

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

159



**FROM:** Community Action Partnership of Riverside County

**SUBMITTAL DATE:**  
7/21/08

**SUBJECT:** Purchase of a mobile unit for Community Action Partnership of Riverside County

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the purchase of a mobile unit in the amount not to exceed \$100,000; and
2. Authorize the Purchasing Agent to procure a mobile unit on behalf of Community Action Partnership of Riverside County (CAP Riverside) not to exceed \$100,000.
3. Instruct the Auditor Controller to adjust the budget as identified in Schedule A.

**BACKGROUND:**

The mobile unit will enable CAP Riverside to provide services in rural and isolated areas within Riverside County.

**FINANCIAL IMPACT:** 100% Capital Improvement Program

**CONCUR/EXECUTE:** Auditor Controller

Reviewed by  
CIP/TEAM

Christopher Hans

Continued (2 pages total)

*Lois J. Carson*

Lois J. Carson, Executive Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 100,000	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 100,000	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	08/09

<b>SOURCE OF FUNDS:</b> 100% Capital Improvement Funds	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY: *Debra Cournoyer*  
Debra Cournoyer

County Executive Office Signature

Dep't  
Recomm.:  
Per Exec.  
Ofc.:

Policy

Consent

Policy

Consent

Prev. Agn. Ref.:

District: All

Agenda Number:

3.105

FISCAL PROCEDURES APPROVED  
 ROBERT E. BYRD, AUDITOR-CONTROLLER  
 BY: *Samuel Wong* 7/22/08  
 SAMUEL WONG  
 Departmental Concurrence

*Robert Howdyshell*  
 Robert Howdyshell, Director  
 Departmental Concurrence

PURCHASING &  
 FLEET SERVICES

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**BACKGROUND (Continued):**

CAP Riverside would utilize the mobile unit as a mobile office, offering low-income residents access to services in rural areas and other venues (Informational fairs, regional events, etc.) Services would include assisting customers with applications for CAP Riverside programs and services and small training/education sessions. In the event of a disaster, CAP Riverside could utilize the mobile unit as a command post for the agency's Emergency Response Team.

LJC:MYJ:KA:jb

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**SCHEDULE A**  
Community Action Partnership of Riverside County  
Budget Adjustment  
Fiscal Year 2008/2009

INCREASE IN APPROPRIATIONS:

CAARC-21050-5200300000-546380	Vehicles Other	\$100,000
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INCREASE IN REVENUE:

CAARC-21050-5200300000-790600	Contributions from other County Funds	\$100,000
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