

FORM APPROVED COUNTY COUNSEL
 BY: *JIMMY H. RA* 6/12/08
 DATE

749



**SUBMITTAL TO THE BOARD OF SUPERVISORS
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: Community Health Agency, Department of Animal Services

SUBMITTAL DATE:

SUBJECT: Approval of First Amendment to the Animal Field Services Contract (#05-049) with Cathedral City

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Approve the First Amendment between the City of Cathedral City and the County of Riverside for the performance period from July 1, 2008 through June 30, 2009, in the amount of \$103,015;
- 2) Authorize the Chairperson to execute four (4) original copies of the Agreement on behalf of the County of Riverside; and,
- 3) Direct the Clerk of the Board to retain one original copy and return three (3) original copies to the Community Health Agency on behalf of Department of Animal Services for further processing.

Departmental Concurrence

(Continued)

PMG:mecc

Paige M. Garner for Robert Miller
 Robert Miller, Director of Animal Services
Paige M. Garner, Division Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$99,569	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	07/08
SOURCE OF FUNDS: 100% funded by the City of Cathedral City.				Positions To Be Deleted Per A-30 <input checked="" type="checkbox"/>
				Requires 4/5 Vote <input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Debra Cournoyer*
 Debra Cournoyer

County Executive Office Signature

Dep't Recomm.: Consent Policy
 Per Exec. Ofc.: Consent Policy

(3.5 2/7/06)

ATTACHMENTS FILED
 WITH THE CLERK OF THE BOARD
 4th Dist.

3.10

Form 11

Subject: Approval of the First Amendment to the Field Contract (#05-049) with Cathedral City

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BACKGROUND:

The Department of Animal Services (DAS) has been providing field services for Cathedral City (CITY) since February 2006. Such services include safeguarding the CITY's domestic and wild animals, promoting the humane treatment of animals, and enforcing the CITY's ordinances and state laws relating to animal control. The original contract was approved by the Board of Supervisors on February 7, 2006, item 3.5, for the period of February 7, 2006 through June 30, 2008.

This is a revenue contract in which the Department of Animal Services continues to provide field services for the CITY. Field Services are provided through the existing Animal Control Officer position solely funded by the CITY. The CITY's animals will continue to be housed at the Coachella Valley Animal Campus.

As per Board Policy A-30, staff positions shall be deleted should the agreement be terminated.

FINANCIAL IMPACT:

The original three-year cost for these services was \$242,759, including a one-time cost of \$22,200, which was spread over a period of three (3) years from FY0506 - FY07/08. At this time, the cost for these services for FY08/09 is \$103,015. This is a revenue contract funded entirely by Cathedral City. The contract amount has been included in the Department of Animal Services Fiscal Year 08/09 budget; therefore, no budget adjustment is needed.

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County of Riverside, Community Health Agency
Department of Animal Services
Annual Contract Proposal - Schedule A of Exhibit B
FY 08/09 Budget
CATHEDRAL CITY

Field Services

Personnel	<u>FY08/09</u>
*Animal Control Officer (1 FTE)	
Salary	\$39,423
Benefits	\$19,613
Worker's Compensation	\$590
Sub-total Salaries/Benefits	\$59,626
**Stand-by Animal Control Officer	
Time: @10 hours/mo. x \$55.00/hour x 12 mos.	\$6,600
Mileage:@.505/mile x 100 miles/mo. X 12 mos.	\$606
Sub-total Standby Expense	\$7,206
Total Personnel Expense -Field Services	\$66,832
Supplies and Other Charges	
Supplies and Other Charges	\$29,813
(Uniforms, communication equipment, hand tools, pharmaceuticals, over head, etc.)	
Carpool Expense (Truck Lease/Maintenance)	\$6,370
Total Supplies/Other Charges - Field Services	\$36,183
Grand Total - Field Services	\$103,015

GRAND TOTAL:

Comments:

*Interview process for Animal Control Officer should be participatory and include both the City of Cathedral City and the County of Riverside.

**Amounts are estimates and may change depending on actual use.

***Shelter services will be provided by the Coachella Valley Animal Campus per current City of Cathedral City contract.