

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

454



FROM: Community Health Agency, Media Production

SUBMITTAL DATE:

May 22, 2008

SUBJECT: APPROVAL TO PURCHASE FIXED ASSETS

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Approve the purchase of two (2) video camcorders systems and two (2) lenses.
- 2) Authorize the Purchasing Agent to purchase Media Production equipment not exceed \$65,142.
- 3) Direct the Auditor-Controller to adjust the FY 07/08 budget as detailed on the attached Schedule A.

BACKGROUND: The Community Health Agency, Media Production is in need of additional and updated media equipment to replace obsolete and inoperative equipment. This equipment will develop, produce and translate video/DVD training materials for election officials, poll workers and election volunteers and duplicate CD/DVD's. This is based on grant#07G26121, which is known as "HAVA Elections Assistance for Individuals with Disabilities (EAID) Section 261 Program."

FINANCIAL DATA: The equipment will be funded through the Registrar of Voters. Budget adjustment is necessary to transfer funds from Appropriation (1) to Appropriation (2) and (4).

EF:icb


Eric Frykman, Community Health Agency Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$84,734	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	07/08

SOURCE OF FUNDS: Funded by Registrar of Voters

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY: 
Debra Cournoyer
County Executive Office Signature

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, Auditor-Controller

BY:  Samuel P. King, Registrar of Voters

Consent Policy
 Consent Policy
 Dep't Recomm.: Per Exec. Ofc.:

BACKGROUND (continued):

**SCHEDULE A
COMMUNITY HEALTH AGENCY
MEDIA PRODUCTION DEPARTMENT**

**BUDGET ADJUSTMENT
FISCAL YEAR 07/08**

INCREASE IN APPROPRIATIONS:

10000-4200300000-546160 ✓	Equipment – Other	\$65,142
10000-4200300000-523680 ✓	Office Equip.–Non-Fixed Asset	<u>\$19,592</u>
TOTAL INCREASE IN APPROPRIATIONS:		<u>\$84,734</u> ✓

DECREASE IN APPROPRIATIONS:

10000-4200300000-510040 ✓	Regular Salaries	\$60,000
10000-4200300000-518100 ✓	Budgeted Benefits	<u>\$24,734</u>
TOTAL DECREASE IN APPROPRIATIONS:		<u>\$84,734</u> ✓