

FORM APPROVED COUNTY COUNSEL  
 BY: Myke Victor 06/26/08  
 DATE  
 MARSHAL VICTOR

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**SUBMITTAL TO THE BOARD OF SUPERVISORS  
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Department of Facilities Management

**SUBMITTAL DATE:**  
 June 23, 2008

**SUBJECT:** Larry D. Smith Correctional Facility – Relocation Services

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the Relocation Consultant Service Contract with Overland, Pacific & Cutler, Inc.;
2. Approve the Relocation Plan for the Larry Smith Correctional Facility Project, Expansion No. 3;

Lisa Brandl for:

(Continued)

*Lisa Brandl for*

Robert Field, Director  
 Department of Facilities Management

<b>FINANCIAL DATA</b>	<b>Current F.Y. Total Cost:</b>	\$267,525	<b>In Current Year Budget:</b>	No
	<b>Current F.Y. Net County Cost:</b>	\$267,525	<b>Budget Adjustment:</b>	No
	<b>Annual Net County Cost:</b>	\$ -0-	<b>For Fiscal Year:</b>	08/09
<b>SOURCE OF FUNDS:</b> CIP-General Fund Designation			<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
			<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY:

*Jennifer L. Sargent*

County Executive Office Signature

- Policy
- Consent
- Policy
- Consent

Dep't Recomm.:

Per Exec. Ofc.:

Prev. Agn. Ref.: 3.24 6/12/07; 3.54 7/17/07; 3.77 7/17/07; 3.22 10/2/07; 3.25 2/26/08

District: 5

Agenda Number:

ATTACHMENTS FILED  
 WITH THE CLERK OF THE BOARD

3.25

**RECOMMENDED MOTION:** (Continued)

3. Authorize the Board of Supervisors to allocate funds from the CIP-General Fund Designation for Relocation Assistance Payments in the amount of \$267,525; and authorize the Executive Office to transfer the allocated CIP-General Fund Designation for Relocation Assistance Payment funds to the Department of Facilities Management;
4. Authorize and direct the Clerk of the Board to certify acceptance of any documents required to affect the transfer of the CIP-General Fund Designation; and,
5. Authorize the Director of the Department of Facilities Management, or his designee, to take all necessary steps to proceed with the relocation process pursuant to the California Relocation Act of 1970.

**BACKGROUND:**

On June 19, 2006, the Board of Supervisors received a report regarding the need to increase the capacity of the county's jail system. The report recommended adding 400 to 600 beds at the Larry Smith Correctional Facility (Facility). In response to the report, the Department of Facilities Management (DOFM) has had a 582 bed expansion designed and bid; the construction contract was recently awarded and the project is underway.

Accomplishing the increase in bed capacity necessitated the purchase of additional property to provide for increased parking capacity and to create a buffer zone between the Facility and the adjacent neighborhood. DOFM has been negotiating with the owners of nearby property and will soon be presenting offers to purchase. Under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, in Section 7260 et. Seq. of the California Government Code, as an eligible occupant of the Property, the tenant(s) may now be eligible for relocation assistance.

DOFM has retained the services of Overland, Pacific & Cutler, Inc., to prepare the Relocation Plan and the Relocation Assistance Payments Analysis for the tenant(s)/displacee(s).

Relocation Assistance Payments (RAP) are "spend-to-get" payments. The actual and final RAP is based on the actual relocation of the displacee(s), to the replacement dwelling, but not-to-exceed \$239,525.

The agreement has been reviewed and approved by County Counsel as to legal form.

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Larry D. Smith Correctional Facility – Relocation Services  
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**FINANCIAL DATA:**

The following summarizes the funding necessary to provide Relocation Assistance Payments to the owner/tenant(s).

Relocation Consultant Services	\$ 28,000
Relocation Assistance Budget	<u>\$239,525</u>
 Total Relocation Costs	 \$267,525

The project budget for the Larry D. Smith Correctional Facility Expansion No. 3 Project will be used to fund this contract and relocation services. The Department of Facilities Management will make every effort to incorporate these projects into the overall general fund designation. The Department of Facilities Management will work collectively with the Executive Office to ensure appropriate funding is available for these projects.

Any necessary budget adjustments will come under separate cover to the Board in the First Quarter Budget Report for FY 08/09.