:

10000-2500400000-510040	Regular salaries	\$2,424,826
10000-2500400000-518100	Budgeted benefits	983,552
10000-2500400000-520115	Uniforms and replacement clothing	155,160
10000-2500400000-520220	County radio system	402,421
10000-2500400000-527460	Firearm equipment and supplies	43,000
10000-2500400000-546060	Equipment – communications	<u>9,400</u>
	Total	\$4,018,359

Decrease designations:

10000-1000100000-320147	DFB – correctional staffing	\$4,018,359
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Central Homicide Cold Case Unit

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to decrease designations and adjust appropriations as follows:

Increase appropriations:

10000-2500300000-510040	Regular salaries	\$122,987
10000-2500300000-518100	Budgeted benefits	50,974
10000-2500300000-520115	Uniforms and replacement clothing	1,500
10000-2500300000-520220	800 MHz radios	4,789
10000-2500300000-527460	Firearm equipment and supplies	750
10000-2500300000-528920	Car-pool expense	10,350
10000-2500300000-546060	Equipment communication	<u>29,730</u>
	Total	\$221,080

Decrease designations:

10000-1000100000-320149	DFB – staffing growth	\$221,080
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Anti-Drug Abuse Grant

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

10000-2500900000-520105	Protective gear	\$5,000
10000-2500900000-520230	Cellular phone	5,000
10000-2500900000-521380	Maintenance – copier	800
10000-2500900000-521500	Maintenance – vehicle	7,947
10000-2500900000-523700	Office supplies	5,618
10000-2500900000-525640	Non-DUI lab services	8,070
10000-2500900000-526400	Codes and legal publications	100
10000-2500900000-526700	Rent-lease – buildings	2,400
10000-2500900000-526930	Flashlights, batteries, bulbs	200
10000-2500900000-527400	Electronic and radio supplies	3,100
10000-2500900000-528220	Photography expense	465
10000-2500900000-528900	Air transportation	2,400
10000-2500900000-528960	Lodging	9,000
10000-2500900000-528980	Meals	3,500
10000-2500900000-529080	Rental vehicles	<u>1,400</u>
	Total	\$55,000

Increase estimated revenue:

10000-2500900000-732060	Asset forfeiture	\$55,000
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Public Ways and Facilities

Consolidated Counter Services

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

20200-3100300000-523680	Office equip – non fixed asset	\$40,345
20200-3100300000-525440	Professional services	4,933
20200-3100300000-520200	Communications	17,920
20200-3100300000-520260	Computer lines	17,699
20200-3100300000-537000	Interfund – leases	<u>113,621</u>
	Total	\$194,518

Increase estimated revenue:

20200-3100300000-790600	Contributions from other funds	\$194,518
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Transportation – Operations

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

20000-3130100000-523680	Office equip – non fixed asset	\$57,051
20000-3130100000-525440	Professional services	6,975
20000-3130100000-520200	Communications	25,340
20000-3130100000-520260	Computer lines	25,027

20000-3130100000-537000	Interfund – leases	160,667
	Total	\$275,060
Increase estimated revenue:		
20000-3130100000-790600	Contributions from other funds	\$275,060

Mira Loma Road and Bridge Benefit District

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:

31640-3130500000-527980	Contracts	\$3,056,427
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Expected offset:

31640-3130500000-309100	Reserve for construction	\$3,056,427
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Developer Agreements

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:

31680-3130500000-537280	Interfnd expense – misc. contracts	\$725,000
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Expected offset:

31680-3130500000-309100	Reserve for construction	\$725,000
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Scott Road, Road and Bridge Benefit District

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:

31693-3130500000-537280	Interfnd expense – misc. project expense	\$685,000
31693-3130500000-537220	Interfnd expense – labor	515,000
	Total	\$1,200,000

Expected offset:

31693-3130500000-309100	Reserve for construction	\$1,200,000
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Health and Sanitation

Community Health Agency (CHA)

Recommended Motion: that the Board of Supervisors approve the purchase of two servers, one copier and one tuberculosis incubator.

Public Health

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

10000-4200100000-525440	Professional services	\$128,000
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Increase estimated revenue:

10000-4200100000-781360	Other miscellaneous revenue	\$128,000
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Detention Health Services (DHS) – RCRMC

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:

10000-4300300000-510200	Payoff permanent seasonal	\$40,000
10000-4300300000-510280	Other pay non-specified	10,000
10000-4300300000-510420	Overtime	60,000
10000-4300300000-510440	Administrative leave	5,000
10000-4300300000-510500	Standby pay	70,000
10000-4300300000-510620	Shift differential	50,000
10000-4300300000-518100	Budgeted benefits	40,200
10000-4300300000-522890	Pharmaceuticals	770,000
10000-4300300000-525240	Prisoner hospital charges	280,000
10000-4300300000-522860	Medical dental supplies	2,100
10000-4300300000-523680	Office equipment non-fixed assets	8,000
10000-4300300000-526900	Instrument – minor med equip	9,000
10000-4300300000-528920	Carpool expense	5,000
10000-4300300000-529540	Utilities	12,000
10000-4300300000-572300	Intra-health	(190,000)
10000-4300300000-573400	Intra-salary and benefit reimbursement	(23,000)
	Total	\$1,148,300

Decrease appropriations:

10000-4300300000-510040	Regular salaries	\$135,000
10000-4300300000-510240	Per diem - salaries	<u>310,000</u>
	Total	\$445,000

Decrease appropriations:

10000-1109000000-581000	Appropriations for contingency	\$703,300
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Mental Health

Treatment

Recommended Motion: that the Board of Supervisors 1) approve Resolution 440-8779 included in this report as Attachment B, adding 63 new positions for the Department of Mental Health, and 2) approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

10000-4100200000-510040	Regular salaries	\$4,125,845
10000-4100200000-518100	Budgeted benefits	<u>1,690,013</u>
	Total	\$5,815,013

Increase estimated revenue:

10000-4100200000-751040	CA –Mental Health Services Act	\$4,071,100
10000-4100200000-767180	Fed-Med-Medi-Cal – FFP	<u>1,744,758</u>
	Total	\$5,815,013

Detention Program

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
10000-4100300000-510040	Regular salaries	\$757,015
10000-4100300000-518100	Budgeted benefits	169,619
10000-4100300000-522860	Medical and dental supplies	<u>103,524</u>
	Total	\$1,030,158
Decrease appropriations:		
10000-1109000000-581000	Appropriations for contingency	\$1,030,158

Medically Indigent Services (MISP) – RCRMC

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-4300200000-510200	Payoff permanent seasonal	\$20,000
10000-4300200000-510320	Temporary salaries	24,000
10000-4300200000-510420	Overtime	25,000
10000-4300200000-530260	Medical services	1,350,000
10000-4300200000-530320	Physician care services	230,000
10000-4300200000-574100	Intra detention health services	<u>(312,000)</u>
	Total	\$1,337,000

Decrease appropriations:		
10000-4300200000-510040	Regular salaries	\$233,300
10000-4300200000-518100	Budgeted benefits	127,705
10000-4300200000-530340	Hospital care services	1,780,000
10000-4300200000-536240	Other contract agencies	<u>500,000</u>
	Total	\$2,641,005

Increase estimated revenue:		
10000-4300200000-751310	CA CHIP hospital services	\$13,800
10000-4300200000-781360	Other misc revenue	<u>96,900</u>
	Total	\$110,700

Decrease estimated revenue:		
10000-4300200000-751300	CA medically indigent	\$426,505
10000-4300200000-751500	CA realignment health	724,000
10000-4300200000-776455	Rebates and refunds	<u>451,200</u>
	Total	\$1,601,705

Decrease appropriations:		
10000-1109000000-581000	Appropriations for contingency	\$187,000

Public Assistance

Department of Public Social Services (DPSS)

CalWORKs

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-5100100000-530420	Child-care services	\$3,253,000

Increase estimated revenue:		
10000-5100100000-760000	Fed – public assistance admin	\$3,253,000

Categorical Aid

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-5100300000-530480	Categorical assistance	\$500,000
Increase estimated revenue:		
10000-5100300000-761000	Fed – public assistance admin	\$275,000
10000-5100300000-750700	CA – public assistance program	<u>225,000</u>
	Total	\$500,000

Community Action Partnership (CAP)

Recommended Motion: that the Board of Supervisors 1) approve the restoration of departmental status to Community Action Partnership effective July 1, 2008, 2) direct DPSS to coordinate with Community Action Partnership and other departments as necessary to transfer all functions to Community Action Partnership, and 3) allow Lois J. Carson to remain director of Community Action Partnership.

Education, Recreation, and Culture

Cooperative Extension

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
10000-6300100000-520800	Household expense	\$79,186
10000-6300100000-520200	Communications	3,100
10000-6300100000-523800	Printing and binding	1,000
10000-6300100000-520820	Janitorial services	14,847
10000-6300100000-522310	Maint. – building and improvements	<u>14,846</u>
	Total	\$112,979
Decrease appropriations:		
10000-6300100000-510040	Regular salaries	\$29,089
10000-6300100000-518100	Budgeted benefits	<u>2,040</u>
	Total	\$31,129
Decrease appropriations:		
10000-1109000000-581000	Appropriation for contingency	\$81,850

Edward Dean Museum - EDA

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
10000-1930100000-522310	Maintenance – building and improvements	\$4,000
10000-1930100000-536920	Interfund expense – office expense	<u>7,000</u>
	Total	\$11,000
Increase estimated revenue:		
10000-1930100000-741320	Miscellaneous event charges	\$11,000

Enterprise Funds

Riverside County Regional Medical Center (RCRMC)

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

40050-4300100000-510040	Salaries	\$2,000,000
40050-4300100000-510500	Standby pay	75,000
40050-4300100000-510620	Shift differential	740,000
40050-4300100000-518100	Budgeted benefits	3,906,000
40050-4300100000-522900	Prosthesis	700,000
40050-4300100000-542060	Buildings and Improvement	<u>3,079,000</u>
	Total	\$10,500,000

Increase estimated revenue:

40050-4300100000-740020	Interest – invested funds	\$2,013,000
40050-4300100000-776425	Traditional worker’s compensation	3,000
40050-4300100000-776430	Traditional Medicare	4,638,000
40050-4300100000-776435	Traditional Medi-Cal	592,000
40050-4300100000-776440	Traditional other government	1,834,000
40050-4300100000-776450	Medi-Cal managed care	1,646,000
40050-4300100000-776465	Other third parties	306,000
40050-4300100000-776475	Medicare managed care	2,060,000
40050-4300100000-776480	Private coverage managed care	<u>1,158,000</u>
	Total	\$14,250,000

Decrease estimated revenue:

40050-4300100000-751270	CA new waiver DSH CPE	\$2,036,000
40050-4300100000-751290	AB-915	1,000,000
40050-4300100000-751310	CA-CHIP hospital services	214,000
40050-4300100000-751500	CA-Realignment-Health	<u>500,000</u>
	Total	\$3,750,000

Waste Management

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:

23000-4500300000-520845	Trash	\$145,000
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Increase estimated revenue:

23000-4500300000-777310	Land-use fees – cities	\$145,000
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Internal Service Funds

Central Mail

Recommendation Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

45620-7300600000-523760	Postage	\$250,000
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Increase estimated revenue:		
45620-7300600000-781340	Postage	\$250,000

Disability Insurance (STD) – Human Resources

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
46060-1131200000-534260	Disability claims	\$327,500
Increase estimated revenue:		
46060-1131200000-781220	Contributions and donations	\$327,500

Freedom Dental Plan – Human Resources

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
45870-1132800000-534240	Dental claims	\$66,000
Increase estimated revenue:		
45870-1132800000-781320	Insurance proceeds	\$47,000
Expected offset:		
45870-1132800000-380100	Unrestricted net assets	\$19,000

Fleet Services

Recommendation Motion: that the Board of Supervisors approve Resolution 440-8779 adding four position as reflected in Attachment B, and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
45300-7300500000-527100	Fuel	\$525,000
45300-7300500000-521500	Vehicle maintenance	<u>500,000</u>
	Total	\$1,025,000
Increase estimated revenue:		
45300-7300500000-777070	Fuel sales	\$525,000
45300-7300500000-777340	Vehicle maintenance	<u>500,000</u>
	Total	\$1,025,000

Printing Services

Recommendation Motion: that the Board of Supervisors approve Resolution 440-8779 adding one position as reflected in Attachment B, and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
45600-7300300000-510040	Regular salaries	\$7,082
45600-7300300000-518100	Budgeted benefits	3,712
45600-7300300000-527650	Paper and envelopes	<u>300,000</u>
	Total	\$310,794

Increase estimated revenue:		
45600-7300300000-777520	Reimbursement for services	\$10,794
45600-7300300000-777680	Printing – political Subs	<u>300,000</u>
	Total	\$310,794

Supply Services

Recommendation Motion: that the Board of Supervisors approve Resolution 440-8779 adding one position as reflected in Attachment B, and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
45700-7300400000-510040	Regular salaries	\$14,593
45700-7300400000-518100	Budgeted benefits	5,502
45700-7300400000-527600	ISF – indirect materials	<u>500,000</u>
	Total	\$520,095

Increase revenue:		
45700-7300400000-777760	County stores	\$20,095
45700-7300400000-781600	Systems furniture	<u>500,000</u>
	Total	\$520,095

Special Districts

Flood Control and Water Conservation District – Zone 6 Const/Maint/Misc

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
25160-947500-523230	Miscellaneous expense	\$170,000
25160-947500-574200	Intra-zone-spec-exp	<u>(170,000)</u>
	Total	\$0

Community Redevelopment

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
37100-934001-533020	Bond interest	\$5,000,000

Increase estimated revenue:		
37100-934001-790500	Operating transfers in	\$5,000,000

Increase appropriations:		
32700-934001-551000	Operating transfers out	\$5,000,000

Increase estimated revenue:		
32700-934001-791000	Bond proceeds	\$5,000,000

Parks - Regional Parks and Open Space District

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
25400-931104-525080	Temporary assist. pool services	\$11,000
25400-931104-529540	Utilities	81,000
	Total	\$92,000
Expected offset:		
25400-931104-320100	Designated fund balance	\$92,000

Arundo Removal – Santa Ana Reserve

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
25520-931107-537180	Interfund salary reimbursement	\$55,000
Expected offset:		
25520-931107-325100	Unreserved fund balance	\$55,000

Jensen Ranch Trust

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
25570-931113-522320	Maintenance – grounds	\$5,000
Expected offset:		
25570-931113-320100	Designated fund balance	\$5,000

County Service Areas

Recommended Motion: that the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
23125-901501-537180	Interfund expense – salary reimbursement	\$5,000
Increase estimated revenue:		
23125-901501-781360	Other miscellaneous revenue	\$5,000
Increase appropriations:		
23225-902201-537180	Interfund expense – salary reimbursement	\$2,000
Increase estimated revenue:		
23225-902201-781360	Other miscellaneous revenue	\$2,000
Increase appropriations:		
23375-903601-537180	Interfund expense – salary reimbursement	\$10,000
Increase estimated revenue:		
23375-903601-781360	Other miscellaneous revenue	\$10,000

Increase appropriations: 23625-906001-537180	Interfund expense – salary reimbursement	\$5,000
Increase estimated revenue: 23625-906001-781360	Other miscellaneous revenue	\$5,000
Increase appropriations: 23750-907301-537180	Interfund expense – salary reimbursement	\$1,000
Increase estimated revenue: 23750-907301-781360	Other miscellaneous revenue	\$1,000
Increase appropriations: 23775-908001-537180	Interfund expense-salary reimbursement	\$5,000
Increase estimated revenue: 23775-908001-781360	Other miscellaneous revenue	\$5,000
Increase appropriations: 23825-908401-537180	Interfund expense – salary reimbursement	\$10,000
Increase estimated revenue: 23825-908401-781360	Other miscellaneous revenue	\$10,000
Increase appropriations: 23850-908501-510040	Regular salaries	\$15,000
23850-908501-537180	Interfund expense – salary reimbursement	<u>20,000</u>
	Total	\$35,000
Increase estimated revenue: 23850-908501-781360	Other miscellaneous revenue	\$35,000
Increase appropriations: 23925-908901-529530	Streetlights	\$20,000
Increase estimated revenue: 23925-908901-781360	Other miscellaneous revenue	\$20,000
Increase appropriations: 24025-909401-537180	Interfund expense – salary reimbursement	\$1,000
Increase estimated revenue: 24025-909401-781360	Other miscellaneous revenue	\$1,000
Increase appropriations: 24050-909701-527780	Special program expense	\$15,000
24050-909701-537180	Interfund expense – salary reimbursement	<u>5,000</u>
	Total	\$20,000
Increase estimated revenue: 24050-909701-781360	Other miscellaneous revenue	\$20,000

Increase appropriations:		
24075-910301-510040	Regular salaries	\$60,000
24075-910301-537180	Interfund expense – salary reimbursement	<u>5,000</u>
	Total	\$65,000
Increase estimated revenue:		
24075-910301-781360	Other miscellaneous revenue	\$65,000
Increase appropriations:		
24225-911701-529530	Streetlights	\$5,000
24225-911701-537180	Interfund expense – salary reimbursement	<u>2,000</u>
	Total	\$7,000
Increase estimated revenue:		
24225-911701-781360	Other miscellaneous revenue	\$7,000
Increase appropriations:		
24250-912101-537180	Interfund expense – salary reimbursement	\$5,000
Increase estimated revenue:		
24250-912101-781360	Other miscellaneous revenue	\$5,000
Increase appropriations:		
40400-912211-510040	Regular salaries	\$30,000
Increase estimated revenue:		
40400-912211-781360	Other miscellaneous revenue	\$30,000
Increase appropriations:		
24325-912601-537180	Interfund expense – salary reimbursement	\$20,000
Increase estimated revenue:		
24325-912601-781360	Other miscellaneous revenue	\$20,000
Increase appropriations:		
24400-913201-537180	Interfund expense – salary reimbursement	\$5,000
Increase estimated revenue:		
24400-913201-781360	Other miscellaneous revenue	\$5,000
Increase appropriations:		
24425-913401-510040	Regular salaries	\$45,000
24425-913401-537180	Interfund expense – salary reimbursement	25,000
24425-913401-546200	Equipment shop/yard	<u>15,000</u>
	Total	\$85,000
Increase estimated revenue:		
24425-913401-781360	Other miscellaneous revenue	\$85,000
Increase appropriations:		
24450-913501-537180	Interfund expense – salary reimbursement	\$2,000

Increase estimated revenue: 24450-913501-781360	Other miscellaneous revenue	\$2,000
Increase appropriations: 24525-914201-537180	Interfund expense – salary reimbursement	\$2,000
Increase estimated revenue: 24525-914201-781360	Other miscellaneous revenue	\$2,000
Increase appropriations: 24550-914301-537180	Interfund expense – salary reimbursement	\$50,000
Increase estimated revenue: 24550-914301-781360	Other miscellaneous revenue	\$50,000
Increase appropriations: 24575-914501-527180	Operational supplies	\$33,000
24575-914501-537180	Interfund expense – salary reimbursement	<u>10,000</u>
	Total	\$43,000
Increase estimated revenue: 24575-914501-781360	Other miscellaneous revenue	\$43,000
Increase appropriations: 24625-915201-537180	Interfund exp. – salary reimbursement	\$300,000
Increase estimated revenue: 24625-915201-781360	Other miscellaneous revenue	\$300,000
Increase appropriations: 33200-915201-510040	Regular salaries	\$20,000
33200-915201-537180	Interfund expense – salary reimbursement	<u>10,000</u>
	Total	\$30,000
Increase estimated revenue: 33200-915201-781360	Other miscellaneous revenue	\$30,000
Increase appropriations: 24630-915201-537180	Interfund expense – salary reimbursement	\$5,000
Increase estimated revenue: 24630-915201-781360	Other miscellaneous revenue	\$5,000
Increase appropriations: 31570-915201-525440	Professional services	\$354,275
Increase estimated revenue: 31570-915201-781360	Other miscellaneous revenue	\$354,275

ATTACHMENT B: RESOLUTION 440-8779

1 BE IT RESOLVED by the Board of Supervisors of the County of Riverside,
 2 State of California, in regular session assembled on April 29, 2008 that
 3 pursuant to Section 5.A. of Ordinance No. 440, the County Executive Officer is
 4 authorized to make the following listed change(s), operative on the date of
 5 approval, as follows:

<u>Job code</u>	<u>+/-</u>	<u>Title</u>	<u>Department</u>
7 52412	+24	Group Counselor II	2600100000 Probation
8 52413	+3	Sr. Group Counselor	2600100000 Probation
9 57794	+2	Probation Assistant	2600100000 Probation
10 77413	+1	Sr. Accountant	2600100000 Probation
11 79532	+3	Dep. Probation Officer II	2600100000 Probation
12 79534	+3	Supv. Probation Officer	2600100000 Probation
13 15813	+3	Procurement Contract Specialist	7300100000 Purchasing
14 15912	+1	Accounting Assistant II	7300300000 Printing Services
15 86111	+1	Business Process Analyst II	7300400000 Supply Services
16 66411	+1	Automotive Mechanic II	7300500000 Fleet Services
17 62951	+2	Garage Attendant	7300500000 Fleet Services
18 66412	+1	Automotive Mechanic III	7300500000 Fleet Services
19 62901	+1	Mechanics Helper	7300500000 Fleet Services
20 62951	-2	Garage Attendant (Temporary)	7300500000 Fleet Services
21 57720	-10	Employment Program Aide	7300500000 Fleet Services
22 13865	+2	Office Assistant II	4100200000 Mental Health
23 57747	+3	Licensed Psychiatric Tech	4100200000 Mental Health
24 57745	+10	Behavioral Hlth Spec. II	4100200000 Mental Health
25 57792	+5	Community Svcs. Assistant	4100200000 Mental Health
26 73819	+2	Staff Psychiatrist IV	4100200000 Mental Health
27 76830	+3	Psychiatrist III – PD	4100200000 Mental Health
28 73991	+1	Registered Nurse IV	4100200000 Mental Health
29 74114	+1	Administrative Assistant	4100200000 Mental Health
30 79715	+4	Sr. Clinical Psychologist	4100200000 Mental Health
31 79718	+6	MH Services Supervisor B	4100200000 Mental Health
32 79726	+2	MH Peer Specialist	4100200000 Mental Health
33 79742	+22	Clinical Therapist II	4100200000 Mental Health
34 79745	+1	Clinical Therapist II – Blythe	4100200000 Mental Health
35 79781	+1	Volunteer Svcs. Coordinator	4100200000 Mental Health

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Internal Audit Report

Attachment C

Audit Assignment Number	Audit Project	Notes	Status as of March 31, 2008
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✓ = Complete = U = In Process → = Scheduled ■ = Not Scheduled
 X = Cancelled ▲ = Deferred

2007-005	Countywide Credit Card	Form 11 and Final Audit Report submitted to the Executive Office	✓
2007-015	Economic Development Agency - HUD-CDBG Home Grants	Audit completed and filed with the Board on December 18 - Agenda Item 2.41	✓
2007-104	4th Quarter Treasury Verification	Audit Completed and filed with the Clerk of the Board on November 1, 2007.	✓
2007-311	Follow-up - Community Health Agency, Animal Control	Audit completed and filed with the Board on October 16 - Agenda Item 2.11.	✓
2008-001	Orange County Peer Review	Final report issued to Orange County on August 27, 2007.	✓
2008-301	Second Follow-up - Information Technology	Audit completed and filed with the Board on September 4 - Agenda Item 2.4.	✓
2008-007	PC 987.9 County Expenses for Death Penalty Cases	Final report issued to Executive Office March 11, 2008.	✓
2008-101	1st Quarter Treasury Verification	Audit Completed and filed with the Clerk of the Board on March 12, 2008.	✓
2008-401	CSA - ACO Department	Final report issued.	✓
2007-014	TLMA - Accounts Receivable	Audit work completed, draft report in review process.	U
2006-008	RCRMC - Purchasing and Contracting	Audit work completed, draft report in review process.	U
2007-011	Department of Public Social Services - Foster Care Program	Audit work completed, draft report in review process.	U
2007-013	Department of Public Social Services - Purchasing & Warehousing	Audit work completed, draft report in review process.	U
2007-016	Transportation Garage	Audit work completed, draft report in review process.	U
2007-018	Sheriff's Department - Ben Clark Training Center	Audit work completed, draft report in review process.	U
2007-317	Follow-up - Waste Management	Audit work completed, draft report in review process.	U
2008-002	Countywide-Franchise Fees and Contract Revenue	Audit work completed, draft report in review process.	U
2008-003	Countywide Travel Reimbursement	Audit work completed, draft report in review process.	U
2008-004	Countywide - Disposal of Computer and Related Equipment	Audit work completed, draft report in review process.	U
2008-005	Countywide - Revolving Funds	Audit work completed, draft report in review process.	U
2008-006	EDA- Edward-Dean Museum and Gardens	Audit work completed, draft report in review process.	U
2008-009	Employee Assistance Program	Audit work completed, draft report in review process.	U
2008-010	Housing Authority	Audit work completed, draft report in review process.	U
2008-102	2nd Quarter Treasury Verification	Audit work completed, draft report in review process.	U
2008-304	Follow-Up EDA - Fair & National Date Festival	Audit work completed, draft report in review process.	U
2008-303	Follow-Up Mental Health - Public Guardian	Audit work completed, draft report in review process.	U

Internal Audit Report

Attachment C

<i>Audit Assignment Number</i>	<i>Audit Project</i>	<i>Notes</i>	<i>Status as of March 31, 2008</i>
2007-008	Community Health Agency - Department of Health	In process	↻
2008-008	Probation - Administration & Support & Follow-Up	In process	↻
2008-011	RCRMC - Professional Services	In process	↻
2008-012	RCRMC - Pharmacy	In process	↻
2008-013	RCRMC - Operating Room-Purchasing	In process	↻
2008-103	3rd Quarter Treasury Verification	In process	↻
2007-008	CHA - Public Health	In process	↻
2008-014	Countywide - Cash Handling - Sheriff	In process	↻
2008-015	Countywide - Cash Handling - Assessor	In process	↻
2008-017	Countywide - Overnight Vehicle usage (D-10)	In process	↻
	4th Quarter Treasury Verification	Scheduled	→
	Countywide - Cash Handling	Scheduled	→
	Countywide - Cash Handling	Scheduled	→
	Countywide Rate Review	Scheduled	→
	Facilities Management - Projects	Scheduled	→
	Follow-Up Agricultural Commissioner	Scheduled	→
	Follow-Up CHA - Animal Services	Scheduled	→
	Follow-Up Nursing Fees	Scheduled	→
	Malpractice Insurance	Scheduled	→
	Mental Health - Western Region	Scheduled	→
	RCRMC - Asset Management	Scheduled	→
	RCRMC and Mental Health - Arlington Facility	Scheduled	→
	STD Disability Insurance	Scheduled	→
	Sub-recipient Monitoring of Home Investment	Scheduled	→
	Sub-recipient Monitoring of Workforce Investment	Scheduled	→
	Warrant Special Handling & Pickup	Scheduled	→
2008-016	Beaumont Cherry Valley Water District	In process	▲
	Assessor-County Clerk-Recorder	Deferred	▲
	Building & Safety	Deferred	▲
	Countywide - Annual Employee Evaluations (C-1)	Deferred	▲
	Detention Health Systems	Deferred	▲
2008-302	Follow-Up Facilities Management	Deferred	▲
	Follow-Up Fire Dept	Deferred	▲
	County Airports	Deferred	▲
	Countywide - Cellular Phones	Deferred	▲
	Fleet Services	Deferred	▲
	Follow-Up County Credit Card	Deferred	▲
	Follow-Up DPSS Foster Care/Group Homes	Deferred	▲

Internal Audit Report

Attachment C

<i>Audit Assignment Number</i>	<i>Audit Project</i>	<i>Notes</i>	<i>Status as of March 31, 2008</i>
	Follow-Up RCRMC - Patient Charges	Deferred	▲
	Property Insurance	Deferred	▲
	Registrar of Voters	Deferred	▲
	Sheriff	Deferred	▲
	Sub-recipient Monitoring of EDA - Community Services	Deferred	▲
	Sub-recipient Monitoring of Group Homes	Deferred	▲
	Sub-recipient Monitoring of Group Homes	Deferred	▲
	Sub-recipient Monitoring of Group Homes	Deferred	▲
	TLMA - Accounts Receivable Follow-Up	Deferred	▲
	Medical Assistance Grant (CHA, DPSS, OOA)	Deferred	▲
	RCRMC - Cafeteria	Deferred	▲
	TLMA - Planning	Deferred	▲
	Sub-recipient Monitoring of Office on Aging Title 3	State Audit Completed.	x
	Sub-recipient Monitoring of Substance Abuse Grants	Included in Single Audit.	x

HUMAN RESOURCES
HIRING TRENDS AND VACANCY RATES
3rd Quarter 07/08

The third quarter of the 2007/2008 Budget Year continues to be active in recruiting candidates for vacancies throughout the County. Overall, the County's vacancy rate is 10.8% with no departments greater than 25%. Hiring activity during the third quarter remained vigorous in all departments with 1,241 new hires and rehires into the County.

In the Sheriff's department, hiring volume has been high with 217 new hires, rehires, and temporaries converted to regular positions. More seats were added to the current Sheriff's Academies to accommodate additional candidates. As of the reporting date, 41 offers have been extended to employees who were expecting a start date in the fourth quarter. Another academy was added during the third quarter to increase hiring capacity of Sheriff's 911 Communications Officers. Notable hiring activity also occurred at RCRMC and DPSS where 169 and 159 new regular employees hired.

The Educational Support Program (ESP) is making a positive impact on the County's ability to attract and retain employees. During the third quarter, there were 196 active participants in the program; 164 are related to difficult to recruit positions. ESP targeted local academic institutions to enhance our recruiting efforts by conducting onsite resume workshops for students, holding tabling events to provide information on County opportunities, and conducting onsite assessment testing for Probation Group Counselors at Cal State San Bernardino. A representative from ESP presented at a variety of student groups to target difficult to recruit positions including Society of Hispanics in Science and Engineering, College of Business and Public Administration, and the American Society for Public Administration. Our sights have been on increasing college recruiting efforts to make Riverside County a greater presence on college campuses. ESP has also focused on establishing internship programs for college students to tap into a source for future employees in hard to recruit positions, and to provide an entry-point for new graduates to gain work experience in their occupational field. These internships are designed to prepare students for future positions with the County and expose students to the variety of opportunities available in public sector employment.

At Riverside County Regional Medical Center, we are pleased to report that our efforts to "grow our own" nurses have demonstrated returns this quarter. In January, 12 Licensed Vocational Nurses became Registered Nurses after completing the 20/20 program. In February, ten new LVNs entered the RN 20/20 program which will end December 2008. During this third quarter, four other candidates entered the two-year RN 20/20 with an expected graduation date of December 2009.

As we look forward to the fourth quarter and beyond, we are aware of the impact of the changing economic conditions on the County. In most areas, we are anticipating a slowdown in hiring activity. Despite this fact in some areas, we expect a significant increase in hiring activity in the Sheriff's Department in support of the expansion of the Smith Correctional Facility and the "Hub Jail." We also expect to continue high volume hiring activity in healthcare related occupations, particularly nursing, because of the competitive labor market and labor shortages of certain skills. Three other departments, the Department of Public Social Services, Mental Health, and Probation also anticipate hiring activity with 434, 220, and 195 positions in active recruiting, respectively, reported in the third quarter vacancy report. The Human Resources Department remains committed to filling departments' needs for new staff and keeping pace with the County's hiring demands.

3rd Quarter Budget Update Vacancy Report

Department	Filled	Active Recruiting	No Current Plan to Fill	Pending Start	Using TAP	Vacant Total*	Total Positions**	Vacancy Total %***
Assessor-County Clerk-Recorder	487	6	130			6	623	1.0%
Agricultural Commissioner	54	3				3	57	5.3%
Auditor-Controller	111	5	5	5		5	126	4.0%
Board of Supervisors	45		7			0	52	0.0%
BOS - Assessment Appeals	5		1			0	6	0.0%
Community Facilities Districts	5		2			0	7	0.0%
CHA	366	44	32	12		44	454	9.7%
CHA - Animal Control	208	39	16	8		39	271	14.4%
CHA - CA Children's Services	174	12	14			12	200	6.0%
CHA - Public Health	745	157	80	19	1	158	1,002	15.8%
Child Support Services	410	3	43	9		3	465	0.6%
Children & Families First Comm.	28	5	7			5	40	12.5%
Clerk of the Board	14		2			0	16	0.0%
Cooperative Extension	6					0	6	0.0%
County Counsel	69	1	1			1	71	1.4%
Community Service Areas	22	2	14			2	38	5.3%
District Attorney	775	71	8	34	2	73	890	8.2%
DPSS	3,267	434	627	1		434	4,329	10.0%
Economic Development Agency	298	15	133	11	1	16	458	3.5%
EDA - Housing	95	4	9	7	1	5	116	4.3%
Executive Office	31		11			0	42	0.0%
Executive Office - OASIS	58	4	3	4		4	69	5.8%
Facilities Management	107	11	5	5	3	14	131	10.7%
Facilities Management - Custodial	191	2	4	3	42	44	242	18.2%
Facilities Management - Maintenance	191	24	10	6		24	231	10.4%

* Vacant Total = Active Recruiting + Using TAP

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*** Vacancy Total % = Vacant Total ÷ Total Positions

3rd Quarter Budget Update Vacancy Report

Department	Filled	Active Recruiting	No Current Plan to Fill	Pending Start	Using TAP	Vacant Total*	Total Positions**	Vacancy Total %***
Svcs								
Fire	204	5	62	2	13	18	286	6.3%
Flood Control	229	40	27	3		40	299	13.4%
Human Resources	246	7	10	5		7	268	2.6%
Human Resources - Exclusive Care	27		4	1		0	32	0.0%
Human Resources - TAP Regular Staff	41	2	0			2	43	4.7%
HR - Workers Comp/Risk/Safety	99	3	11	2		3	115	2.6%
Information Technology	181	20	20	3		20	224	8.9%
Local Agency Formation Commission	5		2			0	7	0.0%
Local Initiative Admin. DCA	35	2	6			2	43	4.7%
Mental Health	367	57	44	15		57	483	11.8%
Mental Health - Treatment	671	163	134	41		163	1,009	16.2%
Office on Aging - Title III	151	17	1			17	169	10.1%
Parks	109	21	8	6		21	144	14.6%
Probation	951	195	58	8		195	1,212	16.1%
Public Authority	25	1	3			1	29	3.4%
Public Defender	296	20	3	14		20	333	6.0%
Purchasing - Fleet Services	133	41	12	1		41	187	21.9%
RCA Ops	11		10			0	21	0.0%
RCRMC	1,993	454	49	88	1	455	2,585	17.6%
RCRMC - Detention Health	109	9	2	5		9	125	7.2%
RCRMC - ITF	120	28	1	5		28	154	18.2%
Registrar of Voters	40	13				13	53	24.5%
Salton Sea Authority			6			0	6	0.0%
Sheriff	735	101	3	32		101	871	11.6%
Sheriff - Corrections	1,248	153	1	3		153	1,405	10.9%
Sheriff - Patrol	1,815	194		6		194	2,015	9.6%
TLMA	133	4	47		2	6	186	3.2%
TLMA - Building & Safety	52		91			0	143	0.0%
TLMA - Code	133	7	7	1	1	8	149	5.4%

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**3rd Quarter Budget Update
Vacancy Report**

Department	Filled	Active Recruiting	No Current Plan to Fill	Pending Start	Using TAP	Vacant Total*	Total Positions**	Vacancy Total %***
Enforcement								
TLMA - Planning	84	1	17			1	102	1.0%
TLMA - Transportation	464	40	48	1	11	51	564	9.0%
Treasurer - Tax Collector	122	4	5	2		4	133	3.0%
Veterans Services	12	1	2			1	15	6.7%
Waste Management	265	32	42	14		32	353	9.1%
Grand Total	18,868	2,477	1,900	382	78	2,555	23,705	10.8%

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*** Vacancy Total % = Vacant Total + Total Positions