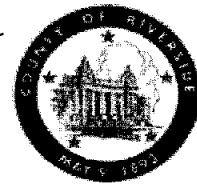


**SUBMITTAL TO THE RIVERSIDE COUNTY IN HOME  
SUPPORTIVE SERVICES PUBLIC AUTHORITY COUNTY OF  
RIVERSIDE, STATE OF CALIFORNIA**

422



**FROM:** DPSS

**SUBMITTAL DATE:**  
March 13, 2008

**SUBJECT:** FY 2008/09 Requested Budget for the Public Authority

**RECOMMENDED MOTION:** That the IHSS – Public Authority Board of Directors:

1. Approve the FY 08/09 Requested Budget for the Public Authority (Attachment A); and,
2. Authorize the Director of DPSS to submit the Budget/Rate Package to the State for Approval.

**BACKGROUND:**

The Riverside County In-Home Supportive Services (IHSS) Public Authority is a State mandated program resulting from the passage of AB 1682. Program responsibilities include the development and maintenance of the provider registry, providing access to training, conducting background investigations of IHSS providers, and maintaining provider benefits. The Riverside County IHSS Public Authority will also provide consumer input and policy development through the In-Home Supportive Services Advisory Committee. (Continued on Page 2)

Departmental Concurrence

*Susan Loew*  
\_\_\_\_\_  
Susan Loew, Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 3,778,996	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ 911,386	Budget Adjustment:	No
	Annual Net County Cost:	\$ 911,386	For Fiscal Year:	08/09

<b>SOURCE OF FUNDS:</b> Federal (37.3%), State (38.58%), and County Funds (24.12%)	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE  
BY: *Debra Cournoyer*  
Debra Cournoyer

**County Executive Office Signature**

Dept Recomm.:  Consent  Policy   
Per Exec. Ofc.:  Consent  Policy

**Prev. Agn. Ref.:**

**District:** ALL

**Agenda Number:**

**7.1**

To: IHSS Public Authority

Date: March 13, 2008

Subject: FY 08/09 Requested Budget for the Public Authority

Page 2

**BACKGROUND: (Continued)**

The FY 08/09 requested budget anticipates an 11.48% increase in service hours as a result of program growth and providers shifting from contracted services to the Public Authority registry program. The budget also includes funding for provider health benefits.

With regard to the administrative operations of the Public Authority, the FY 08/09 budget includes 2 additional positions than budgeted in FY 07/08. The total proposed budget is estimated to be \$3,778,996, which aligns with the FY 07/08 budget.

With your Board's approval, this budget will be submitted to the California Department of Social Services (CDSS) for approval. CDSS will convert this budget into an hourly rate based on the number of service hours that will be rendered by individual providers to IHSS clients. We estimate that the hourly rate will be \$0.24 per hour of service provided, which is \$.03 less than the budgeted amount for the current year FY 07/08 due to the anticipated increase in service hours for FY 08/09.

The funding ratios for the budget are as follows:

Federal	37.3%
State	38.58%
County	<u>24.12%</u>
<b>Total</b>	<b>100%</b>

The County share is estimated to be \$911,386, and will be funded by realignment growth revenue received in FY 08/09.

**Attachments:**

Attachment A-Budget Summary

Attachment B-Line item budget

Attachment C-Cash Flow Statement

**IN-HOME SUPPORTIVE SERVICES PROGRAM  
PUBLIC AUTHORITY/NONPROFIT  
CONSORTIUM RATE**

To: Adult Programs Branch  
California Department of Social Services  
744 P Street, MS 19-96  
Sacramento, CA 95814

COUNTY:
Riverside County
CONTACT:
Terri Alberts, Interim Director
PA NAME:
Riverside County IHSS Public Authority
PHONE:
(951) 321-6164
ADDRESS:
12125 Day Street Moreno Valley, CA 92557

Please address questions regarding this form to the Fiscal and Administrative Unit, Adult Programs Branch at (916) 229-4582.

Please complete the budget narrative below. The total Public Authority (PA) and Nonprofit Consortium (NPC) rate should include a rate for services (wage and benefits) and a rate for administrative costs. The total rate for wages and benefits should be broken down to include an hourly wage, payroll taxes, and benefits.

- The state and federal governments will not participate in a PA or NPC rate in excess of 200% of minimum wage.
- The state will not participate in an hourly wage in excess of minimum wage unless otherwise provided for in the Annual Budget Act or appropriated by statute.
- The state will not participate in increases to wages or employment taxes, or increases or expansions of benefits negotiated or agreed to by a PA or NPC unless provided for in the Annual Budget Act or appropriated by statute.
- No increase in wages or benefits negotiated or agreed to by a PA or NPC shall take effect until it has been approved by the state or unless provided for in the Annual Budget Act or appropriated by statute.

**BUDGET NARRATIVE**

PA/NPC Hourly Rate:	1	\$11.91
PA/NPC Hourly Administrative Cost:	2	\$0.24
Hourly Services Cost: Total	3	\$11.67
Hourly Wage:	4	\$10.25
Benefits:	5	\$ .60
Payroll Taxes (FUTA, SUI, FICA)	6	\$ .82

Comments (Optional): \_\_\_\_\_

**RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
IHSS-PUBLIC AUTHORITY BUDGET AND RATE NARRATIVE  
FY 08/09**

Attachment A

FY 08/09

Budget

Line No.	Line Item	Item Description	Budget
1	IP Wages:	Represent 15,697,085 projected annual service hours at a wage of \$10.25 per hour	\$ 160,895,121
2	IP Health Benefits:	Represent 15,697,085 projected annual services hours at a benefit rate of \$.60 per hour	\$ 9,418,251
3	IP Employer Taxes:	Represent 8% of total cost of 15,697,085 annual service hours at \$10.25 per hour	\$ 12,871,610
4	Admin. Salaries and Benefits:	Based on salaries per DPSS-HR, COLA, step increases and a 47.51% benefit ratio	\$ 2,020,397
5	Facilities Improvements	537080 Facilities & Securities Wiring	\$ 2,086
6	Facilities-Lease Costs: On-Going	537000 Admin Lease Space at \$2.026 ave per sq ft per 8,143 sq ft = \$16,497 * 12 mos = \$197,964 537000 Admin Lease fee of 4% of Lease Cost = \$7,918 537000 Tenant Improv. annual fee of 4% of Lease Cost = \$7,918 537080 Utilities Costs estimated at \$3,300 * 12 mos = \$39,600 520820 Janitorial Costs = \$2,500 525320 Security Guard Services = \$4,994 (\$197,964+\$7,918+\$7,918+\$39,600+\$2,500+\$4,994 = \$260,894)	\$ 260,894
7	Workstation/Furniture:	520250 Voice data line installation \$10,500 523680 Office Furniture at \$18,000 plus \$1,167 on-going charges (\$10,500+\$18,000+\$1,167=\$29,667)	\$ 29,667
8	Temporaries Svcs:	525500 For Substitute Provider Emergency Services plus other temp services	\$ 86,550
9	1-800 Line:	520320 \$2,000 per month for 12 months includes AT&T and SBC on-going costs (\$24,000) 520320 New Substitute Provider Phone Line (\$3,000 estimate) (\$24,000+\$3,000= \$27,000)	\$ 27,000
10	Background Checks:	524580 Includes \$74,000 for USA fact contract - background checks for 1500 providers	\$ 74,000
11	Provider Medical Screenings:	525100 Includes \$25,000 for USA Fact contract - drug and alcohol testing	\$ 127,410
12	Provider/Consumer Training Mat'l	527860 Provider/Consumer Training Matl. & CPR/FIRST AID	\$ 76,500
13	Consultant Fees:	525440 Est. at 200 hours of service at \$200 per hour for program assessment, Evaluation, database development, graphic design and public relations. (\$200 * 200hrs = \$40,000)	\$ 40,000
14	Registry Software Maint: On-Going	521640 Maint. & support expenses for the Registry Software (RTZ) \$13,992 521640 Maint. & support expenses for the Health Benefit Packages est. at \$27,000 Mailing fees \$9,000 \$13,992+\$27,000+\$9,000 = \$49,992	\$ 49,992
15	Staff Training:	528140 Conferences and on-going expenses =\$62,090 528140 Caregiver Training Conferences - Eastern & Western at \$20,000 528140 PA Training \$15,000 (\$43,416+\$20,000+\$15,000+\$18,674 = \$97,090) Includes Basic Mediation, CALPERLA Certificate, CAPA Staff, CWDA, Red Cross Instructor, Aging Conf, NASW, Skillpath/Rockhurst, CICA	\$ 97,090
16	Transportation:	528920 Fixed charge of leasing - 3 Toyota Prius - (475.00 *12 mos)*3= \$17,100 Salvage Reserve is billed at ((\$42 a mo *12 mos)*3 = \$1,512 Est. Fuel Cost of ((80,000 miles/40 MPG = 2,000 gallons * \$3.50 = \$7,000 Est. Mileage cost of \$.11 *20,000*3 =\$6,600 Est \$ 7016 for on-going costs \$17,100+\$1,512+\$7,000+\$6,600+\$7016=\$39,228	\$ 39,228
17	Transportation Maintenance:	528920 Est. Maintenance costs for 3 cars = \$29,080)	\$ 29,080
18	Communication-Cell Phone:	520230 Cell Phone service at approx. \$760 per month for 12 months =\$9,120 520230 Blackberry Svc (8 units @ \$80 p mo. = \$640*12= \$7,680 520200 Blackberry Equipment ( 2 new units @ \$1,023 = \$2,046) 520200 For additional replacements/purchases- on going (\$8,004) (\$9,120+\$7,680+\$2,046+\$8,004=\$26,850 , plus \$5,540 of on-going costs=\$32,390)	\$ 32,390
19	Liability Insurance:	520930 CPEIA Liability Insurance costs	\$ 70,000
20	Facility Improvement: One time	522310 Facilities Improvements	\$ 14,530
21	Staff Travel	529000 Conference and retreat travel expenses -\$34,800 529040 Private Mileage Reimbursement \$5,000 527880 Staff travel \$11,600 (\$15,000+\$5,000+\$11,600 = \$31,600+\$19,800=\$51,400) Budgets associated with Basic Mediation, 2 CALPERLA conf, 2 CAPA trainings, CWDA Red Cross Instructor, 2 Aging Conf, NASW, Skillpath/Rockhurst, CICA trainings and conferences	\$ 51,400

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES

IHSS-PUBLIC AUTHORITY BUDGET AND RATE NARRATIVE

FY 08/09

FY 08/09

Attachment A

Budget

Line No.	Line Item	Item Description		Budget
22	Membership:	523100 Annual Public Association Membership fees est. for CAPA \$15,000, CALPERLA \$2,000, and American Society of Aging \$2,000 (\$15,000+\$2,000+\$2,000 = \$19,000+\$9,000 on-going=\$28,000)	\$	28,000
23	Miscellaneous Expenses	523230 Bank fees, etc...	\$	2,500
24	Books/Publication/ Subscriptions:	523620 Purchase of resource journals, books, videos for consumers, providers, and PA staff (\$1,153) 523820 Purchase of subscriptions for providers, and PA staff (\$1,153)	\$	2,306
25	Office Supplies: On going	523700 Purchase of Office Supplies \$10,800 523700 Printer Toners, paper products, copier supplies \$30,000	\$	40,800
26	Office Supplies: one-time	523700 Purchase of General One Time office supplies Includes \$11,600 office supplies for new staff, plus new office purchases for existing staff	\$	33,449
27	Office Equipment: one time	523640 Computer Equipment (Desk/Laptop) - \$8,550 523640 Computer Equipment (Fax Machines) - \$5,895 523640 Computer Equipment (4 in 1 Printer/Fax) - \$600 523640 Computer Equipment (Cameras) - \$600 523640 Computer Equipment (4Thumb Drives) - \$300 520200 Wireless Headsets (22 @ 75 = \$1,650) 523680 Phone Dialer System (\$1,500) 523640 Wireless Mice (2@ 75=\$150) 523680 Postage Machine meter lease and slug \$1,900 (15850+\$5,295)	\$	21,145
28	Office Equipment: On going	521360 Maint - Computer Equipment (IT) (\$6,468) 521380 Maint - Copier Equipment (\$4,353)	\$	10,821
29	Facility Safety Supplies:	523700 Facility Disaster/Safety Supplies for the Office Includes Difibulator for \$1,300 (\$1,300+\$5,836 on-going =7,136)	\$	7,136
30	Building Maint & Supplies:	522310 General maintenance Includes \$5,500 for door slide, plus \$7,482 on-going	\$	12,482
31	Postage:	523760 Includes monthly newsletter mailing to approx. 19,000 consumers/providers households ( \$24,700), Governing Board recruitment, mailings, training flyer, and regular correspondence (\$31,460) ((\$1.30 * 19,000 = \$24,700)+ \$31,460	\$	56,160
32	Interpreting/Translating:	525440 Translation charges \$7,497 (\$21 per hour at 357 hours)	\$	7,497
33	Moving Expense	523300 Moving Expense	\$	5,000
34	Storage	526720 Storage Rental Fees (\$420*12=\$5040)	\$	5,040
35	Provider Recruitment Advertising:	526420 Newspaper and Recruitment Promotional Items	\$	61,992
36	PA Staff Recruitment:	526420 Staff Recruitment advertising \$5,000 annually	\$	5,000
37	Printing Provider/Consumers recruitment Mat'l	523800 Printing Providers/Consumers recruitment flyer \$5,000 523800 Printing Providers/Consumers Orientation introduction package \$10,000	\$	15,000
38	PA Printing Mat'l	523800 Monthly Enrollment Package Printing for the Providers = \$34,400 523800 Annual Open Enrollment Package Printing \$5,000 523800 Provider Quarterly and Annual Report for the Board est. at \$10,000 523800 Public Authority newsletter 4 x year (\$4,400 per quarterly issue = \$17,600/year) 523800 PA Brochures \$15,000 (\$34,400+\$5,000+\$10,000+\$17,600+\$15,000=\$82,000)	\$	82,000
39	Legal Notices:	526410 Ave. Legal Notice est. at \$2,096 (\$131 per notice * 16 notices=\$2,096)	\$	2,096
40	County Counsel:	524700 County Council/Deputy services (.25 FTE )	\$	55,981
41	DPSS IT: One-Time	537090 System and Network Setup Charge	\$	2,667
42	DPSS IT: On Going	524760 System and Network Maintenance Charge	\$	10,989
43	DPSS SDD	536740 Staff Dev. Officer costs (.25 FTE )	\$	26,325
44	County Property Svcs:	520945 County Property Svcs Charge	\$	6,094
45	County Liability Svcs:	520930 County Liability Svcs Charge	\$	4,785
46	County Workers' Comp:	517000 County Workers' Comp. Charge	\$	39,423
47	County Delivery Svcs.	520270 FY 07/08 Mail Delivery and Central mail Services est. at	\$	3,067

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES

IHSS-PUBLIC AUTHORITY BUDGET AND RATE NARRATIVE

FY 08/09

FY 08/09

Attachment A

Budget

Line No.	Line Item	Item Description		Budget
48	County Support Svcs.	524740 County Support Services (CowCap)	\$	20,395
49	DPSS Operating Support	536740 DPSS IHSS Liason Services (IT, Contracts, Accounts Payables)	\$	192,376
50	OASIS Financial :	525310 OASIS Financial System (\$10.12 * 29 PA staff * 26 payperiods)	\$	7,630
51	OASIS HRMS:	525300 OASIS HRMS Charges	\$	20,000
52	County Annual Audit:	525440 County Annual Audit	\$	3,000
53	County Personnel:	537090 Co. HR Charges est. at (\$959 p/p *29 PA staff = \$27,811)	\$	27,811
54	DPSS Contracting:	536740 DPSS Contracting charges (.10 fte)	\$	15,258
55	Indirect Cost Rate:	536740 DPSS Indirect Cost Rate charges est. at	\$	(183,443)
<b>Total PA Budget (Provider and Admin.Costs)</b>			<b>\$</b>	<b>1,758,599</b>

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
IHSS-PUBLIC AUTHORITY BUDGET AND RATE  
FY 08/09

3/6/2008

Line No.	Item Description		On-Going		Total Budget	Total Services	Total Admin.	Portion of Rate
<b>Provider Costs</b>								
1	IP Wages @ 15,697,085 projected hours @ \$ 10.25 per hour		On-Going		160,895,121	160,895,121		10.25
2	IP Benefit @ \$.60 per hour		On-Going		9,418,251	9,418,251		0.60
3	IP Employer Tax @ 8%		On-Going		12,871,610	12,871,610		0.82
	<b>Total Provider Costs</b>				<b>\$ 183,184,982</b>	<b>\$ 183,184,982</b>		<b>11.67</b>
<b>Administrative Salaries and Benefits</b>								
Line No.	Item Description			FTE			Salaries	
	IHSS Pub Authority Exec Director		On-Going	1	106,357		106,357	
	Administrative Svcs Manager		On-Going	2	182,395		182,395	
	Program Specialist II		On-Going	1	61,034		61,034	
	Community Program Specialist II		On-Going	5	275,206		275,206	
	Sr. Community Program Specialist		On-Going	1	48,394		48,394	
	Senior Admin. Analyst		On-Going	1	73,431		73,431	
	Staff Analyst II		On-Going	1	63,266		63,266	
	Social Services Assistant (Registry)		On-Going	6	184,826		184,826	
	Secretary II		On-Going	1	47,311		47,311	
	DPSS Office Support Supervisor I		On-Going	1	44,350		44,350	
	Office Assistant III		On-Going	8	250,634		250,634	
	Sr. Human Resources Clerk		On-Going	1	32,462		32,462	
	<b>Sub Total</b>			<b>29</b>	<b>1,369,668</b>		<b>\$ 1,369,668</b>	
	<b>Admin Benefit &amp; Taxes</b>				<b>650,729</b>		<b>\$ 650,729</b>	
4	<b>Total Salaries, Benefits and Taxes</b>				<b>\$ 2,020,397</b>		<b>\$ 2,020,397</b>	<b>0.13</b>
Line No.	Item Description			Cost Types				
<b>Operating Costs</b>								
5	Facility (Security & Wiring)	One Time		Direct	2,086		2,086	0.0001
6	Facility (Space)		On-Going	Direct	260,894		260,894	0.0166
7	Workstation Costs	One Time		Direct	29,667		29,667	0.0019
8	Temporary Help Services		On-Going	Direct	86,550		86,550	0.0055
9	1-800 Toll Free Services		On-Going	Direct	27,000		27,000	0.0017
10	Provider Background Checks	*	On-Going	Direct	74,000		74,000	0.0047
11	Provider Medical Screenings	*	On-Going	Direct	127,410		127,410	0.0081
12	Provider Training Material		On-Going	Direct	76,500		76,500	0.0049
13	Consultant Fees		On-Going	Direct	40,000		40,000	0.0025
14	Registry/Benefit Software Maintenance		On-Going	Direct	49,992		49,992	0.0032
15	Staff Training		On-Going	Direct	97,090		97,090	0.0062
16	Transportation		On-Going	Direct	39,228		39,228	0.0025
17	Transportation Maintenance		On-Going	Direct	29,080		29,080	0.0019
18	Communications-Cell Phone/Blackberry		On-Going	Direct	32,390		32,390	0.0021
19	Liability Insurance		On-Going	Generic	70,000		70,000	0.0045
20	Facility Improvements	One Time		Direct	14,530		14,530	0.0009
21	Staff Travel		On-Going	Generic	51,400		51,400	0.0033
22	Memberships		On-Going	Generic	28,000		28,000	0.0018
23	Miscellaneous Expenses		On-Going	Generic	2,500		2,500	0.0002
24	Books/Publications/Subscriptions		On-Going	Generic	2,306		2,306	0.0001
25	Office Supplies		On-Going	Generic	40,800		40,800	0.0026
26	Office Supplies	One Time		Generic	33,449		33,449	0.0021
27	Office Equipment	One Time		Direct	21,745		21,745	0.0013
28	Office Equipment		On-Going	Direct	10,621		10,621	0.0007
29	Facility Safety Supplies	One Time		Generic	7,136		7,136	0.0005
30	Building Maintenance and Supplies	One Time		Direct	2,482		2,482	0.0002
31	Postage		On-Going	Generic	56,160		56,160	0.0036
32	Interpreting/Translating		On-Going	Generic	7,497		7,497	0.0005
33	Moving Expense		On-Going	Direct	5,000		5,000	0.0003
34	Storage		On-Going	Generic	5,040		5,040	0.0003
35	Provider Recruitment (Advertising)		On-Going	Generic	61,992		61,992	0.0039
36	PA Staff Recruitment (Advertising)		On-Going	Generic	5,000		5,000	0.0003
37	Printing Providers/Consumers recruit. Matl		On-Going	Generic	15,000		15,000	0.0010
38	PA Printing Services		On-Going	Generic	82,000		82,000	0.0052
39	Legal Notices		On-Going	Generic	2,096		2,096	0.0001

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
IHSS-PUBLIC AUTHORITY BUDGET AND RATE  
FY 08/09

3/6/2008

Sub-Total					1,506,241	1,506,241	0.10
Line No.	Item Description		On-Going	Cost Types	Total Budget	Total Services	Portion of Rate
<b>County Support Services</b>							
40	County Counsel		On-Going	Direct	55,981	55,981	0.0036
41	DPSS IT	One Time		Direct	2,667	2,667	0.0002
42	DPSS IT		On-Going	Direct	10,989	10,989	0.0007
43	DPSS SDD		On-Going	Direct	26,325	26,325	0.0017
44	County Property Svcs Charge		On-Going	Generic	6,094	6,094	0.0004
45	County Liability Svcs Charge		On-Going	Generic	4,785	4,785	0.0003
46	County Workers' Comp. Charge		On-Going	Generic	39,423	39,423	0.0025
47	County Delivery Services		On-Going	Generic	3,067	3,067	0.0002
48	County Support Services (CowCap)		On-Going	Generic	20,395	20,395	0.0013
49	DPSS Operating Support		On-Going	Direct	192,376	192,376	0.0123
50	OASIS Financial Charges		On-Going	Direct	20,000	20,000	0.0013
51	OASIS HRMS Charges		On-Going	Direct	20,000	20,000	0.0013
52	County Annual Audit		On-Going	Direct	3,000	3,000	0.0002
53	County Personnel (HR)		On-Going	Direct	27,811	27,811	0.0018
54	DPSS Contracting		On-Going	Direct	18,258	18,258	0.0012
55	Indirect Cost Rate Charge		On-Going	Generic	(183,443)	(183,443)	-0.0117
<b>Sub-total</b>					<b>252,358</b>	<b>252,358</b>	<b>0.02</b>
<b>Total PA Administrative Budget</b>					<b>\$ 3,778,996</b>	<b>\$ 3,778,996</b>	<b>0.24</b>
<b>Total PA Budget (Provider and Admin.Costs)</b>					<b>\$ 186,963,978</b>		<b>11.91</b>
<b>Percentage to Total Budget</b>					<b>97.98%</b>	<b>2.02%</b>	
<b>Items included within the PA Admin Budget (No State Financial Participation)</b>							
56	Provider Background Checks		On-Going	Direct	74,000	74,000	0.0047
57	Provider Medical Screening		On-Going	Direct	127,410	127,410	0.0081
<b>Total Excluded Items</b>					<b>\$ 201,410</b>	<b>\$ 201,410</b>	<b>0.0128</b>
<b>Total PA Budget (Provider and Admin.Costs) less excluded items</b>					<b>\$ 186,762,568</b>		<b>\$ 11.89</b>

PA Indirect Cost Rate (ICR)

FY 08/09

DPSS Staff (IHSS-Admin, Fiscal/Acctg, Contracting, SDD)	233,959	
PA Staff	2,020,397	
Total Staff Salaries	2,254,356	
ICR Percentage (Estimate)	16.00%	**FY08/09
<b>Indirect Cost Rate (ICR amount)</b>	<b>\$ 360,697</b>	
PA Total Generic Overhead	544,140	
ICR	360,697	
<b>Amount owed by PA</b>	<b>(183,443)</b>	
DPSS Salaries	233,959	
<b>Amount owed by PA</b>	<b>(183,443)</b>	
<b>Total JV to PA</b>	<b>\$ 50,516</b>	

\* Provider Background Checks and Medical Screening Testing will not received STATE Funding Share

\*\* Depreciation schedule are applied (only one third of these items pay this year, the other two third are financing and will be claim with interest over the next two year)

\*\*\* Notes: PA Total Generic Overhead include all Generic Operating Costs, and Generic County Support Svcs Costs(OASIS Financial Charges, OASIS HRMS Charges, County Annual Audit, County Personnel, County Support (CowCap), County Property, Liability, Workers' Comp.,and Delivery Charges)

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
 IHSS-PUBLIC AUTHORITY BUDGET AND RATE  
 FUNDING SUMMARY  
 FY 08/09  
 Attachment A

3/6/2008

FUNDING	TOTAL AMOUNT	PCSP FUNDING RATIO	PCSP SHARE	IHSS FUNDING RATIO	IHSS SHARE	TOTAL
<b>Total Provider Costs</b>	\$ 183,184,982					
IHSS-Services PCSP	\$ 136,655,997	74.60%	136,655,997			
IHSS-Services Non PCSP	\$ 46,528,985			25.40%	46,528,985	
IHSS Services-Federal Share		50.00%	68,327,998	0%	-	68,327,998
IHSS Services-State Share		32.50%	44,413,199	65%	30,243,841	74,657,039
IHSS Services-County Share		17.50%	23,914,799	35%	16,285,145	40,199,944
<b>Total Providers Costs</b>	\$ 183,184,982	100%	\$ 136,655,997	100%	\$ 46,528,985	\$ 183,184,982
<b>Total Public Authority Admin. Costs (exclude IP Background Checks &amp; Medical Screening Costs)</b>	\$ 3,577,586					
Public Authority Administration-PCSP	\$ 2,668,879	74.60%	\$ 2,668,879			
Public Authority Administration-Non PCSP	\$ 908,707			25.40%	\$ 908,707	
Public Authority Administration-Federal Share		50.00%	1,334,440	0%	-	1,334,440
Public Authority Administration-State Share		32.50%	867,386	65%	590,659	1,458,045
Public Authority Administration-County Share		17.50%	467,054	35%	318,047	785,101
<b>Total Public Authority Admin. Budget (exclude BC &amp; MS)</b>	\$ 3,577,586	100%	\$ 2,668,879	100%	\$ 908,707	\$ 3,577,586
<b>Total IP Background Checks &amp; Medical Screening Costs</b>	\$ 201,410					
Public Authority Administration-PCSP	\$ 150,252	74.60%	\$ 150,252			
Public Authority Administration-Non PCSP	\$ 51,158			25.40%	\$ 51,158	
Public Authority Administration-Federal Share		50.00%	75,126	-	-	75,126
Public Authority Administration-State Share		0.00%	-	-	-	-
Public Authority Administration-County Share		50.00%	75,126	100%	51,158	126,284
<b>Total IP Background Checks &amp; Medical Screening Costs</b>	\$ 201,410	100%	\$ 150,252	100%	\$ 51,158	\$ 201,410
<b>Composite Ratios</b>						
Public Authority Administration-Federal Share		37.30%	1,409,566		-	1,409,566
Public Authority Administration-State Share		38.58%	867,386		590,659	1,458,045
Public Authority Administration-County Share		24.12%	542,180		369,206	911,386
<b>Total Public Authority Admin. Budget</b>	\$ 3,778,996	100%	\$ 2,819,131		\$ 959,865	\$ 3,778,996
<b>Composite Ratios</b>						
Public Authority Administration-Federal Share		37.30%	69,737,564		-	69,737,564
Public Authority Administration-State Share		40.71%	45,280,585		30,834,500	76,115,085
Public Authority Administration-County Share		21.99%	24,456,979		16,654,350	41,111,330
<b>Grand Total Providers &amp; Public Authority Admin. Budget</b>	\$ 186,963,978	100%	\$ 139,475,128		\$ 47,488,850	\$ 186,963,978

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
IHSS-PUBLIC AUTHORITY LINE ITEM BUDGET  
FY 08/09

Attachment A

Staffing Costs, Salaries + Benefits at 47.51% \*

Class Codes	Classification	Range	Salary	Annual Benefits	Total Sal. & Benefit	# Req'd	Ext. Annual Salary	Ext. Annual Benefit	Total Ext. Sal. & Benefit
79884	IHSS Pub Authority Exec Director	MCO/574	\$106,356.84	\$50,530.13	\$156,886.97	1	\$106,356.84	\$50,530.13	\$156,886.97
74191	Administrative Svcs Manager	MCO/436	\$91,191.73	\$43,328.04	\$134,525.77	2	\$182,395.46	\$86,656.08	\$269,051.54
79819	Program Specialist II	SEU/433	\$61,034.20	\$28,997.36	\$90,031.55	1	\$61,034.20	\$28,997.35	\$90,031.55
74152	Community Program Specialist II	SEU/379	\$55,041.27	\$26,150.11	\$81,191.37	5	\$275,206.34	\$130,750.53	\$405,956.87
74158	Sr. Community Program Specialist	SEU/415	\$48,394.24	\$22,992.10	\$71,386.34	1	\$48,394.24	\$22,992.10	\$71,386.34
74127	Senior Admin. Analyst	MCO/412	\$73,431.08	\$34,887.11	\$108,318.19	1	\$73,431.08	\$34,887.11	\$108,318.19
74106	Staff Analyst II	SEU/379	\$63,266.08	\$30,057.71	\$93,323.79	1	\$63,266.08	\$30,057.71	\$93,323.79
57726	Social Services Assistant (Registry)	SEU/112	\$30,804.37	\$14,636.16	\$45,439.53	6	\$184,826.22	\$87,810.94	\$272,637.16
13924	Secretary II	UPE/421	\$47,311.45	\$22,477.67	\$69,789.12	1	\$47,311.45	\$22,477.67	\$69,789.12
13416	DPSS Office Support Supervisor I	SEU/203	\$44,350.34	\$21,070.85	\$65,421.19	1	\$44,350.34	\$21,070.85	\$65,421.19
13131	Sr. Human Resources Clerk	UPE/331	\$32,461.71	\$15,422.56	\$47,884.27	1	\$32,461.71	\$15,422.56	\$47,884.27
13866	Office Assistant III	UPE/249	\$31,329.19	\$14,884.50	\$46,213.69	8	\$250,633.54	\$119,075.99	\$369,709.53
	<b>Total</b>		<b>\$684,978.50</b>	<b>\$325,433.29</b>	<b>\$1,010,411.79</b>	<b>29</b>	<b>\$1,369,667.50</b>	<b>\$650,729.03</b>	<b>\$2,020,396.53</b>

\*Benefit Package Expense used in actual budget

\*\* Step Increase est. at

\*\*\*COLA est. at

\*\*\*\*FY08/09 CUR Variables-Hours in Work Year

\*\*\*\*\*Using current salaries step pay rate for DPSS Office Support Supvr, Community Program Specialist II, Social Services Assistant, Staff Analyst II, Secretary II, and Office Assistant III positions.

Vacant Sr. Human Resources Clerk, Social Services Assistant, and Office Assistant III positions calculated at the top step pay rate.

Using current salaries step pay rate for IHSS Public Authority Exec. Dir. and Admin. Services Manager positions.

Using current salaries step pay rate for Sr. Admin Analyst.

Notes:

- Classification**
- IHSS Pub Authority Exec Director
- Administrative Svcs Manager
- Program Specialist II
- Community Program Specialist II
- Sr. Community Program Specialist
- Senior Admin. Analyst
- Staff Analyst II
- Social Services Assistant (Registry)
- Secretary II
- DPSS Office Support Supervisor I
- Office Assistant III
- Sr. Human Resources Clerk:

**Services**

- Manage PA, Report to BOS, Liaison with DPSS etc.
- Supervises Community Program Specialists, Registry Staff (SSA's), Office Management, and oversees the operation of the Registry.
- Develops and implements all of the Public Authority policies and procedures as well as the PA newsletter.
- Develops training curriculum, trains home care workers and consumers. Matches home care workers with consumers.
- Oversees operation of health benefits program and assists in developing PA budgets, tracks budget and training requests.
- Analyzes health care benefits and eligibility for home care workers, assists in staffing recommendations and coordination of facility needs and planning.
- Recruits home care workers for the Registry, does data entry and oversees the Registry application process.
- Assistant to IHSS PA Exec Director
- Supervises Clerical, etc.
- Provides Support the Registry, PA activities, and IHSS Advisory Committee
- Assists with analyzing health care benefits and eligibility for home care workers, assists in staffing recommendations and coordination of facility needs and planning.

Salary Source: DPSS Department Salary Schedule (date:1/3/08)

Prepared By: Sherm Stanton

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FTEs  
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8  
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29

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
 FY 06/07 IHSS-PUBLIC AUTHORITY BUDGET  
 FY 08/09

Standard New Position Requests: Equipment Costs Per Each Position Type

Positions	\$20200		\$20230		\$23640		\$20200		Start Up Costs		\$23640		\$20200		\$23640		\$23700		
	QTY	150.00	QTY	700.00	QTY	2,850.00	QTY	1,023.00	QTY	960.00	QTY	800.00	QTY	75.00	QTY	75.00	QTY	400.00	
Positions																			
Position Title																			
IHSS Pub Authority Exec Director	1				1	2,850.00	1	1,023.00	1	960.00									
Administrative Svcs Manager	2								1	960.00									
Program Specialist II	1								1	960.00									
Community Program Specialist I	5								5	4,800.00									
Sr. Community Program Specialist	1				1	2,850.00	1	1,023.00											
Senior Admin. Analyst	1																		
Staff Analyst II	1																		
Social Services Assistant (Registry)	6																		
Secretary II	1																		
DPSS Office Support Supervisor I	1																		
Sr. Human Services Clerk	1																		
Office Assistant III	8																		
<b>Position Total</b>	<b>29</b>	<b>0</b>	<b>13</b>	<b>3</b>	<b>3</b>	<b>8,550.00</b>	<b>2</b>	<b>2,046.00</b>	<b>8</b>	<b>5,800.00</b>	<b>1</b>	<b>600.00</b>	<b>3</b>	<b>18,000.00</b>	<b>22</b>	<b>1,650.00</b>	<b>2</b>	<b>150.00</b>	<b>3</b>

NOTES:

- 1) New staff-Exec. Dir., Sr. Comm. Prog. Specialist (position needs one addl. monitor for CMIPS), OA III for employ. verif.
- 2) Additional equipment necessary for Training staff presentations
- 3) New Staff-Exec. Director, Sr. Comm. Prog. Specialist will receive new Blackberry
- 4) New law restricting cell phone operation while driving
- 5) Office Supplies per staff are estimated at \$400.00 per person.
- 6) Additional workstations for new Sr. Community Program Specialist, Office Assistant III, and IT personnel

1650  
 1725  
 -75

IHSS-PUBLIC AUTHORITY BUDGET AND RATE  
 FY 08/09  
 Attachment A

Office Equipments, Furniture, and Supplies Purchase

Item	Purchase	Volume	Costs	Notes	Account #
<b>Computer Equipments (One Time) (Non-Fixed Asset)</b>					
Cameras	2	300	600		523640
Thumb Drives (Memory Sticks)	4	75	300		523640
MultiMedia Projector	0	4,500	-		523640
Scanner	0	1,000	-		523640
Desk Jet Printer	0	1,000	-		523640
<b>Sub Total</b>			<b>\$ 900</b>		
<b>Postage Equipments (One Time)</b>					
Postage Machine	0	4,500	-		523680
Postage Meter Lease	1	900	900		523680
Slug	1	1,000	1,000		523680
<b>Sub Total</b>			<b>\$ 1,900</b>		
<b>Office Equipment (One Time) (Fixed Asset)</b>					
Lobby monitor	0		\$ 3,385	*Depreciation \$\$	532660
<b>Office Equipment (One Time) (Non-Fixed Asset)</b>					
Fax Machine	1	600	\$ 600		523680
Phone Dialer System	1	1,500	\$ 1,500		523680
	0		\$ -		523680
			<b>\$ 2,100</b>		
<b>General Office Supplies (One Time)</b>					
Clocks		30	-		523700
Foot Rest		60	-		523700
Telephone Headset	22	75	1,650		523700
Signage	3	20	60		523700
Decorating Supplies		100	-		523700
Cork Board		99	-		523700
Fire Extinguishers		50	-		523700
First aid kits		50	-		523700
Floor Mats		120	-		523700
Lobby Seats		150	-		523700
Microwave		300	-		523700
Recycle Bin		100	-		523700
Waste Receptacles (general)		70	-		523700
Waste Baskets		5	-		523700
			<b>\$ 1,710</b>		
Conference Table	0	500	\$ -	30" X 72"	523700
Conference Table	0	1,500	\$ -	42"	523700
Book Case	0	325	\$ -		523700
Coffee Maker		350	\$ -		523700
Digital Tape Recorder		250	\$ -		523700
Easel		313	\$ -		523700
File Cabinet		1,500	\$ -		523700
Guest Chair		425	\$ -		523700
Hand truck		500	\$ -		523700
Refrigerator		1,000	\$ -		523700
Dish Washer		780	\$ -	**	523700
Safe		3,500	\$ -		523700
Stack Chairs		230	\$ -		523700
Storage cabinet w/lock		225	\$ -		523700
Translation Equipment		400	\$ -		523700
Vertical Racks (for IT)		500	\$ -		523700
Bulletin Boards Enclosed		765	\$ -		523700
Racks (for IT)		2,000	\$ -		523700
2 Horizontal Patch Panel		75	\$ -		523700
Shelving for Comm Room (IT)		700	\$ -		523700
TV		275	\$ -		523700
VCR		275	\$ -		523700
White Board		300	\$ -		523700
<b>Sub Total</b>			<b>\$ -</b>		

<b>Total Office Supplies</b>	<b>\$ 1,710</b>
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<b>Total Office Equipments</b>	<b>\$ 8,285</b>
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<b>Grand Total</b>	<b>\$ 9,995</b>
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Prepared By: Shari Stanton

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**RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
IT COST PROJECTIONS FOR IHSS-PUBLIC AUTHORITY PROJECT - 29 STAFF**

FY 08/09  
Attachment A

**One-time setup charges:**

<u>Equipment-Computer (Non-Fixed Asset)</u>	Qty.	Unit Costs	Account #	Extended Total
		\$ -	523640	\$ -
		\$ -	523640	\$ -
		\$ -	523640	\$ -
		\$ -	523640	\$ -
		\$ -	523640	\$ -
<b>Sub Total</b>				<b>\$ -</b>

Equipment-Computer (Fixed Asset)

File Server - To replace building file server	0	\$ - *	532640	\$ -
Firewall Server - To replace building firewall server	0	\$ - *	532640	\$ -

\*First installment will be paid in full.

\*Second and third payments will be finance with BOA assuming at 9% interest over the next two FY 07/08 and FY 08/09

Equipment-Computer & Software (Fixed Asset)

Tarantella Software - HomeCare Access via Web (Research Pending)	0	\$ -	546080	\$ -
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\*First installment will be paid in full.

\*Second and third payments will be finance with BOA assuming at 9% interest over the next two FY 07/08 and FY 08/09

Communication Equipment/Installation

Voice/Data Line Install (RCIT Estimate)	3	3,500	520250	11,667
Additional Communication/Installation	0	16,800	520250	-
<b>Sub Total</b>				<b>11,667</b>

Sub-Total One-Time setup charges:

**\$ 11,667**

**On Going Maintenance Charges:**

Maintenance Equipment

Building T-1 Circuit	12	\$ 650	521360	\$ 7,800
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Data Processing

CORNET FEE - STANDARD EST. (RCIT)	1	\$ 2,986	524760	\$ 2,986
Email Service Fees	29	\$ 7	524760	\$ 203

Sub-Total On-Going Maintenance Charges:

**\$ 10,989**

**Total One-Time and On-Going Charges:**

**\$ 22,656**

Prepared By: Sherri D. Stanton

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RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
 IHSS-PUBLIC AUTHORITY BUDGET AND RATE  
 FY 08/09  
 Attachment A

<u>Office Supplies (On Going)</u>	Purchase	Unit \$	Costs	Account #
Network Laser Printers (Toner)	20	185	3,700	523700
All-In-One Printers (Toner)	15	150	2,250	523700
Desk Jet Printers (Toner)	15	150	2,250	523700
Copier Supplies			11,720	523700
Papers			8,000	523700
Black Ink Cartridges	16	40	640	523700
Color Ink Cartridges	16	40	640	523700
<b>Total</b>			<b>\$ 29,200</b>	

<u>Facility Safety Supplies-One Time</u>	Purchase	Unit \$	Costs	Account #
Difibulator	1	1300	1,300	523700
Earthquake Mat. Back to Back Partition Straps	29	0	40	523700
Earthquake Materials No tip Partition Straps	29	0	40	523700
Earthquake Materials Semi Flex Brackets	29	0	10	523700
Evacuation Plan Security Frame	8	0	25	523700
Security Hardware for the frames	8	0	500	523700
Key Box for Regional Manager	0	0	50	523700
Evacuation Plans (.05 per Sqf)	8126	0	0.05	523700
Grip A Strip 96"	0	0	50	523700
Additional Facilities Safety Supplies			5,836	
<b>Total Facility Supplies (One Time)</b>			<b>\$ 7,136</b>	

<u>Office Equipment (On Going)</u>	Purchase	Unit \$	Costs	Account #
Office Equipment (to cover Safety needs or broken equipment)	1	6000	6,000	523680
Computer Equipment (Jazz drives, cd burners reference material)	4	1000	4,000	523680
Software (Software needs other than Microsoft )	10	150	1,500	523680
<b>Total</b>			<b>\$ 11,500</b>	

<u>Building Maintenance and Supplies</u>	Purchase	Unit \$	Costs	Account #
Additional Fan	0	250	-	522310
Relocate light switches (Lobby to work area)	2	250	500	522310
Bathroom full-length mirrors	0	195	-	522310
Automatic Paper towel dispenser	0	400	-	522310
Automatic toilets	0	600	-	522310
Automatic soap dispensers	0	350	-	522310
Automatic Door Slider	1	5000	5,000	522310
Enlarge kitchen sink/move garbage disposal	0	600	-	522310
Water fountain in lobby	0	3600	-	522310
Additional Maintenance			6,982	
<b>Total</b>			<b>\$ 12,482</b>	

Prepared By: Sherri D. Stanton

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RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
 IHSS-PUBLIC AUTHORITY BUDGET AND RATE  
 FY 08/09  
 Depreciation Schedule

Description	Total	FY	Principal Bal	Interest	Total Payments
<b>PA Building Moreno Valley</b>					<b>Account # 537080</b>
Facilities Wiring & Security System			2,086.00		2,086.00
					-
					-
<b>Final Payments</b>			2,086.00	-	2,086.00

<b>Janitorial Services Fees</b>					<b>Account # 520820</b>
					2,500.00

Amortization Schedule			Account #	532660
*Copier purchased in FY 07/08	10,155.00			
<b>Total</b>	<b>10,155.00</b>	'07/08	3,385.00	3,385.00
*estimate		08/09	3,385.00	3,385.00
		09/10	3,385.00	3,385.00
<b>Final Payments</b>			10,155.00	10,155.00

<b>Security System</b>					<b>ACCT# 522310</b>
	-				
	-				
	-				
	-				
	-				
	-				
	-				
<b>Final Payments</b>			-	-	-

RIVERSIDE COUNTY DEPARTMENT OF SOCIAL SERVICES  
 FY 08/09 IHSS Public Authority Cash Account Projection  
 Attachment C

Description	FY 08/09												Year End			
	July	Aug	Sept	Oct 1	Oct	Nov	Dec	Dec 3	Jan	Feb	Mar	Chr 3		Apr	May	Jun
<b>Expenditures:</b>	168,366	168,366	168,366	305,093	168,366	168,366	168,366	505,093	168,366	168,366	168,366	505,093	168,366	168,366	168,366	505,093
-Salaries and Benefits	125,520	125,520	125,520	375,860	125,520	125,520	125,520	375,860	125,520	125,520	125,520	375,860	125,520	125,520	125,520	375,860
-Operating Costs	21,030	21,030	21,030	53,093	21,030	21,030	21,030	53,093	21,030	21,030	21,030	53,093	21,030	21,030	21,030	53,093
-County Support Services	314,916	314,916	314,916	944,749	314,916	314,916	314,916	944,749	314,916	314,916	314,916	944,749	314,916	314,916	314,916	944,749
<b>Total Cash Out</b>	314,916	314,916	314,916	944,749	314,916	314,916	314,916	944,749	314,916	314,916	314,916	944,749	314,916	314,916	314,916	944,749
Federal/State			372,311	372,311			716,876	716,876	716,876	716,876	716,876	716,876	716,876	716,876	716,876	716,876
County NCC Share (Special Revenue Fund)			372,311	372,311			227,873	227,873	227,873	227,873	227,873	227,873	227,873	227,873	227,873	227,873
<b>Total Cash In</b>			372,311	372,311			944,749	944,749	944,749	944,749	944,749	944,749	944,749	944,749	944,749	944,749
<b>Operating Capital Requirement</b>	314,916	629,833	629,833	572,438	572,438	1,202,271	572,438	572,438	887,354	1,202,271	572,438	887,354	1,202,271	572,438	572,438	572,438
Total Expenditures																3,776,996
NCC Transferred In																3,776,996
Net Funds Needed																0
Reimbursement from Federal/State																2,867,610
<b>Fund Balance</b>																344,672

Description	BU	Fund	Dept ID	Account	Description	Projected \$\$	
						Actual	Projected
Increase Estimated Revenue							
PAARC	22800	985101	750000		Fed-Public Assistance Admin Revenue	1,408,565	1,408,565
PAARC	22800	985101	750300		CA-Public Assistance Admin Revenue	1,458,045	1,458,045
PAARC	22800	985101	780600		Contributions from Other Funds	811,386	811,386
<b>Total</b>						3,776,996	3,776,996
<b>Total Estimated Revenue</b>						3,776,996	3,776,996

Description	BU	Fund	Dept ID	Account	Description	Projected \$\$	
						Actual	Projected
Increase Appropriation							
RIVCO	10000	1101000000	551100		Contributions To Other Funds	811,386	811,386
<b>Total Appropriation Increase</b>						811,386	811,386

Description	BU	Fund	Dept ID	Account	Description	Projected \$\$	
						Actual	Projected
Increase Estimated Revenue							
RIVCO	10000	51002000000	750740		Realignment Revenue	911,386	911,386
<b>Total</b>						911,386	911,386

Description	BU	Fund	Dept ID	Account	Description	Projected \$\$	
						Actual	Projected
Increase Estimated Revenue							
RIVCO	10000	51002000000	750740		Realignment Revenue	911,386	911,386
<b>Total</b>						911,386	911,386

Description	BU	Fund	Dept ID	Account	Description	Projected \$\$	
						Actual	Projected
Increase Estimated Revenue							
RIVCO	10000	51002000000	750740		Realignment Revenue	911,386	911,386
<b>Total</b>						911,386	911,386

Notes:  
 1. Claims are submitted on a quarterly basis  
 2. There is an estimated 2 months delay in reimbursement from the State  
 3. Estimated Federal & State Reimbursement due from 1st Quarter FY 07/08 is recorded in 1st Quarter FY 08/09 (\$372,311)  
 4. Realignment Revenue has not been received as of the current date.

Create and Prepared by: Sherri Stanton-Fiscal MRU  
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RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
 FISCAL-MRU  
 IHSS-PUBLIC AUTHORITY ESTIMATE EXPENDITURES  
 FY 08/09

ATTACHMENT B

Line #	RIFMIS Object Code	Bus. Unit	Fund	Dept ID	Account	Program Code	Description	Projected Amounts	
<b>Salaries and Benefits:</b>									
1	1-1103	PAARC	22800	985101	510040		Regular Salaries	1,369,668	
2	1-1999	PAARC	22800	985101	518100		Budgeted Benefit	650,729	
								<b>2,020,397</b>	
<b>Workers Comp Ins.</b>									
3	1-1801	PAARC	22800	985101	517000		Workers Comp Insurance	39,423	
<b>Appropriation 2</b>								<b>Sub-Total</b>	<b>2,059,820</b>
4	2-2070	PAARC	22800	985101	520200		Communications	17,258	
5	2-2072	PAARC	22800	985101	520230		Cellular Phone Service	16,776	
6	2-2074	PAARC	22800	985101	520250		Communications Equip / Installation	10,500	
7	2-2076	PAARC	22800	985101	520270		County Delivery Service	3,067	
8	2-2081	PAARC	22800	985101	520320		Telephone Service (Includes Ericsson & AT&T)	27,000	
9	2-2154	PAARC	22800	985101	520820		Janitorial Services	2,500	
10	2-2197	PAARC	22800	985101	520930		Insurance - Liability	74,785	
11	2-2201	PAARC	22800	985101	520945		Insurance - Property	6,094	
12	2-2264	PAARC	22800	985101	521360		Maint - Computer Equipment (IT)	6,468	
13	2-2265	PAARC	22800	985101	521380		Maint - Copier Machines	4,353	
14	2-2275	PAARC	22800	985101	521500		Maint - Motor Vehicles	-	
15	2-2284	PAARC	22800	985101	521640		Maint. Software License (Regis./Benefit/Others)	49,992	
16	2-2311	PAARC	22800	985101	522310		Maint - Buildings & Improvements	27,012	
17	2-2391	PAARC	22800	985101	523100		Memberships	28,000	
18		PAARC	22800	985101	523230		Misc. Exp-Bank Fees	2,500	
19	2-2432	PAARC	22800	985101	523300		Moving Expense	5,000	
20	2-2462	PAARC	22800	985101	523620		Books and Publications	1,153	
21	2-2463	PAARC	22800	985101	523640		Computer Equipment - (Non Fixed Asset)	10,800	
22	2-2465	PAARC	22800	985101	523680		Office Equipment - (Non Fixed Asset)	27,862	
23	2-2466	PAARC	22800	985101	523700		Office Supplies	80,860	
24	2-2469	PAARC	22800	985101	523760		Postage/Mailing	56,160	
25	2-2471	PAARC	22800	985101	523800		Printing/Binding	97,000	
26	2-2472	PAARC	22800	985101	523820		Subscriptions	1,153	
27	2-2473	PAARC	22800	985101	523840		Software Programs <\$5,000	-	
28	2-2520	PAARC	22800	985101	524580		Provider Background-Reference Service	74,000	
29	2-2513	PAARC	22800	985101	524700		County Counsel	55,981	
30	2-2515	PAARC	22800	985101	524740		County Support Services (CowCap)	20,395	
31		PAARC	22800	985101	524760		Data Processing Svcs-IT	10,989	
32	2-2530	PAARC	22800	985101	525100		Provider Medical Screenings	127,410	
33	2-2535	PAARC	22800	985101	525140		County Personnel Services	-	
34	2-2544	PAARC	22800	985101	525300		OASIS Financial Charge	20,000	
35		PAARC	22800	985101	525310		OASIS/HRMS Payroll Charge	7,630	
36	2-2545	PAARC	22800	985101	525320		Security Guard Services	5,000	
37	2-2546	PAARC	22800	985101	525340		Temporary Help Services (Agency Temps)	-	
38	2-2541	PAARC	22800	985101	525440		Professional Services - Other	50,497	
39	2-2555	PAARC	22800	985101	525500		Salary/Benefit Reimbursement	86,550	
40	2-2652	PAARC	22800	985101	526410		Legally Required Notices	2,096	
41	2-2802	PAARC	22800	985101	526420		Advertising (providers & Staff Recruitment)	66,992	
42	2-2683	PAARC	22800	985101	526520		Rent-Lease Copiers	-	
43	2-2721	PAARC	22800	985101	526700		Buildings - Rent / Lease	-	
44	2-2723	PAARC	22800	985101	526720		Rent / Lease-Storage	5,040	
45	2-2845	PAARC	22800	985101	527860		Training - Materials	76,500	
46	2-2846	PAARC	22800	985101	527880		Training - Other (Staff Training)	31,400	
47	2-2904	PAARC	22800	985101	528140		Conference and Registration Fees (Hotels)	97,090	
48	2-2903	PAARC	22800	985101	528920		Car Pool Expense (4 Toyota Prius)	68,308	
49	2-2909	PAARC	22800	985101	529000		Miscellaneous Travel Expense (Meals)	15,000	
50	2-2911	PAARC	22800	985101	529040		Private Mileage Reimbursement	5,000	
51	2-2957	PAARC	22800	985101	529540		Utilities	-	
<b>Appropriation 2</b>								<b>Sub-Total</b>	<b>1,382,171</b>

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
 FISCAL-MRU  
 IHSS-PUBLIC AUTHORITY ESTIMATE EXPENDITURES  
 FY 08/09

ATTACHMENT B

Line #	RIFMIS Object Code	Bus. Unit	Fund	Dept ID	Account	Program Code	Description	Projected Amounts
52		PAARC	22800	985101	532640		Capital Lease-Facility (Copiers)	-
53		PAARC	22800	985101	532660		Capital Lease-Other (IT)	-
56	3-3802	PAARC	22800	985101	536740		Interfnd Exp-Admin supt direct	51,041
54	Added 11/7/05	PAARC	22800	985101	537000		Interfnd Exp-Leases	213,800
55		PAARC	22800	985101	537080		Interfnd Exp-Misellaneous	41,686
57	Added 1/4/06	PAARC	22800	985101	537090		Interfnd Exp-Personnel Svcs	30,478
<b>Appropriation 3</b>							<b>Sub-Total</b>	<b>337,005</b>
58	4-4209	PAARC	22800	985101	546080		Equipment - Computer & Software	
59	4-4225	PAARC	22800	985101	546160		Equipment - Other (Fixed Asset)	-
<b>Appropriation 4</b>							<b>Sub-Total</b>	<b>-</b>
<b>Totals for Appropriation 2, 3, &amp; 4</b>							<b>Sub-Total</b>	<b>1,719,176</b>
<b>Total Appropriation 1 through 4</b>							<b>Grand Total</b>	<b>\$ 3,778,996</b>

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Note: Interfnd Exp-Admin. Supt. Direct - consist of DPSS IHSS-Admin., DPSS Fiscal, DPSS Contracting, DPSS SDD, and ICR (County Support Service Charges)

Revised By: Sherri Stanton

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