

443

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Director of Mental Health

SUBMITTAL DATE:

SUBJECT: Ratify the Agreement with Computrust Software Corporation for FY 08/09.

RECOMMENDED MOTION: Move that the Board of Supervisors:

1. Ratify the Agreement with Computrust Software Corporation for FY 08/09;
2. Authorize the County Purchasing Agent, on behalf of the County of Riverside Department of Mental Health (DOMH), to sign the service, product and maintenance agreement for a total amount of \$45,852 with Computrust Software Corporation for FY 08/09;
3. Authorize the County Purchasing Agent to amend the Agreement with Computrust Software Corporation up to \$100,000; and
4. Authorize the County Purchasing Agent, on behalf of the County of Riverside DOMH, to annually renew this Agreement as a sole source procurement, through June 30, 2013.

BACKGROUND: On March 2, 2004, Agenda Item 3.10, the Board ratified the Agreement with Computrust Software Corporation for FY 03/04 through FY 07/08, for the continuation of licenses and maintenance services for the DOMH Public Guardian.

(Continued on page 2)

JW:DF

Jerry Wengerd

 Jerry Wengerd, Director
 Department of Mental Health

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 45,852	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	08 /09

SOURCE OF FUNDS: 3.71% Federal, 19.55% County, 68.52% Realignment, and 8.22% Third Party	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

County Executive Office Signature

BY: *Debra Cournoyer*
 Debra Cournoyer

FORM APPROVED COUNTY OF RIVERSIDE
 BY: *Larisa R-Mckenna*
 DATE: 8/25/09
 Departmental Concurrence
 Purchasing: *Mick Sailer*, Assistant Director
 Policy Consent
 Policy Consent
 Dep't Recomm.:
 Per Exec. Ofc.:

SUBJECT: Ratify the Agreement with Computrust Software Corporation for FY 08/09.

BACKGROUND (continued):

The Public Guardian provides services to individuals who are unable to properly care for themselves and/or who are unable to manage their finances. The Public Guardian conducts investigations into conservatorship matters and acts as the legally appointed guardian or conservator for persons found by the Superior Courts to be unable to properly care for themselves or their finances.

The DOMH has used Computrust Software System exclusively for the past ten (10) years solely to handle the estates and assets of the consumers which includes: court accounting, account payables, account receivables, check processing, vendor disbursements, accounting receipts and reports for DOMH Public Guardian consumers. Computrust is the developer of the financial software and is the only company able to provide upgrades and support to the existing system previously developed and installed by Computrust for the DOMH Public Guardian program.

PERIOD OF PERFORMANCE:

This Agreement shall commence on July 1, 2008 through June 30, 2009 with the option to renew annually through June 30, 2013 upon the availability of federal, state or county funds.

PRICE REASONABLENESS:

Pricing for the user software licenses, support and maintenance, has been deemed to be fair and reasonable when compared with other service providers that provide similar services. However, similar services by other providers are not compatible with the existing DOMH system due to the proprietary use of Computrust software.

FINANCIAL IMPACT:

The Agreement for FY 08/09 is for \$45,852 to provide financial services for DOMH consumers. The DOMH has sufficient funds in their FY 08/09 budget for the provision of this Agreement. No additional County funds are required.

JUSTIFICATION OF DELAY:

The DOMH received the Agreement renewal from Computrust on July 31, 2008.

Date: August 12, 2008

From: Deneen Flemming Department/Agency: DOMH

To: Board of Supervisors

Via: Purchasing Agent

Subject: **Sole Source Procurement; Request to Renew the Computer Software/Licenses Maintenance**

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested: Accounting and check writing PWIS Software, and maintenance of the software solely for Public Guardian. Computrust produces and maintains the software for Public Guardian to write checks, produce financials and accounting reports. Complete accounting and check writing system provided through Computrust independent of the Department of Mental Health's software system.

Supplier being requested: Computrust Software Corporation

Alternative suppliers that can or might be able to provide supply/service:

There are no comparable services or goods available for the existing software system that has been in place with DOMH Public Guardian since 1998. The reason for the sole source is that the user software licenses for the current required upgrade and services are proprietary to Computrust, and the required software consultation was/is a sole source procurement.

Extent of market search conducted:

Computrust Software Corporation provides exclusive software licenses and services that cannot be substituted with other software or services due to compatibility of current software.

Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:

No other authorized sources are known for the current system. The known software for Public Guardian provided by Computrust is proprietary to Computrust Software Corporation.


Reasons why my department requires these unique features and what benefit will accrue to the county:

The DOMH Public Guardian uses the financial software to make checks, deposits, disbursements and receipts on behalf of DOMH Public Guardian consumers. The unique features of the system allow the whole Public Guardian Program to collaborate on reports, court accounting and third party payments for consumers as needed.

Price Reasonableness:

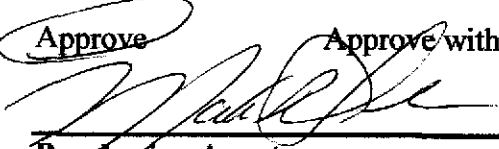
Pricing for the user software licenses, support and maintenance, has been deemed fair and reasonable when compared with other service providers that provide similar services. However, similar services by other providers are not compatible with the existing DOMH system due to the proprietary use of Computrust software. Computrust provided at least a 5% discount on the maintenance if costs are paid all up front. The FY 08/09 cost is \$45,852. The DOMH is requesting authorization to enter into agreement amendments with Computrust up to \$100,000 if necessary in order to cover current year system upgrades, additional licenses and maintenance of licenses and software.

Does moving forward on this product or service further obligate the county to future similar contractual arrangements? No



Department Head Signature 8-21-08
Date

Purchasing Department Comments:

Approve Approve with Condition/s Disapprove


Purchasing Agent 8-22-08
Date