

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

522



FROM: Community Health Agency/ Environmental Health

SUBMITTAL DATE:
September 16, 2008

SUBJECT: Revision of Master Computerized Billing/Database Records Fee within the Environmental Health Service Fee Provisions of Riverside County Ordinance No. 640

RECOMMENDED MOTION:

That the Board introduce and adopt, in successive weeks, Ordinance 640.12, an Ordinance relating to Environmental Health Service fees.

BACKGROUND:

On June 10, 2008, the Board of Supervisors adopted Ordinance 640.11. This Ordinance establishes fees relating to the activities of the Riverside County Department of Environmental Health (the "Department"), and was originally adopted on June 13, 1989. Within this fee schedule a fee was adopted under Section 13, subsection 25, for the reasonable and necessary costs related to the Public Records Act, specifically, for the reproduction of master computerized billing/database records. This fee was adopted under the authority of the California Government Code section 54985. With the advancement in the area of information technology, the current fee for these records should be reduced to the amount of eighteen dollars and forty-eight cents (\$18.48) per request. This fee reduction is consistent with the intent of the Public Records Act in providing this service. Ordinance 640.12 would decrease that fee accordingly.

GR:rz

[Signature] For

Gary Root, Director John Watkins, Deputy Director
Environmental Health

FINANCIAL DATA	Current F.Y. Total Cost:	\$ NA	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ NA	Budget Adjustment:	NA
	Annual Net County Cost:	\$ NA	For Fiscal Year:	08/09

SOURCE OF FUNDS:	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

[Signature]
Debra Cournoyer

County Executive Office Signature

Dep't Recomm.: Consent Policy

Per Exec. Ofc.: Consent Policy

3.15

BY: *[Signature]* 9/12/08
 HENRY JOHNSON Deputy
 FISCAL PROCEDURES APPROVED
 ROBERT E. BYRD, Auditor-Controller
 DEPARTMENTAL COUNSEL
 DATE 8/29/08
 JINNY H. RA
 FORM APPROVED COUNTY COUNSEL

1 **ORDINANCE NO. 640. 12**

2
3 **AN ORDINANCE OF THE COUNTY OF RIVERSIDE,**
4 **AMENDING ORDINANCE NO. 640 ESTABLISHING ENVIRONMENTAL HEALTH**
5 **SERVICES FEES**
6

7 The Board of Supervisors of the County of Riverside ordains as follows:

8 **Section 1.** Subsection 25. of Section 13. of Ordinance No. 640 is amended to read as
9 follows:

10 "25. Reproduction of master computerized billing/database records: \$18.48"
11

12 **Section 2.** This Ordinance shall take effect thirty (30) days after its adoption.
13

14 BOARD OF SUPERVISORS OF THE COUNTY
15 OF RIVERSIDE, STATE OF CALIFORNIA

16 BY _____
17 Chairman of the Board

18 ATTEST:

19 NANCY ROMERO
20 Clerk of the Board

21 BY _____
22 Deputy

23
24 (SEAL)
25

26
27 FORM APPROVED COUNTY COUNSEL
28 BY: JINNY H. RA 8/29/08
DATE