

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

2009



FROM: Department of Facilities Management

SUBMITTAL DATE:
July 8, 2008

SUBJECT: Ben Clark Training Center Environmental Abatement Services

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and approve a sole source award to Brickley Environmental of San Bernardino, California, to abate asbestos materials at the Ben Clark Training Center;
2. Approve the attached agreement between the County of Riverside and Brickley Environmental of San Bernardino, California, in the amount of \$120,000, and authorize the Chairman to execute the agreement on behalf of the County; and
3. Authorize the Director of Facilities Management to administer the agreement in accordance with applicable Board policies.

BACKGROUND: The facilities at the Ben Clark Training Center are undergoing significant renovations to prepare for a major augmentation of staff, personnel, and academies. Currently, buildings 3403, 3407 and 3408 are undergoing tenant improvements to prepare for the immediate need of office space and training classrooms.
Tim Miller for

(Continued) Reviewed by
CIP Team
Christopher Hans
for T.L. Miller
Robert Field, Director
Department of Facilities Management

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 120,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	08/09

SOURCE OF FUNDS: Sheriff's Department (3%) and Fire Department (97%)	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE
This project has been coordinated through the Executive Oversight Committee.
BY: Jennifer L. Sargent
County Executive Office Signature

FORM APPROVED COUNTY COUNSEL
 BY: Joe S. Rank 7/17/08 DATE
 Departmental Concurrence
 Purchasing: Mark Sailer, Assistant Director
 Policy Consent
 Policy Consent
 Dept't Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.: | **District:** 1 | **Agenda Number:**

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.50

BACKGROUND: (Continued)

As the renovations of these buildings were initiated, it became apparent that asbestos and other hazardous materials were present in each building. Facilities Management contracted with Ambient Environmental of Norco, California to conduct a full asbestos assessment for all three buildings. Ambient Environmental's report concluded that there was an immediate need to remove and dispose of the floor tile and mastic, mold contaminants, and lead contained in walls for those areas that were undergoing tenant improvements.

In order to mitigate this unforeseen condition and continue to meet project timelines, and in the best interest and safety of those individuals currently working at each location, Facilities Management requests the Board's approval to award the abatement work to a reputable contractor who can react swiftly and is familiar with the project site.

On July 31, 2007, the Board of Supervisors approved a pre-qualified list of environmental consulting firms to be retained on an as-needed basis. This process required that each firm submit qualifications to Facilities Management so that staff could review and declare which firms were qualified to do the work. Brickley Environmental was chosen and approved as a qualified vendor. In addition, Brickley Environmental has done previous work at the Ben Clark Training Center and is familiar with the issues and complexities of the project. Therefore, Facilities Management is confident in Brickley Environmental's ability to complete the project efficiently and within project timelines. County Counsel has approved the agreement as to legal form.

The agreement and proposal (Exhibit A) from Brickley Environmental will cover three (3) BCTC projects for asbestos abatement as follows:

- Project #FM08250003901 – Building 3403
- Project #FM08270003874 – Building 3407
- Project #FM08270003800 – Building 3408

Sufficient funds are available in the project budget to cover all costs associated with this agreement. All costs associated with this project will be fully funded by the Sheriff's Department and Fire Department.

Date: July 7, 2008
From: Robert Field, Director Department/Agency: Facilities Management
To: Board of Supervisors
Via: Purchasing Agent
Subject: Sole Source Procurement; Request for

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested: ***Asbestos and lead abatement services for the Ben Clark Training Center. More specifically, the work will occur in building 3403, 3407 & 3408.***

Supplier being requested: ***Brickley Environmental***

Alternative suppliers that can or might be able to provide supply/service:

***All West Remediation Inc – Anaheim, CA
Alliance Environmental Group – Azusa, CA
Environmental Remediation Group – Corona, CA***

Extent of market search conducted: ***Based on their qualifications, each of the above referenced companies are qualified to carry out the scope of work for this project.***

Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide: ***In order to carry out the work in the most expeditious and effective manner, Facilities Management requests that a firm who is familiar with the project be selected. Brickley Environmental has previously performed abatement services at the Ben Clark Training Center and is well acquainted with the conditions at the site.***

Reasons why my department requires these unique features and what benefit will accrue to the county: ***Brickley Environmental have been providing services within the environmental remediation field for more than 20 years. As previously mentioned Brickley Environmental is well acquainted with the project site based on work previously completed. Brickley Environmental is also a pre-approved vendor for the County of Riverside and has completed numerous jobs similar in scope for the Department of Facilities Management.***

Price Reasonableness: ***The price of the contract is very reasonable based on the amount of work and project deadlines.***

Does moving forward on this product or service further obligate the county to future similar contractual arrangements? ***No.***

T.C. Miller

7/10/08

Department Head Signature

Date

Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove

Wah R. De

Purchasing Agent

Date

EVALUATION CHECKLIST – IRS CRITERIA

NAME Brickley Environmental DATE July 7, 2008

SERVICE PROVIDED Abatement services at the Ben Clark Training Center

GOV'T CODE § 31000, SPECIAL SERVICES?
(Employment of Special Services & Advice) Yes _____ No X

		<u>IND/CONT</u>		<u>EMP'EE</u>
1. Who controls HOW work is done?	I C	_____	County	<u>X</u>
2. Is training provided?	No	<u>X</u>	Yes	_____
3. Services integrated into business?	No	<u>X</u>	Yes	_____
4. Services rendered personally? (Not applicable to special skills)	No	_____	Yes	<u>X</u>
5. Contractor may hire assistants?	Yes	<u>X</u>	No	_____
6. Is relationship continuing?	No	<u>X</u>	Yes	_____
7. Who sets hours of work? (Other than making appointments)	I C	_____	County	<u>X</u>
8. Services required full time?	No	<u>X</u>	Yes	_____
9. Work performed where?	I C	_____	County	<u>X</u>
10. Order of work set by? (Other than making appointments)	I C	_____	County	<u>X</u>
11. Regular reports required? (Other than those required by funding source)	No	_____	Yes	<u>X</u>
12. Method of payment?	Lump Sum	<u>X</u>	Min. Salary	_____
13. Business expenses reimbursed?	No	<u>X</u>	Yes	_____
14. Who furnishes tools and materials?	I C	<u>X</u>	County	_____
15. Significant investment in facilities? (Used in performing services for others.)	Yes	_____	No	<u>X</u>
16. Realization of profit or loss?	Yes	<u>X</u>	No	_____
17. Contractor may work for others?	Yes	_____	No	<u>X</u>
18. Services may be available to public?	Yes	<u>X</u>	No	_____
19. Right to discharge?	No	_____	Yes	<u>X</u>
20. Right to terminate without liability?	No	<u>X</u>	Yes	_____