

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

846A



**FROM:** TLMA - Transportation Department

**SUBMITTAL DATE:**

June 23, 2008

**SUBJECT:** Approval of a Personal Service Agreement for Landscape Maintenance Services for the Transportation Department

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve and execute the multi-purpose personal service agreement from the lowest responsive/responsible vendor based on competitive bids plus the 5% local preference differential for landscape services for the Transportation Department, and;
2. Authorize the Chairman of the Board of Supervisors to execute the agreement on behalf of the County with the option to renew annually for up to two (2) additional one-year periods, and;
3. Approve the annual amount of \$38,250.00 for FY 2008-2009.

Juan C. Perez  
Director of Transportation

JAW:mh

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 38,250	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ -0-	Budget Adjustment:	No
	Annual Net County Cost:	\$ -0-	For Fiscal Year:	2008/09

<b>SOURCE OF FUNDS:</b> L&LMD No. 89-1-C assessments (100%)	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY:   
Tina Grande

**County Executive Office Signature**

Policy  
 Policy

Consent  
 Consent

Dep't Recomm.:  
 Per Exec. Ofc.:

Prev. Agn. Ref.

District: 1

Agenda Number:

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.82

FORM APPROVED COUNTY COUNSEL  
 BY:   
 DATE: 06/23/08  
 MARSHAL VICTOR  
 Departmental Concurrence

The Honorable Board of Supervisors

RE: Approval of a Personal Service Agreement for Landscape Maintenance Services for the Transportation Department

June 23, 2008

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**BACKGROUND:** The service required is for the landscape maintenance of Zone 11 of the Landscaping and Lighting Maintenance District No. 89-1-Consolidated (L&LMD No. 89-1-C). The maintenance for this project is funded by special assessment to the property owners within Zone 11 located in Glen Valley.

L&LMD No. 89-1-C, Zone 11 services the landscaping and irrigation system within the County maintained road right-of-way within the following locations: northeasterly parkway along the corner of Avenue "C" and Wood Road; easterly parkway along Wood Road between Avenue "C" and Avenue "E" ; easterly parkway along Wood Road between Avenue "E" and Carpinus Drive; northerly parkway along Carpinus Drive between Wood Road and easterly tract boundary; easterly parkway along Elkhorn Road between Painted Rock Street and Carpinus Drive; easterly parkway along Hawkhill Avenue between Copper Ridge Street and Carpinus Drive; and westerly parkway along Cole Avenue between Copper Ridge Street and Carpinus Drive.

The Transportation Department issued a formal Request for Quote (RFQ) and solicitations were sent to 19 vendors. Five (5) responses were received with a cost range of \$25,500 to \$47,544 per year. Trimco Landscape based in Santa Ana with a field operations office in the Jurupa Valley was the lowest responsive/responsible bidder at \$25,500 annually. Trimco Landscape provided a quote to fulfill the necessary requirements mandatory for landscaping services. Local preference was applied and did not affect low bid. This bid includes prevailing wage rates. Representatives from the Transportation Department evaluated all proposals and recommend the lowest vendor, Trimco Landscape, receive the award.

The annual amount of \$38,250 includes a contractual contingency amount not to exceed \$12,750 annually for costs outside the scope of regular maintenance, including but not limited to replacement of broken sprinklers, plant replacement, damage due to vehicle accidents, and vandalism. Contractor shall submit a written request to the County for any costs outside the regular scope of maintenance described in Exhibit A. Contractor understands and agrees that the costs shall not be incurred against the contingency, and the County will not be liable for such costs, without prior written authorization from the County.

County Counsel has approved the Agreement as to form.