



**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: Community Health Agency/Department of Animal Services

SUBMITTAL DATE:
June 3, 2008

SUBJECT: Approval of Third Amendment to the contract Agreement with D & D Disposal Services, Inc.
(Contract #06-094)

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Approve the Third Amendment between the County of Riverside, Department of Animal Services and D & D Disposal Services, Inc., for the performance period of July 1, 2008 through June 30, 2009 in the amount of \$101,000; and,
- 2) Authorize the Chairperson to execute four (4) original copies of the Amendment on behalf of the County of Riverside; and,
- 3) Direct the Clerk of the Board to retain one original copy and return three (3) original copies to the Riverside County Department of Animal Services for further processing; and,
- 4) Authorize the Purchasing Agent to sign amendments not to exceed the authorized amount.

(Continued)

PG:mecc

Robert Miller

 Robert Miller, Director
 Department of Animal Services

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 87,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 45,240	Budget Adjustment:	No
	Annual Net County Cost:	\$ 52,520	For Fiscal Year:	07/08

SOURCE OF FUNDS: Departmental Fee Revenue and Net County Cost	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY: *Debra Courmoyer*

 Debra Courmoyer

County Executive Office Signature

Consent Policy
 Consent Policy

Prev. Agn. Ref.: 03/7/06 item 3.2 **District:** All **Agenda Number:**
 ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

3.9

FORM APPROVED COUNTY COUNSEL BY: *JERRY H. RA* DATE: 6/4/08
 Purchasing: *Mark Seiler* Assistant Director Departmental Concurrence

BACKGROUND (continued):

The Community Health Agency, through the Department of Animal Services, (DAS), requires small and large animal removal as well as disposal and freezer containment services. D & D Disposal Services, Inc. (Contractor) is reimbursed on a per-animal basis for large dead animals and on a weekly or bi-monthly pick-up basis for small dead animals. These scheduled weekly and bi-monthly pick-ups are made at the Riverside, Banning and Thousand Palms shelters.

D & D Disposal Inc. was awarded this agreement through RFP #PUARC682 on March 7, 2006 which was for the period ending June 30, 2006. At that time, the Board of Supervisors authorized the Purchasing Agent to execute two (2) one-year options. Pursuant to this authorization, the agreement was subsequently amended for the first time on November 6, 2006 for FY06/07 and for the second time on August 6, 2007 for FY07/08.

PRICE REASONABLENESS: On behalf of DAS, County Purchasing issued a formal Request for Proposal (RFP), PUARC682, for dead animal pick-up services. Solicitations were sent to three vendors and advertised on the Riverside County Purchasing web site. D & D Disposal Services, Inc. was the only response received. They continue to be the only vendor in Central and Southern California who provide these services.

A team of evaluators comprised of an Administrative Services Officer, three Supervising Animal Control Officers and County Purchasing were selected to review the RFP response. The criteria used for the evaluation was the overall cost of service, bidder's experience in performing the dead animal pick up and disposal services and the bidder's ability to provide these services twenty-four hours a day, 365 days a year. Final negotiations resulted in D & D Disposal Services, Inc. offering a discount to the County, amounting to an annual cost savings of \$10,000, based on state and local government pricing. After a comparison of services and prices with similar customers, it was determined that the pricing offered by D & D Disposal Services, Inc. is fair and reasonable.

FINANCIAL IMPACT:

The contract amount was increased from \$87,000 in FY07/08 to \$101,000 for FY08/09 to accommodate the acquisition of the Banning shelter. The annual Net County Cost for FY08/09 will be 52% (\$52,520) of the total contract (\$101,000). This is the same percentage that was allotted to the FY07/08 contract. These dollars have already been included in the FY08/09 budget, which is scheduled to be approved by the Board of Supervisors on June 24, 2008.