

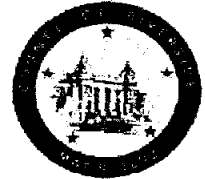
FORM APPROVED COUNTY COUNSEL

BY: *Asst. Counsel* 07/02/08
DATE
MARSHAL VICTOR

Departmental Concurrence

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

918



SUBMITTAL DATE:
May 6, 2008

FROM: Department of Facilities Management

SUBJECT: Specifications for Job Order Contracting

RECOMMENDED MOTION: That the Board of Supervisors approve the specifications for Job Order Contract #002 and authorize the Clerk of the Board to advertise for bids.

BACKGROUND:

On November 14, 2006, the Board of Supervisors authorized Facilities Management to develop and implement the Job Order Contracting (JOC) system of public works for other-than-new construction in conjunction with the Gordian Group. The Gordian Group has developed specifications for Job Order Contract #002.

(Continued on Page 2)

Robert Field, Director
Department of Facilities Management

RF:JA:dt
Project # N/A
Document ID No. 2008-04-387

| | | | | |
|-----------------------|--------------------------------------|----------|--------------------------------|---------|
| FINANCIAL DATA | Current F.Y. Total Cost: | \$25,000 | In Current Year Budget: | N/A |
| | Current F.Y. Net County Cost: | \$ 0 | Budget Adjustment: | N/A |
| | Annual Net County Cost: | \$ 0 | For Fiscal Year: | 2008/09 |

| | | |
|--|---|--------------------------|
| SOURCE OF FUNDS: Intra-Internal Charges, Interfund-Reimbursement for Services, Reimbursement for Services, Deferred Maintenance | Positions To Be Deleted Per A-30 | <input type="checkbox"/> |
| | Requires 4/5 Vote | <input type="checkbox"/> |

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature

BY: Jennifer L. Sargent

Policy
 Policy
 Consent
 Consent
 Dep't Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.: 3.26, 10/16/2007, 3.14, 7/3/2007, 3.10, 11/14/2006

District: All

Agenda Number:

3.34

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

BACKGROUND: (Continued)

On October 16, 2007 the Board of Supervisors approved a construction agreement with Athena Engineering for JOC #001. That contract is in place and operating as planned. Facilities Management is initiating this second JOC to be able to provide uninterrupted use of the JOC methodology for general contracting services when JOC #001 expires or the approved funding limit is expended.

Approval of the motion set forth above will authorize a single \$3 million contract that will provide ongoing use of the JOC method of delivering construction projects. The process will generally proceed as follows:

- Facilities Management (FM) will manage the bid process approved herein in conjunction with the Clerk of the Board which will result in the award of the contract to a general contractor.
- On a job-by-job basis FM will secure a proposal from that general contractor composed of detailed scope of work and a lump sum cost. This will be a proposal for a job order against the contract.
- Upon review and acceptance of the proposal for a specific job order by one of the department's project managers, FM will issue a Notice to Proceed for each job order to the contractor.
- The maximum value of a single job order will be \$250,000.
- Upon successful completion of the work under each job order, FM will issue a Notice of Completion and approve final payment for the same.

The contract will expire 12 months from the date the Board approves the agreement or when all job orders against the contract total \$3 million dollars. The contract will have a minimum obligation of \$25,000, so the County can release the general contractor if their work is not acceptable after the minimum threshold is reached.

All job orders will be reimbursed by the user departments who initiate the projects through Facilities Management's Form 5 system or through the deferred maintenance process. As a result, no additional Net County Cost obligations will be incurred as a result of this agreement. The agreement and specifications have been approved by County Counsel as to legal form and are ready for public bid.