

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



125

**FROM:** Department of Facilities Management

**SUBMITTAL DATE:**  
July 10, 2008

**SUBJECT:** Ben Clark Training Center Fire Drill Grounds Infrastructure Project

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the bid documents for the Fire Drill Grounds Infrastructure Project at the Ben Clark Training Center and authorize the Clerk of the Board to advertise for bids;
2. Approve the total project budget of \$2,715,000;
3. Upon completion of the bid process, authorize the Chairman to award the project and execute an agreement with the selected vendor; and
4. Delegate project management authority for this project to the Director of Facilities Management in accordance with applicable Board policies.

**BACKGROUND:** (Commences on page 2) Tim Miller For  
*for T.L. Miller*  
Robert Field, Director  
Department of Facilities Management

<b>FINANCIAL DATA</b>	<b>Current F.Y. Total Cost:</b>	\$2,715,000	<b>In Current Year Budget:</b>	Yes
	<b>Current F.Y. Net County Cost:</b>	\$ 0	<b>Budget Adjustment:</b>	No
	<b>Annual Net County Cost:</b>	\$ 0	<b>For Fiscal Year:</b>	08/09

<b>SOURCE OF FUNDS:</b> Capital Improvement Program (CIP) Fund (previously budgeted).	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE  
This project has been coordinated through the Executive Oversight Committee.  
**County Executive Office Signature** BY: *Jennifer J. Sargent*  
Jennifer J. Sargent

Reviewed by  
*[Signature]*  
Christopher Hans

FORM APPROVED COUNTY COUNSEL  
BY: *[Signature]* 7/10/08  
DATE  
JOE'S RANK

Consent     Policy  
 Consent     Policy

Dep't Recomm.:  
 Per Exec. Ofc.:

**BACKGROUND:**

On July 1, 2008 the Board of Supervisor's approved an in-principle form 11 that summarized the infrastructure projects occurring at the Ben Clark Training Center. The Ben Clark Training Center Drill Grounds Infrastructure project was one of the nine projects that were identified. The project consists of the installation of underground utilities such as water, sewer, electrical and data, and concrete work.

The bid documents are now complete and Facilities Management requests approval to solicit bids for construction of this project. The bid documents have been approved by County Counsel as to legal form.

In order to keep the project moving forward and meet the projected completion date of November 2008, Facilities Management requests that the Board delegate the authority of awarding and executing the construction agreement, as well as any necessary contract amendments, to the Director of Facilities Management, provided that the contract amounts fall within the proposed project budget.

The construction agreement will be awarded to the lowest responsive and responsible bidder following review and approval of the bid submittals and contract by County Counsel. The executed construction agreement will be presented to the Board for ratification under separate cover with the final approved contract amount and any necessary budget adjustments.

**PROJECT BUDGET:**

The approximate allocation of the project budget is as follows:

Design	\$35,000
Construction	\$2,250,000
Project Management	\$200,000
Permits and Inspection	\$55,000
Contingency	\$175,000
<b>TOTAL</b>	<b>\$2,715,000</b>

Sufficient funds are available in the current fiscal year project budget to cover all costs associated with this agreement. Thus, no Net County Cost will be incurred as a result of this agreement.