

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**FROM:** OASIS

**SUBMITTAL DATE:**  
June 23, 2008

**SUBJECT:** APPROVE THE AGREEMENT WITH CHERRYROAD TECHNOLOGIES, INC. FOR UPGRADE SERVICES OF THE OASIS PEOPLESFT HUMAN RESOURCES PAYROLL SYSTEM

**RECOMMENDED MOTION:** In accordance with Ordinance 459.4 move that the Board of Supervisors:

1. Approve and execute the professional service agreement with CherryRoad Technologies, Inc., in the aggregate amount not-to-exceed \$427,020 through June 30, 2009, with a one-year renewal option; and
2. Authorize the Purchasing Agent to sign amendments for an amount not to exceed ten percent of the contract maximum and exercise the renewal option; and
3. Authorize the Auditor-Controller to adjust OASIS' FY 2008/09 budget as set out in Schedule A.

**BACKGROUND:** OASIS requires the services of CherryRoad Technologies to assist in upgrading the OASIS PeopleSoft human resources payroll system to PeopleSoft Human Capital Management (HCM) version 9.0, the most current version of the software. The contractor will provide expert upgrade management services to assist the County in this project. However, the majority of the upgrade will be managed by OASIS staff. CherryRoad will also assist the County in insuring data integrity and system stability in the upgraded production system.

(Continued on Page 2)

Attachment A

*Michael Dearman*  
MICHAEL DEARMAN, Director  
OASIS

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 427,020	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 08/09

<b>SOURCE OF FUNDS:</b> OASIS HRMS Unrestricted Net Assets	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE  
*Denise C. Harden*  
BY: Denise C. Harden

**County Executive Office Signature**

FORM APPROVED COUNTY COUNSEL  
 BY: NEAL R. KIPNIS DATE: 6/25/08  
 PURCHASING: Mark Seiler, Assistant Director  
 FISCAL PI: ROBERT E. ... AUDITOR-CONTROLLER  
 BY: Tanya S. Harris  
 TANYA S. HARRIS  
 Departmental Concurrence  
 Dept. Recomm.:  Consent  Policy  
 Per Exec. Ofc.:  Consent  Policy

**Prev. Agn. Ref.:** 3.44 Dated 7/12/05 | **District:** | **Agenda Number:**

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

**3.101**

**BOARD OF SUPERVISORS**

**FORM 11: APPROVE THE AGREEMENT WITH CHERRYROAD TECHNOLOGIES, INC.  
FOR UPGRADE SERVICES OF THE OASIS PEOPLESOFT HUMAN  
RESOURCES PAYROLL SYSTEM**

**PAGE 2**

**PRICE REASONABLENESS**

Purchasing released the request for proposal, mailed the proposals to 19 vendors, and advertised on the Internet. The County received eight responses with the bids ranging from \$291,200 to \$478,780. The lowest priced bidders did not offer the same level of experience or qualifications to successfully handle the requirements of this proposal. This left three potential bidders.

An evaluation committee, consisting of individuals from OASIS and Purchasing, reviewed the proposals and selected the top three bidders for presentations. In addition, Purchasing asked for a "Best and Final" price from the finalists. The finalists offered pricing of \$291,200, \$427,200, and \$451,500. The other two finalists were unable to fully demonstrate that they had sufficient technical expertise or staff availability to complete the project.

The team selected CherryRoad Technologies as the most responsive/responsible vendor based on their previous PeopleSoft experience, references, cost, technical ability, and staffing availability. Furthermore, CherryRoad Technologies lowered their proposed fee from \$478,780 to \$427,020, with a savings of \$51,760 without compromising services or deliverables.

**REVIEW/APPROVAL:** Purchasing concurs with this request.

## Attachment A

### **Increase Appropriations:**

45420-1109300000-524680	Consultants - Computer/Program	\$ 427,020
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### **Use of Unrestricted Net Assets:**

45420-1109300000-308100	Unrestricted Net Assets	\$ 427,020
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**Form 11 Attachment  
Contract/Lease/Purchase Summary Data**

- Contract
- Approval/Renewal
- Sole Source
- Personal Services
- Independent Contractor
- Other than low Bid
- Change Order

- Lease
- Approval/Renewal
- Multi-Year Lease
- Equipment
- Real Property
- Change Order

- Purchase
- Sole Source
- Other Than Low Bid
- Change Order

<b>User Department:</b>	<b>OASIS</b>
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<b>Selection Committee Member Names (RFP's Only)</b> Tom Jernejcic, Melissa Heller-Booth, Mary Cain	
Minority Status: <input type="checkbox"/> M <input type="checkbox"/> W <input type="checkbox"/> DV <input checked="" type="checkbox"/> None	
Local Preferences Applied:	<input checked="" type="checkbox"/> No
Effectuated Award?	<input checked="" type="checkbox"/> No

<b>Vendor/Lessor Name:</b>	<b>Cherryroad Technologies, Inc.</b>
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<b>Vendor/Lessor Location:</b>	<b>Irvine, CA</b>
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**Applicable Ordinance # 459.4**

**Comments:**

**RFQ/RFP Process:**

Date Mailed: 10/04/07  
 Response Date: 11/05/07  
 # of Responses: 8  
 # of Qualified Responses: 3

**Bidding Process:**

Bid Range: \$ 291,200 To: \$478,780  
 Local Bid Range: \$ 0  
 Responsive and  
     Responsible Bid Range: \$291,200, \$451,500, \$478,780  
 Local Preference Award Cost \$ 0  
 Local Preference FYTD: Cost \$ 0

**Contract/Lease Renewals Only  
Proposed Differences**

<u>Existing Agreement Items</u>	<u>Proposed Agreement Items</u>
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1. Rates
2. Terms
3. Conditions
4. Legal Issues
5. Accountability
6. Other

(Continue on blank sheet, if necessary)