

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

527



FROM: Stanley L. Sniff Jr., Sheriff-Coroner

SUBMITTAL DATE:
05/02/08

SUBJECT: Approval of Budget Adjustments to Purchase Furniture and Equipment
and Make Office Modifications for the Sheriff's Information Services Bureau

RECOMMENDED MOTION: Move that the Board of Supervisors approve and direct the Auditor-Controller to make the necessary budget adjustments on the attached Schedule A enabling the Sheriff's Information Services Bureau to utilize Automated County Warrant System Sub funds for furniture and equipment purchases and minor office upgrades.

BACKGROUND: With Board approvals (3.28 5/8/07, 3.96 7/31/07, 3.25 12/11/07), the Sheriff's Information Services Bureau (ISB) phased in the replacement of badly worn and broken furniture throughout its offices, constructed a handicapped accessible and ergonomically correct front counter, and installed motorized steel barriers for the front windows in the County Warrant Bank office.

(Continued on Page 2)
BR 08-093

Departmental Concurrence

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, Auditor-Controller
BY Samuel Wang 5/29/08
Deputy

Chief Colleen Walker
For Stanley L. Sniff Jr., Sheriff-Coroner Chief Colleen Walker

FINANCIAL DATA	Current F.Y. Total Cost:	\$63,131	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$0	For Fiscal Year:	FY 2007-08
SOURCE OF FUNDS: Automated County Warrant System Trust Fund				Positions To Be Deleted Per A-30 <input type="checkbox"/>
				Requires 4/5 Vote <input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Steve P. Schubert*
Steve P. Schubert

County Executive Office Signature

Dept't Recomm.: Consent Policy
 Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: 7/31/07 3.96, 12/11/07 3.25 | District: All | Agenda Number:

3.42

ISB Budget Adjustments

BR 08-093

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Now, Sheriff's ISB is requesting additional furniture purchases. ISB also needs to retrofit a second front counter window with bullet proof glass and install a battery back-up system for the office lights, in the event of a power failure. Finally, the Bureau needs four additional computers and a new server. Currently, the Bureau shares the Sheriff's Administration server. These purchases will cost a total of \$63,131. Per State Penal Code Section 853.7, revenue from the County's Automated Warrant System Sub Fund can be utilized for these purchases.

Schedule A

Increase Appropriations:

10000-2500200000-522310	Maint.-Building and Improvement	\$32,575
10000-2500200000-523640	Computer Equip. -Non Fixed Assets	8,215
10000-2500200000-523680	Office Equip. - Non Fixed Assets	10,341
10000-2500200000-546080	Equipment-Computer	<u>12,000</u>
	Total	\$63,131

Memo Line Only:

11087-2500200000-308142	Automated County Warrant System	\$63,131
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