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**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Department of Facilities Management

**SUBMITTAL DATE:**  
August 19, 2008

**SUBJECT:** Indio District Attorney and Public Defender Renovation Project

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the attached professional services agreement between the County of Riverside and Enovity, Inc. of San Francisco, California, in the amount of \$152,633, plus a reimbursable allowance of \$10,000, and authorize the Chairman to execute the agreement on behalf of the County; and
2. Authorize the Director of Facilities Management to administer the agreement in accordance with applicable Board policies.

**BACKGROUND:** On March 26, 2008, Facilities Management advertised a Request for Qualifications (RFQ) regarding the selection of a commissioning firm to act as an agent for the proposed project.

(Continued)

Robert Field, Director  
Department of Facilities Management

<b>FINANCIAL DATA</b>	<b>Current F.Y. Total Cost:</b>	\$ 162,633	<b>In Current Year Budget:</b>	Yes
	<b>Current F.Y. Net County Cost:</b>	\$ 162,633	<b>Budget Adjustment:</b>	No
	<b>Annual Net County Cost, 08/09:</b>	\$ 0	<b>For Fiscal Year:</b>	08/09

<b>SOURCE OF FUNDS:</b> Capital Improvement Program	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

**County Executive Office Signature**

Reviewed by  
CPT TEAM  
  
Christopher Hans

FORM APPROVED COUNTY COUNSEL  
BY:   
MARSHAL VICTOR  
DATE: 09-16-08

Consent  
 Policy  
  
 Consent  
 Policy  
  
 Dep't Recomm.:  
 Per Exec. Ofc.:

**Prev. Agn. Ref.:** 3.27, 3/11/08; 2.0, 5/21/07; 16.3, 5/3/05

**District:** 4

**Agenda Number**

3.43

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

**BACKGROUND:**

The United States Green Building Counsel (USGBC) defines a commissioning agent as someone who will verify the architect's design, performance test construction work, and re-evaluate construction before expiration of warranty to ensure the project meets and/or exceeds energy saving requirements as set forth in the LEED Certification process.

The RFQ was distributed for the purpose of selecting the most qualified firm to provide commissioning services for the Indio Law Library and Indio CAC, with an approximate square footage of 123,000 square feet.

Per Board Policy H-7 and the Government Code, a selection committee was formed that included representatives from Facilities Management to review each firm's qualifications and to interview the selected firms. After reviewing all of the submitted Statements of Qualifications and conducting interviews, Enovity, Inc. was selected to provide these services for the project due to their experience and successful completion of similar projects for other governmental agencies. County Counsel has approved the agreement as to legal form.

Sufficient funds are budgeted for FY 2008/09 within the project budget to cover all costs associated with this agreement, thus no additional Net County Costs will be incurred.