

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

940



FROM: Economic Development Agency and TLMA - Transportation Department

SUBMITTAL DATE:
June 23, 2008

SUBJECT: Approval of a Personal Service Agreement for Landscape Maintenance Services for the Transportation Department

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and execute the multi-purpose personal service agreement from the lowest responsive/responsible vendor based on competitive bids plus the 5% local preference differential for landscape services administered by the Transportation Department, and;
2. Authorize the Chairman of the Board of Supervisors to execute the agreement on behalf of the County with the option to renew annually for up to two (2) additional one-year periods, and;
3. Approve the annual amount of \$74,046.00 for FY 2008-2009.

Robin Zimpfer

Robin Zimpfer
Assistant County Executive Officer/EDA
JAW:mh

Juan C. Perez

Juan C. Perez
Director of Transportation

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 74,046	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ -0-	Budget Adjustment:	No
	Annual Net County Cost:	\$ -0-	For Fiscal Year:	2008/09

SOURCE OF FUNDS: EDA (100%)

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Jennifer L. Sargent*
Jennifer L. Sargent

County Executive Office Signature

FORM APPROVED COUNTY COUNSEL
BY: *H. D. Ketter*
MARSHAL VICTOR
DATE: 06/23/08

Departmental Concurrence

Policy
 Policy

Consent
 Consent

Dept's Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.

District: 2

Agenda Number:

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.24

The Honorable Board of Supervisors

RE: Approval of a Personal Service Agreement for Landscape Maintenance Services for the Transportation Department

June 23, 2008

Page 2 of 2

BACKGROUND: The service required is for the landscape maintenance of Van Buren Blvd. median Phase 1 and Phase 2 located in the Jurupa Area. Phase 1 includes the landscaped median on Van Buren Blvd. from 100 feet northerly of Clay Street to Rutile Street and the landscaped median on Van Buren Blvd. from the railroad bridge southerly 800 feet. Phase 2 includes the landscaped median on Van Buren Blvd. from Rutile Street to 800 feet southerly of the railroad bridge.

Currently the Transportation Department administers the landscape maintenance contract on behalf of the Economic Development Agency (EDA) for Phase 1 which will expire on June 30, 2008. Awarding this contract to begin July 1, 2008 will continue the maintenance for Phase 1 and will provide landscape maintenance for Phase 2 upon completion of improvements by EDA.

The Transportation Department issued a formal Request for Quote (RFQ) and solicitations were sent to 19 vendors. Six (6) responses were received with a cost range of \$42,312.00 to \$93,936.00 per year. Trimco Landscape based in Santa Ana with a field operations office in the Jurupa Valley was the lowest responsive/responsible bidder at \$42,312.00 annually. Trimco Landscape provided a quote to fulfill the necessary requirements mandatory for landscaping services. Local preference was applied and did not affect low bid. This bid includes prevailing wage rates. Representatives from the Transportation Department evaluated all proposals and recommend the lowest vendor, Trimco Landscape, receive the award.

The annual amount of \$74,046.00 includes a contractual contingency amount not to exceed \$31,734.00 annually for costs outside the scope of regular maintenance, including but not limited to replacement of broken sprinklers, plant damage due to vehicle accidents, and vandalism; additionally Van Buren Blvd. median may be scheduled for landscape enhancements which will increase landscape and irrigation costs. EDA will reimburse the Transportation Department for FY 2008-09 costs not to exceed \$75,000.00

Contractor shall submit a written request to the County for any costs outside the regular scope of maintenance described in Exhibit A. Contractor understands and agrees that the costs shall not be incurred against the contingency, and the County will not be liable for such costs, without prior written authorization from the County.

County Counsel has approved the Agreement as to form.