

FISCAL PROCEDURES APPROVED  
 ROBERT E. BYRD, Auditor-Controller  
 BY Samuel Wong 5/21/08  
 SAMUEL WONG Deputy

FORM APPROVED COUNTY COUNSEL  
 BY: Synthia M. Gunzel 5-19-08  
 SYNTHIA M. GUNZEL DATE  
 Departmental Concurrence

Robert HowdySheII  
 Dep't Recomm.:  Consent  Policy  
 Per Exec. Ofc.:  Consent  Policy

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

447



**FROM:** Department of Facilities Management

**SUBMITTAL DATE:**  
 May 14, 2008

**SUBJECT:** Resolution No. 2008-008, Authorization to Purchase Real Property – Fleet Services, Blythe, California

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the California Environmental Quality Act (CEQA) Initial Study/Negative Declaration regarding the proposed transaction;
2. Approve Resolution No. 2008-008, Authorization to Purchase Real Property for Fleet Services known as Assessor's Parcel Number 845-122-002, consisting of a 7,500 square foot parcel located in the City of Blythe at a purchase price of \$26,000, plus miscellaneous transaction costs in the amount of \$28,350;

(Continued)

Robert Field, Director  
 Department of Facilities Management

FINANCIAL DATA	Current F.Y. Total Cost:	\$54,350	In Current Year Budget:	Partially
	Current F.Y. Net County Cost:	\$ -0-	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ -0-	For Fiscal Year:	07/08
SOURCE OF FUNDS: Fleet Services Department – Retained Earnings			Positions To Be Deleted Per A-30	<input type="checkbox"/>
			Requires 4/5 Vote	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

County Executive Office Signature

Jennifer L. Sargent

Prev. Agn. Ref.: 12/18/07, 3.30 | District: 4 | Agenda Number:

ATTACHMENTS FILED  
 WITH THE CLERK OF THE BOARD

3.25

(Continued)

**RECOMMENDED MOTION:**

3. Approve the Agreement of Purchase and Joint Escrow Instructions and authorize the Chairman to execute the documents necessary to complete the purchase;
4. Authorize and direct the Clerk of the Board to certify acceptance of any documents successively in favor of the county, as part of this transaction;
5. Authorize the Director of the Department of Facilities Management or his designee, to execute any other documents and administer all actions necessary to complete this transaction; and
6. Authorize the Auditor-Controller to amend Facilities Management's FY 2007/08 Real Property budget as specified on Schedule "A".

**BACKGROUND:** The Department of Facilities Management proposes that the County of Riverside purchase a 7,500 square foot vacant parcel in the City of Blythe. The property is located near the southeast corner of Barnard Street and Main Street and is contiguous to the existing Fleet Services site located on Spring Street in the City of Blythe. The proposed site, combined with a contiguous 7,500 square foot parcel, will be used to expand the existing Fleet Services site and provide ample room for a dual fuel island, carwash and parking.

In accordance with the California Environmental Quality Act (CEQA) (Public Resources Code Section 21000-21178.1), an Initial Study was prepared to analyze the proposed project to determine any potential significant impacts upon the environment that would result from construction and implementation of the project.

The analysis contained in the Initial Study demonstrates that the project would not have any significant impacts on the environment. The Initial Study/Negative Declaration (IS/ND) was prepared and circulated for the mandated 30-day public review and comment period from April 24, 2008 to May 23, 2008. Pursuant to CEQA Section 15074, the county shall consider all comments received during the review period prior to adoption of the IS/ND. The comment letters will be included in final IS/ND when presented to the Board for approval and certification in June 2008.

On December 18, 2007, the Board approved Resolution No. 2007-503, Notice of Intention to Purchase Real Property in the City of Blythe in the County of Riverside and Resolution No. 2007-504, Intent to Reimburse the County of Riverside.

With respect to the transaction costs, Facilities Management has completed extensive due diligence work pertaining to the proposed purchase, including the aforementioned CEQA documents and environmental investigations. Transaction costs also include miscellaneous charges such as title insurance and escrow fees, closing costs, and appraisal fees.

(Continued)

**FINANCIAL DATA:** The following summarizes the funding necessary to acquire Assessor's Parcel Number 845-122-002:

Purchase Price:	\$26,000
Estimated Title and Escrow Charges	\$ 1,000
Due Diligence Expense	\$17,500
Estimated Real Property Appraisal	\$ 2,650
DOFM Real Property Costs	<u>\$ 7,200</u>
Total Estimated Acquisition Costs:	\$54,350

While Facilities Management will cover the cost for the title and appraisal services at the time of this property transaction, it is understood that the Fleet Services Department will reimburse Facilities Management for these costs. The budget adjustment attached (Schedule A) is necessary to allow this transaction. The remaining cost will be paid directly by the Fleet Services Department.

All costs associated with this property acquisition are fully funded through the Fleet Services Department budget (retained earnings) for FY 07/08. Sufficient funds are available in the Purchasing Department's budget to cover all associated costs. Thus, no additional net county costs will be incurred as a result of this transaction.

**SCHEDULE A**

**Increase Estimated Revenues:**

10000-7200400000-778280	Interfund – Reimb for Service	\$3,650
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**Increase Appropriations:**

10000-7200400000-525400	Title Company Services	\$1,000
10000-7200400000-524550	Appraisal Services	<u>\$2,650</u>
		\$3,650

2  
3 RESOLUTION NO. 2008-008  
4 AUTHORIZATION TO PURCHASE REAL PROPERTY  
5 FLEET SERVICES - BLYTHE  
6 APN: 845-122-002

7 BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Supervisors, of the  
8 County of Riverside, in regular session assembled on June 3, 2008, authorizes a transaction in  
9 which the County of Riverside will purchase of real property in the City of Blythe, County of  
10 Riverside, State of California known as Assessor's Parcel Number 845-122-002, more  
11 particularly described in Exhibit "A" attached hereto and made a part hereof, consisting of 7,500  
12 square feet from Nancee Ehlers Boldman and Sally Ehlers Stillion, at a purchase price not to  
13 exceed twenty-six thousand dollars (\$26,000), plus miscellaneous costs including, but not  
14 limited to, title insurance, escrow charges, due diligence expenses and associated transaction  
15 fees in the amount not to exceed twenty-eight thousand three hundred fifty dollars (\$28,350).

16 BE IT FURTHER RESOLVED AND DETERMINED that the Chairman of the Board of  
17 Supervisors of the County of Riverside is authorized to execute the documents to complete the  
18 purchase.

19 BE IT FURTHER RESOLVED AND DETERMINED that the Clerk of the Board of  
20 Supervisors has given notice hereof as provided in Section 6063 of the Government Code.

21 BE IT FURTHER RESOLVED AND DETERMINED that the Clerk of the Board, or her  
22 designee, certify acceptance of any documents running in favor of the County to complete this  
23 purchase.

24 BE IT FURTHER RESOLVED AND DETERMINED that the Director of the Department  
25 of Facilities Management, or his designee, is authorized to execute the necessary documents  
26 to complete this transaction.

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FORM APPROVED COUNTY COUNSEL  
BY: *Sybilina H. Gunzel* 5-19-08  
DATE  
SYBILINA M. GUNZEL

SAS:cm  
05/05/08  
001PU  
11.317

Exhibit A

Legal Description

The land referred to herein is situated in the State of California, County of Riverside, City of Blythe, described as follows:

LOT(S) 3 AND 4, IN BLOCK 11 OF BLYTHE CITY, AS SHOWN BY MAP ON FILE  
BOOK 6 PAGE(S) 26, OF MAPS, RECORDS OF RIVERSIDE COUNTY, CALIFORNIA

EXCEPTING THEREFROM ALL RIPARIAN RIGHTS IN AND TO THE WATERS OF THE  
COLORADO RIVER PERTAINING OR APPURTENANT TO SAID REAL PROPERTY.

End of Legal Description