

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

158



**FROM:** DEPT. OF PUBLIC SOCIAL SERVICES

**SUBMITTAL DATE:**

07/29/08

**SUBJECT:** Agreement #HO 3021-00 with Martha's Village and Kitchen

**RECOMMENDED MOTION:** That the Board of Supervisors ratifies and:

1. Authorizes the Chairman of the Board to sign Agreement #HO 3021-00 between the Martha's Village and Kitchen (MVK) and the Department of Public Social Services (DPSS) to provide for emergency homeless shelter services for the period of July 1, 2008 through June 30, 2009 in an amount not to exceed \$428,000;
2. Authorizes the Purchasing Agent to sign future ministerial amendments and exercise two (2) one-year renewal options, each not to exceed \$428,000; and
3. Authorizes the Director of DPSS to administer the program.

*Patricia Reynolds for Susan Loew*  
 Patricia Reynolds for Susan Loew, Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 428,000	In Current Year Budget:	YES
	Current F.Y. Net County Cost:	\$ 428,000	Budget Adjustment:	NO
	Annual Net County Cost:	\$ 428,000	For Fiscal Year:	2008-09

<b>SOURCE OF FUNDS:</b> 100% County General Funds	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE  
 BY: *Debra Cournoyer*  
 Debra Cournoyer

**County Executive Office Signature**

FORM APPROVED COUNTY COUNSEL  
 BY: *Larisa R-Mckenna*  
 LARISA R-MCKENNA  
 DATE: 7/21/08  
 Purchasing: *Mark Seiler*  
 Mark Seiler, Assistant Director  
 Departmental Concurrence

Dept's Recomm.:  Consent  Policy  
 Per Exec. Ofc.:  Consent  Policy

Prev. Agn. Ref.: 09/18/07 (3.44) | District: 4 | Agenda Number:

ATTACHMENTS FILED  
 WITH THE CLERK OF THE BOARD

**3.102**

**TO:** BOARD OF SUPERVISORS

**DATE:** 07/29/08

**SUBJECT:** Agreement #HO 3021-00 with the Martha's Village  
And Kitchen **PAGE:** 2

**BACKGROUND:**

MVK provides 100 beds of emergency shelter to residents of the Coachella Valley from their Indio social services campus. Seventy (70) beds are for customers who need ninety (90) days of sheltering or less, and thirty (30) beds are for customers preparing to enter transitional housing or another type of stable housing. These persons are afforded a maximum of a 180 day stay.

In the most recent twelve (12) month period, 892 unduplicated persons received shelter services at MVK. In addition to shelter, MVK provides supportive services to all interested and eligible homeless persons. These services may include, but are not limited to, linkage to medical care, substance abuse treatment, employment, mainstream public benefits, and transitional or permanent housing. Access to showers, laundry facilities and meals (breakfast, lunch and dinner) are provided on a daily basis.

The last Agreement with MVK was approved by the Board on September 18, 2007 (#3.44).

Therefore, the Director of DPSS requests your approval of the recommended motions.

**FINANCIAL DATA:**

100% County General Funds

**PRICE REASONABLENESS:**

This contract's reimbursement rate of \$11.73 per bed per day, for a maximum reimbursable amount (MRA) of \$428,000, is approximately equivalent to the contract for the emergency homeless shelter operated within the city of Riverside. This MRA also represents no increase to the cost for the operation of the desert shelter over the 07/08 contract.

**CONCUR/EXECUTE:**

SL:PR:dc

Date: 07/16/08  
From: Daniel Cruz Department/Agency: DPSS  
To: Board of Supervisors  
Via: Purchasing Agent  
Subject: Sole Source Procurement; Request for Martha's Village & Kitchen (MVK)

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested: Year-round emergency homeless shelter in the western desert area of Riverside County.

Supplier being requested: Fr. Joe's Villages d.b.a. Martha's Village & Kitchen (MVK).

Alternative suppliers that can or might be able to provide supply/service: Coachella Valley Rescue Mission (CVRM); however, they have agreed to act as a back-up only to handle the overflow from MVK.

Extent of market search conducted: On line search using "Google," "Yellow book.com" and "USdirectory.com" revealed no homeless shelter operators other than MVK and CVRM. Also, the on-line newspaper "Mydesert.com" (attached) reported that MVK and CVRM are the only 2 major emergency shelters in the desert area. CVRM is still the only other possible contractor, but they lack both size in shelter and staff to do the job. For FY 07/08, the Board of Supervisors approved a sole source contract. County Purchasing approved the Sole Source Request (see attached).

Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide: Shelter site, personnel and experience.

Reasons why my department requires these unique features and what benefit will accrue to the county: DPSS is the County's homeless shelter procurer. A shelter is needed in the desert area. For the western portion of the County, there is the homeless shelter on Park Avenue operated by DPSS' contractor, Path of Life Ministries.

Price Reasonableness: The contract value is \$428,000, which is on a par with the year-round shelter in western Riverside County.

Does moving forward on this product or service further obligate the county to future similar contractual arrangements? Yes. To save time in future contract processing, DPSS is requesting an option to renew for two (2) years, renewable in one-year increments. A future homeless shelter may be ready sometime in FY 09/10, as reported by Mydesert.com. This may increase the number of bidders if they do not have to provide a shelter as part of their proposal.

Patricia Reynolds for Susan Low  
Department Head Signature

7/17/08  
Date

Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove

Madeline  
Purchasing Agent

July 17 2008  
Date



July 7, 2008

## \$4.9M land buy approved for shelter

*Erica Solvig  
The Desert Sun*

Plans are moving forward for the long-anticipated homeless shelter to serve the western part of the Coachella Valley.

Riverside County supervisors have approved a notice of intent to spend \$4.9 million on property north of Interstate 10 in Palm Springs.

County officials will finalize the details of the purchase later this month.

The 3.53 acres allow the Coachella Valley Association of Governments' homelessness committee and its member agencies to implement plans for an emergency shelter and multi-service center.

"Homelessness is indeed an issue that needs to be shared," said Aurora Wilson, CVAG's director of community resources.

The plans come after years of discussion about the best way to serve the adults and children in the western Coachella Valley.

The desert's two major emergency shelters - Martha's Village and Kitchen and the Coachella Valley Rescue Mission - are in Indio.

CVAG officials expect it could take nine months for improvements to the site. The shelter should be open during the 2009-10 fiscal year.

County officials will be reimbursed for the land purchase when the existing Riverside County Palm Desert Finance Authority goes out for bonds this fall.

CVAG also is working to address the concerns the homeless committee has raised about the wind and distance from downtown, including a transportation plan.

After countless failed efforts to bring a west valley shelter, Wilson credits the multi-city, multi-agency approach for the current momentum.

"The efforts were done before by one or two cities," Wilson said. "This way, you have a regional effort where all the cities are working together to implement it and fund it."

Erica Solvig is a reporter for The Desert Sun. She can be reached at 778-4644 or at [erica.solvig@thedesertsun.com](mailto:erica.solvig@thedesertsun.com).

Date: 08/22/07  
From: Daniel Cruz Department/Agency: DPSS  
To: Board of Supervisors  
Via: Purchasing Agent  
Subject: Sole Source Procurement; Request for Martha's Village & Kitchen

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested: Year-round emergency homeless shelter in the desert area of Riverside County.

Supplier being requested: Fr. Joe's Villages/Martha's Village & Kitchen (MVK).

Alternative suppliers that can or might be able to provide supply/service: Coachella Valley Rescue Mission (CVRM); however, they have agreed to act as a back-up only to handle the overflow from MVK.

Extent of market search conducted: An RFP was started. Notices were sent to agencies on a mailing list; however, the only other agency thought able to compete with MVK was CVRM, but as noted above, CVRM is only willing to act as a back-up.

Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide: Shelter site, personnel and experience.

Reasons why my department requires these unique features and what benefit will accrue to the county: DPSS is the County's homeless shelter procurer.

Price Reasonableness: The contract value is \$428,000 for the fiscal year, which is on a par with the year-round shelter in western Riverside County.

Does moving forward on this product or service further obligate the county to future similar contractual arrangements? No.

Dennis J. Boyle 8/22/07  
Department Head Signature Date

Purchasing Department Comments:

Approve Approve with Condition/s Disapprove  
[Signature] 9/7/07  
Purchasing Agent Date