

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

403



FROM: Economic Development Agency

SUBMITTAL DATE:
May 8, 2008

SUBJECT: Workforce Investment Act (WIA) Strategic Planning/Continuous Quality Improvement (CQI) Consultant Funding Recommendation

RECOMMENDED MOTION: That the Riverside County Board of Supervisors:

1. Approve \$86,400 in WIA funds to Strumpf Associates for Strategic Planning/CQI services for Program Year (PY) 2008/09; and
2. Authorize the Workforce Development Administrator to negotiate and execute an agreement for these services within 10 % of the recommended amount.

BACKGROUND: In a continued effort to operate the Riverside County Workforce Development Center (WDC) as a high performance work organization, there is an on-going need for guidance and training by a consultant with expertise in strategic planning, implementation, program evaluation, quality improvement, and system building.

Strumpf Associates is assisting the Workforce Development Board (WDB), the Workforce Development Centers' (WDC) Management, Council for Youth Development (CYD) and Youth Opportunity Centers (YOC) in creating and implementing their strategic plan. As a result, the workforce system will show increased accountability, operating efficiency/reduction of costs, and customer satisfaction.

(Continued on Page 2)

Robin Zimpfer

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Robin Zimpfer
Assistant County Executive Officer/EDA

FINANCIAL DATA

Current F.Y. Total Cost:	\$ 86,400	In Current Year Budget:	Yes
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
Annual Net County Cost:	\$ 0	For Fiscal Year:	PY 2008/09

COMPANION ITEM ON BOARD OF DIRECTORS AGENDA: No

SOURCE OF FUNDS: Federal Workforce Investment Act (WIA) Title I Funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

Jennifer L. Sargent

County Executive Office Signature

Jennifer L. Sargent

FORM APPROVED COUNTY COUNSEL
BY: NEAL R. KIPNIS
DATE: 5/17/08
Departmental Concurrence

Dep't Recomm.: Consent Policy
Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: 6/12/07 3.12

District: ALL

Agenda Number:

3.18

In PY 2008/09 Strumpf Associates will provide the following services:

- Strategic Planning with the WDB and CYD
- YOC certification process training (Rubidoux)
- YOC certification (Rubidoux, Hemet)
- Facilitate WDC CQI Systems Alignment Team, Steering Committee and Information and Analysis Team
- Provide Change Cycle Training for WDC Supervisor and Managers
- Facilitate the Leadership Forum with Economic Development Agency and Employment Development Department Managers
- Assist EDA Workforce in the implementation of the California Integrated Service Delivery Plan
- Assist EDA Workforce with the preparation for the California Quality Award Certification process

On February 13, 2007, a Request for Proposal (RFP) was released soliciting for consultant services to assist in the Strategic Planning/CQI process. The procurement covers a period of three years, effective July 1, 2007 to June 30, 2010.

This funding recommendation is based on the experience in continued improvement of a quality assurance system, development of CQI through training and technical support for staff and extensive experience with Youth Services. The Workforce Development Board's Executive Committee approved the recommended funding at their meeting on April 16, 2008.