

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Department of Facilities Management

SUBMITTAL DATE:
July 14, 2008

SUBJECT: Cajalco Fire Station

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached architectural services agreement between the County of Riverside and Ruhnau Ruhnau Clarke of Riverside, California, in the amount of \$367,500, plus a reimbursable allowance of \$5,000, and authorize the Chairman to execute the agreement on behalf of the County; and
2. Authorize the Director of Facilities Management to administer the agreement in accordance with applicable Board policies.

BACKGROUND: On October 17, 2007, Facilities Management advertised a Request for Qualifications (RFQ) regarding the selection of a firm to provide architectural services for the proposed project.

(Continued)

Robert Field, Director
Department of Facilities Management

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 372,500	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	08/09

SOURCE OF FUNDS: Fire Mitigation Funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY:
Jennifer L. Sargent

County Executive Office Signature

Consent Policy
 Consent Policy

Dep't Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.: _____ **District:** _____ **Agenda Number:** _____

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.63

Reviewed by
CIP TEAM

Christopher Hans

FORM APPROVED COUNTY COUNSEL
BY:
JOE S. RANK
7/17/08
DATE

Departmental Concurrence

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BACKGROUND:

The RFQ was distributed for the purpose of selecting the most qualified firm to provide architectural services for a new 8,800 square foot fire station; 320 square foot storage building; 1,600 square foot community room and the required street improvements with a traffic signal.

Per Board Policy H-7 and the Government Code, a selection committee was formed that included representatives from Facilities Management and Fire Department to review each firm's qualifications and to interview selected firms. After reviewing all of the submitted Statements of Qualifications and conducting interviews, Ruhnau Ruhnau Clarke was selected as the firm best suited to provide the services required to successfully complete the Cajalco Fire Station project. County Counsel has approved the agreement as to legal form.

Sufficient Fire Mitigation and Capital Improvement Program funds are available within the project budget to cover all necessary costs associated with this agreement. Thus, no Net County Cost will be incurred as a result of this agreement.