

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

571



**FROM:** Waste Management Department

**SUBMITTAL DATE:**  
September 8, 2008

**SUBJECT:** Professional Service Agreements for Household Hazardous Waste (HHW)  
Collection and Disposal Services for HHW Collection Program

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. **APPROVE** and **AUTHORIZE** the Chairman of the Board of Supervisors to execute the attached Professional Service Agreement with Clean Harbors Environmental Services, Inc. as Primary contractor and the attached Professional Service Agreement with Rho-Chem LLC (PSC Environmental Services, LLC) as Secondary contractor, in accordance with Ordinance 459.4; and,
2. **APPROVE** the annual aggregate amount of \$2,500,000, unless otherwise approved by the Board through the Waste Management Department's annual budget process, to be paid for all HHW collection and disposal services provided by both Clean Harbors Environmental Services, Inc. as Primary contractor and Rho-Chem LLC (PSC Environmental Services, LLC) as Secondary contractor; and,
3. **AUTHORIZE** the Purchasing Agent to: a) execute amendments on behalf of the County; b) exercise the option to renew the agreements annually for up to four (4) additional one-year periods; c) move the funds amongst the two awarded contractors, not to exceed the aggregate amount of \$2,500,000, and, d) approve annual increases to each approved contractor's Fee Schedule, attached to each agreement as Exhibit B, not to exceed the Consumer Price Index (CPI).

(Continued)

Hans W. Kernkamp  
General Manager-Chief Engineer

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 2,500,000.00	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 08/09

<b>SOURCE OF FUNDS:</b> Waste Management Department Enterprise Fund	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

**APPROVE**

BY:   
Alex Gann

**County Executive Office Signature**

FORM APPROVED COUNTY COUNSEL  
DATE: 09-08-08  
BY: MARY SELLER  
MARSHAL VICTOR

Purchasing: Mary Seller, Assistant Director  
Dept't Recomm.:  Consent  Policy  
Per Exec. Ofc.:  Consent  Policy

Prev. Agn. Ref.: \_\_\_\_\_ District: All Agenda Number: \_\_\_\_\_

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

**12.1**

**BOARD OF SUPERVISORS FORM 11**

**Subject: Professional Service Agreements for HHW Collection and Disposal Services  
for HHW Collection Program**

**Page 2 of 2**

**BACKGROUND:**

The Household Hazardous Waste (HHW) Collection Program, which began as a mobile HHW program in 1988, has been operated by the Riverside County Waste Management Department (RCWMD) since July 1, 2006. The HHW Collection Program requires contractor services to setup operation, to staff, and to provide HHW collection and disposal services, including recycling, at fixed HHW collection facilities and at temporary HHW collection events throughout the County. These contractor services are currently provided by Clean Harbors, El Dorado, LLC, a subsidiary of Clean Harbors Environmental Services, Inc., pursuant to an agreement, and amendments thereto, that will finally expire in September 2008.

The program has grown substantially since 1988. In Fiscal Year 2006/2007, over 24,000 residents were served and 1.89 million pounds of HHW were collected and properly recycled and/or disposed from four fixed HHW collection facilities and from 63 temporary collection event days. To assure quality service and performance in addressing increasing regulations, population growth, and increasing HHW volumes, the RCWMD is recommending that it is to the County's advantage to award the two lowest and most responsive/responsible bidders with contracts; Clean Harbors Environmental Services, Inc. and Rho-Chem Corporation (PSC Environmental Services, Inc.). Both contractors have performed these services nationwide for multiple state and local jurisdictions.

**PRICE REASONABLENESS:**

In February 2008, County Purchasing released Request for Proposal (RFP) WMARC093, soliciting proposals for Household Hazardous Waste Collection and Disposal Services on behalf of the RCWMD. The RFP was sent to forty-four (44) potential bidders and was advertised on the Purchasing web site. A total of four (4) contractors submitted proposals in response to the RFP. A comprehensive analysis of each of the four (4) proposals was performed by County Purchasing and the RCWMD evaluation team. Each was evaluated based on criteria set forth in the RFP, overall response to the RFP requirements, bidder's experience and ability, overall cost, references, technical capability, facility compliance history and credentials, resumes, licenses and certifications. With regard to cost, unit costs proposed by each vendor were extensively compared, and evaluation of the proposals included a cost scenario to determine best pricing. Based on this analysis and an overall summation of the proposals submitted, it was the decision of Purchasing and the RCWMD to select the lowest, responsive/responsible vendor, Clean Harbors Environmental Services, Inc., as the primary contractor to provide HHW Collection and Disposal Services, utilizing Rho-Chem Corporation (PSC Environmental Services, Inc.) as the secondary contractor.

In Fiscal Year 2007/2008, contractor costs for this program approximated \$1.5 million. With the uncertainty of pricing in a new contract, rising costs, *population growth*, increasing public awareness, and increasing waste streams regulated as HHW, the RCWMD budgeted \$2 million in its annual budget for Fiscal Year 2008/2009.

**REVIEW AND APPROVAL:**

County Purchasing and Fleet Services and County Counsel concur with this request.