

FORM APPROVED COUNTY COUNSEL  
 BY: *Larisa R-Mckenna* 7/15/08  
 LARISA R-MCKENNA DATE

212



**SUBMITTAL TO THE BOARD OF SUPERVISORS  
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Department of Mental Health

**SUBMITTAL DATE:**  
 July 21, 2008

**SUBJECT:** Ratify the Coach Light Motel agreement and increase the Housing contract Aggregate for FY 07/08.

**RECOMMENDED MOTION:** Move that the Board of Supervisors:

1. Ratify the agreement with Coach Light Motel as a sole source procurement for a maximum obligation of \$200,000 as an approved Emergency Housing Vendor for FY 07/08;
2. Authorize Chairman of the Board to sign the Agreement with Coach Light Motel;
3. Authorize the Riverside County Purchasing Agent to decrease and/or increase future amendments with Coach Light Motel and renew annually through June 30, 2013;
4. Authorize the Purchasing Agent to shift funds as needed among the various Emergency Housing vendors listed in Attachment "A" for a new increased aggregate of \$1,500,000 and annually renew through June 30, 2013.

**BACKGROUND:**

On June 26, 2007, Agenda Item 3.43, the Board of Supervisors authorized the Purchasing Agent to contract for Homeless Housing Services on behalf of Riverside County Department of Mental Health (DOMH) with

(Continued on next page)

JW:LS

*Jerry Wengerd*  
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 Jerry Wengerd, Director  
 Department of Mental Health

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 1,500,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2007/08-2012/13

<b>SOURCE OF FUNDS:</b> 18% Federal, 82% State	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

**County Executive Office Signature**

BY: *Debra Courmoyer*  
 Debra Courmoyer

- Policy
- Policy
- Consent
- Consent

Dep't Recomm.:  
 Per Exec. Ofc.:

**Prev. Agn. Ref.:** 12/4/01, 3.32;  
 6/29/04, 3.19; 6/26/07, 3.43

**ATTACHMENTS FILED WITH THE CLERK OF THE BOARD**  
 District: 3  
**Agenda Number:**

**3.94**

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**SUBJECT:** Ratify the Coach Light Motel agreement and increase the Housing contract Aggregate for FY 07/08.

**BACKGROUND: (continued)**

Purchasing to continue to contract with specific Room & Board / Emergency Housing Vendors as listed in Attachment "A" through June 30, 2011, as long as no individual purchasing agreement to any one vendor exceeded \$100,000. The DOMH currently has a contract with Coach Light Motel for a maximum amount of \$99,000 for FY 07/08. However, Coach Light Motel has exceeded their current agreement amount due to an increase of homeless clients being placed at their location.

Placement in these facilities is determined upon client's need, location and availability of beds. Several communities in the Hemet/San Jacinto area have begun to enforce their "over 55" age rules and clients who have been staying with their families are being forced out unexpectedly. In addition, several large encampment closures and increased focus by Code Compliance in the surrounding communities and cities has resulted in numerous residences, apartment buildings and homeless encampments normally available to our clients, to be closed. With the housing market slump and rising foreclosures, many homeowners and renters are finding themselves being displaced abruptly. Families who have been supporting special needs clients for several years are being forced to move to smaller residences causing clients to find other means of shelter.

Each housing vendor has seen a substantial increase due to the factors listed above. However, in this particular area there is a lack of emergency housing vendors willing to participate with the Homeless and Housing Opportunities Partnership Education (HHOPE) Program. In order to continue to provide emergency housing to our clients in these geographical areas, the DOMH seeks board approval for Coach Light Motel's current contract amount to be increased from \$99,000 to \$200,000 in total. The increase in the aggregate to \$1,500,000 is requested due to the additional Full Service Partnership (FSP) programs that will be opening in the Desert, Mid County and Blythe areas of Riverside County; which will further increase the number of clients in need of emergency housing.

**PERIOD OF PERFORMANCE:**

The increase in this service provider's contract amount will be in effect for the full fiscal year of 2007/2008, and may be renewed annually through June 30, 2013.

**PRICE REASONABLENESS:**

The Emergency Housing reimbursement rates were previously established and approved by the board on June 26, 2007, Agenda Item 3:43.

**FINANCIAL IMPACT:**

The requested \$200,000 single source contract for Coach Light Motel will be funded with grant related funds budgeted for FY 07/08 under the previously approved Room & Board/Emergency Housing aggregate of \$1,000,000. There are sufficient funds in the Department's proposed budget to provide for this increase and no additional County funds are required.

**JUSTIFICATION FOR DELAY:**

During the time the details of the contract were being negotiated with the vendor the over utilization of the contract was not fully realized until bills were received. Contract negotiations have now been completed and the contract has been signed by the vendor and is ready for Board approval.

## Attachment "A"

3T Properties	House of Restoration (A. Smith)
Abby's Room & Board	Jefferson Transitional Programs
Abzakh's Room & Board	KCKEI Home
Aguilar House (Yolanda)	Lailah's Happy Home
American Inn	Lake Elsinore Hot Springs Hotel
America's Best Value Inn	Lani Room & Board
AVA Happy Home (V. Pangilinan)	Leticia Jimenez Room & Board
Blythe Inn	Lighthouse Treatment Ct r
Bonnie Scott	Living Hope - Deirdra Hampton
Budget Inn	Lucky Palace Inc
Casa Serena	Margie Santos Home
Chatman's Room & Board	Marlita Jimena R & B Services
City Center Motel	Mike's House (N. Kearney)
Clarence & Donna Tate (Desert Hot Suites)	Mila Filoteo's Room & Board
Coach Light Motel	Monina Perea Room & Board
Conchita Lurenana Room & Board	Musicland Hotel
Crystal's Place	MZL Properties
D. Twins Home I, II and III	New Roots (R. Bilal-Varney)
DC Transitional Living Home	Oasis Motel
Dee's Room & Board	Operation Safe House
Deluxe Inn	Park Hill Houses - The Boolen Group
Desert Inn Motel	Plaza del Sol
Desert Royale	Queen Esther Outreach Services
Dove Court (B. Thomas)	R & M Room & Board
El Solano Apt	Radigan Co. (T. Brophy)
Empire Pursuit, Inc. (D. Williams)	Ratomir Crijetic
Erlinda McCallum	Richard Knapp
Faywill Alternative Housing	Rose Kasper / Heavenly Gardens
Freedom Assembly, Inc.	Sean's Place
Genera Clemor Room & Board	Smart & Final
Get Back House (Michele Jackson)	Smurr House
Gift of Life	SOAR Inc.
Godwin Home	Solana Manor
Happy Stay (A. McLean)	Suzanne Mitchell R&B
Harmony Room & Board	The Beehive (C. Torres)
Hayes House	The Spaven Co
Hazel Guest House (L. Abella)	Vandeberg / Amazon Pro Care
Herlina's Room & Board	Wilma Castellanos
Hewitt Room & Board	