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**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Office on Aging

**SUBMITTAL DATE:**  
April 30, 2008

**SUBJECT:** Personal and Homemaker services contract between Maxim Healthcare and Riverside County Office on Aging.

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Approve and authorize Chair to execute Personal and Homemaker contract with Maxim HealthCare Services.
- 2) Direct the Clerk of the Board to retain (1) original copy of the contract and return (3) copies of the contract to the Office on Aging for further processing.

**BACKGROUND:** On March 28, 2008 Heritage Homecare decided to terminate their personal and homemaker contract with the Office on Aging due to change in ownership and name. This termination of service required our agency to response quickly to replace this contractor in order to continue to provide personal care and homemaker services for frail seniors living in Riverside County. Also, it places an urgency on our Agency to meet its contractual obligations with the California Department on Aging for these services.

Through our diverse networking we have located an alternate provider, Maxim HealthCare, which will serve this segment of the senior population on an emergency basis through the end of the current fiscal year.

Edward F. Walsh, Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ n/a	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	07/08

<b>SOURCE OF FUNDS:</b> Federal and State Title III B	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY:   
Lani Sloson

**County Executive Office Signature**

Policy  Policy

Consent  Consent

Dept's Recomm.:  
Per Exec. Ofc.:

Prev. Agn. Ref. ATTACHMENTS FILED District: All  
WITH THE CLERK OF THE BOARD

Agenda Number:

3.35

FORM APPROVED COUNTY COUNSEL  
BY:   
MARSHAL L. VICTOR  
DATE: 05/01/08

Departmental Concurrence

**BACKGROUND (continued)**

We are asking the Board of Supervisors to approve the change in contractor due to the urgent need for services and our unspent grant funds.

We are requesting Maxim HealthCare to meet the following requirements:

- Providing services in a timely manner (meeting the demand)
- Providing quality service
- Providing the Office on Aging with feedback on the progress of clients and waiting lists
- Resolving complaints effectively
- Use all of the funding allocated for the service

These funds are already included in our budget for FY 2007/2008 and no budget adjustment to our Agency is needed. There are no additional match requirement and no impact on the County General Funds.