

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

889



**FROM:** Office on Aging

**SUBMITTAL DATE:**

June 18, 2008

**SUBJECT:** Approve contract renewal agreements with 14 contractors for FY 2008/09 covering 20 senior services in all of Riverside County and allow Purchasing Agent to enter into contract amendments with Senior Service Providers.

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Approve agreements with 14 Contractors (See Form 11 Attachment A for list of contractors).
- 2) Authorize Chairman of the Board to sign the agreements.
- 3) Direct the Clerk of the Board to retain (1) original copy of each contract and return (3) copies of each contract to the Office on Aging for further processing.
- 4) After contract renewal agreements are approved, allow Purchasing Agent to enter into contract amendments with Senior Service Providers to increase or transfer funding amounts between service providers not to exceed 10% of the annual aggregate budget in order to meet service needs.

**BACKGROUND:** The enclosed agreements represent the final year of the four year Request for Proposal (RFP) Contracting cycle (July 1, 2005 through June 30, 2009) based on federal guidelines. The RFP process requires a public process in which the Riverside County Office on Aging requests potential contractors to bid for 20 senior services in all of Riverside County through an intense application process. Continued on next page.

*E. Walsh*

Edward F. Walsh, Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 4,117,177.00	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	08/09

<b>SOURCE OF FUNDS:</b> Federal 83% State 17%	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY: *Lani Sioson*  
Lani Sioson

**County Executive Office Signature**

- Policy
- Policy
- Consent
- Consent
- Dep't Recomm.:
- Per Exec. Ofc.:

**Prev. Agn. Ref.:** 3.47 6/27/2007 **District:** All **Agenda Number:**

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.64

FORM APPROVED COUNTY COUNSEL  
BY: NEAL R. KIPNIS, DATE: 6/18/08  
Purchasing: Mark Seiler, Assistant Director

**From:** Office on Aging

**Date:** 05/21/08

**SUBJECT:** Approve contract renewal agreements with 14 contractors for FY 2008/09 covering 20 senior services in all of Riverside County and allow Purchasing Agent to enter into contract amendments with Senior Service Providers.

**BACKGROUND:** (continued)

Those who offer services that meet our standards and are at a rate that is competitive are approved by our Advisory Council. These agreements covering the period July 1, 2008 through June 30, 2009, in the reimbursable amount of \$4,117,177.00 continues 20 vital services to frail seniors in Riverside County. These services target seniors in Riverside County that need meals, transportation, in home care, adult day care, caregiver support, respite, legal assistance, ombudsman services, community services and senior center support, surplus food distribution, alzheimer's resources and care, and health insurance counseling and advocacy. Attachment A of the Form 11 gives a breakdown of service providers, program and service descriptions, dollar amounts, and total contract amounts per service provider.

More descriptive information regarding the contractors and services to be preformed are located in each contractor agreement under Attachment A (Scope of Work). Attachment A provides program specifications including definitions of service, unit costs if applicable, and methods of service delivery for each contractor.

These programs are funded by the Older Americans Act, Older Californian Act, and support the goals and objectives of the Office on Aging's four-year Strategic Plan: Strength in Aging. Our strategic plan was approved by the Office on Aging Advisory Council on January 18, 2005 and the Board of Supervisors on April 26, 2005 Agenda Item 3.5.

Additionally, the Office on Aging would like the Board of Supervisors to allow the Purchasing Agent to expedite service provider contract budget increases or transfers of funds between Senior Service Providers not to exceed ten percent (10%) of the annual aggregate contractor allocations. Processing Contract Amendments through the Form 11 process utilizes a large amount of staff time (both Office on Aging and other County staff). Approval by the Board of Supervisors of this recommended motion would allow the Office on Aging to efficiently expedite contract budget adjustments to deliver much needed services to the community in a timely manner.

Total FY 08-09 contract allocations of \$4,117,177.00 would allow for a maximum of \$411,717.00 in increases or transfers of funds.

The current contractors and their budgets are listed on Attachment A.

The Office of County Counsel has approved these agreements as to form.

**Financial Impact:** No additional County funds requested.

**Attachment A - Form 11**

<b>Provider</b>	<b>Program Description</b>	<b>Service</b>	<b>Dollar Amount</b>	<b>Total Contract Amount per Provider</b>
<b>Care Connexus, Inc.</b> 4130 Adams St., Suite B Riverside, CA 92504	Community Based	ADCRC Alzheimer Day Care Resource C	\$72,082.66	
	Title IIIB Adult Day Care	Attendance (1 Hour)	\$62,845.03	
	Title IIIE Caregiver Support	Caregiver Support Group	\$8,200.00	
	Title IIIE Caregiver Support	Caregiver Training	\$6,320.00	
	Title IIIE Respite	Respite Care Services (Day Care)	\$14,950.00	\$164,397.69
<b>Colorado River Senior/Community Center</b> HCR 20, Box 3408 Blithe, CA 92225	Title IIIB Community Services and Senior Center Support	Senior Center Staffing	\$41,657.70	\$41,657.70
<b>Developing Aging Solutions Heart, Inc.</b> D.A.S.H. Inc. P.O. Box 8370 Redlands, CA 92375-1570	Title IIIB Adult Day Care	Attendance (1 Hour)	\$37,677.43	
	Title IIIE Access	Case Management	\$7,920.00	
	Title IIIE Caregiver Support	Caregiver Support Group	\$2,560.00	
	Title IIIE Caregiver Support	Caregiver Training	\$6,470.00	\$54,627.43
<b>Eisenhower Medical Center Five Star Club</b> 42-210 Beacon Hill, Suite A - Palm Desert, CA 9	Community Based	ADCRC Alzheimer Day Care Resource C	\$72,082.67	
	Title IIIB Adult Day Care	Attendance (1 Hour)	\$37,600.30	\$109,682.97
<b>Family Service Association of Western Riverside County</b> 21250 Box Springs Road, Suite 212 Moreno Valley, CA 92557	Community Based	ADCRC Alzheimer Day Care Resource C	\$72,082.67	
	Title IIIC1 Congregate Nutrition	Meals	\$426,657.00	
	Title IIIC2 Home Delivered	Meals	\$567,155.00	
	Title IIIC1 NSIP Congregate Nutrition	Meals	\$52,763.00	
	Title IIIC2 NSIP Home Delivered	Meals	\$112,627.00	
	Title IIIB Adult Day Care	Attendance (1 Hour)	\$19,713.29	
	Title IIIE Caregiver Support	Counseling	\$12,680.00	
	Title IIIE Caregiver Support	Caregiver Training	\$18,930.00	
	Title IIIE Respite	Respite Care Services (Day Care)	\$9,475.00	\$1,292,082.96
	<b>Maxim Healthcare Services</b>	Title IIIB Personal Care Services	Personal Care	\$98,514.46
Title IIIB Homemaker Services		Homemaker	\$60,939.37	\$159,453.83

<b>Inland Caregiver Resource Center</b> 1420 Cooley Drive, Suite 100 Colton, CA 92324	Title III E Access	Case Management	\$14,000.00	
	Title III E Caregiver Support	Caregiver Support Group	\$3,000.00	
	Title III E Caregiver Support	Caregiver Training	\$7,655.00	
	Title III E Respite	Respite Care Services (Day Care)	\$12,891.00	
	Title III E Respite	Respite Care Services (In-Home)	\$38,995.00	
	Title III E Respite	Respite Care Services (24 Hr Care)	\$12,000.00	\$88,541.00
<b>Inland Counties Health Systems Agency</b> 6296 River Crest Drive, Suite L Riverside, CA 92507		HICAP Federal Base (SHIP Funds)	\$82,856.00	
		HICAP Federal Base (SHIP Rural Funds)	\$5,225.00	
		HICAP Funds	\$95,192.00	
		HICAP Reimbursements (Ins. Fund)	\$190,433.00	
				\$373,706.00
<b>Inland Counties Legal Services</b> 1737 Atlanta Ave., Suite H2 & H3 Riverside, CA 92507	Title III B Legal Assistance	Legal Assistance	\$56,213.29	\$56,213.29
<b>Partnership to Preserve Independent Living for Seniors &amp; Persons with Disabilities</b> 6296 River Crest Drive, Suite K Riverside, CA 92507	Title III B Transportation	Escort	\$63,745.24	\$63,745.24
<b>Riverside-San Bernardino County Indian Health, Inc.</b> 11555 1/2 Potrero Road Banning, CA 92220-6946	Title III C1 Congregate Nutrition	Meals	\$14,000.00	
	Title III C2 Home-Delivered Nutrition	Meals	\$81,720.00	\$95,720.00
<b>Second Harvest Food Bank</b> 2950-B Jefferson Street Riverside, CA 92504	Title III B Community Service	Income Support/Material Aid	\$61,969.89	
	Community Based	Brown Bag	\$18,368.00	\$80,337.89
<b>Sodexo America, LLC</b> 1200 University Ave. Riverside, CA 92507	Title III C1 Congregate Nutrition	Meals	\$392,518.00	
	Title III C2 Home-Delivered Nutrition	Meals	\$668,851.00	
	Title III C1 NSIP Congregate Nutrition	Meals	\$52,762.00	
	Title III C2 NSIP Home Delivered	Meals	\$112,626.00	\$1,226,757.00
<b>Volunteer Center of Riverside County</b> P.O. Box 5376 Riverside, CA 92517	Ombudsman	Complaint/Abuse Investigation and Facility Monitoring	\$257,668.00	
	Ombudsman Initiative	Volunteer Recruitment	\$52,586.00	
				\$310,254.00
			<b>Contract Totals</b>	<b>\$4,117,177.00</b>