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**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Transportation and Land Management Agency,  
Administrative Services Department

**SUBMITTAL DATE:**  
July 7, 2008

**SUBJECT:** In-Principle Approval for Leased Space for the Transportation and Land Management Agency

**RECOMMENDED MOTION:** That the Board of Supervisors authorize the Department of Facilities Management to locate not more than 8,000 square feet of office space along the I-215 freeway corridor between the cities of Perris and Murrieta for use by the Transportation and Land Management Agency.

**BACKGROUND:** The Transportation and Land Management Agency (TLMA) is requesting authorization to seek 8,000 square feet of suitable office space along the I-215 freeway corridor between the cities of Perris and Murrieta for use by the Riverside County Fire Department, Code Enforcement, Building and Safety, and TLMA Administrative Services.

Departmental Concurrence

Currently, TLMA and its Permit Assistance Center partners occupy approximately 17,000 square feet in a leased facility within the City of Murrieta. The lease agreement for this space has been extended and is set to expire in December 2008. To address reductions in case activity, relocate code enforcement and building inspection services closer to current service areas, and reduce leasing costs, TLMA requests the authorization to identify and negotiate for the lease of a smaller facility of approximately 8,000 square feet. Facilities Management and TLMA will advise the Board of any proposed location.

*Katherine Gifford*

Katherine Gifford, Director  
TLMA Administrative Services Department

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	N/A	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	N/A	Budget Adjustment:	N/A
	Annual Net County Cost:	N/A	For Fiscal Year:	N/A

<b>SOURCE OF FUNDS:</b>	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	

**C.E.O. RECOMMENDATION:** APPROVE

BY: *Tina Grant*  
Tina Grant

County Executive Office Signature

Dep't Recomm.:  Consent  Policy

Per Exec. Ofc.:  Consent  Policy

Prev. Agn. Ref.: | District: | Agenda Number:

3.127



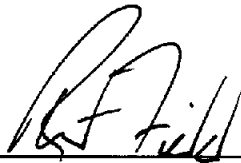
## ENDORSEMENT

### TRANSPORTATION AND LAND MANAGEMENT AGENCY COUNTY OF RIVERSIDE

The Department of Facilities Management concurs with this request from the Transportation and Land Management Agency for 8,000 square feet of office space along the I-215 freeway corridor between the cities of Perris and Murrieta. There is no County owned space available meeting this requirement. This request meets County Space Standards.

The information listed below summarizes the requirements for this Endorsement:

Lead Time:	Six (6) months
Size:	8,000 square feet
Term:	Five (5) years
Lease Cost:	\$2.00 per square foot
RCIT Costs:	\$83,900.00
Services:	County pays for electric and telephone services, Lessor to provide all other utilities.

By:   
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Robert Field, Director  
Department of Facilities Management

MR:pa  
7/14/08

12.002