

FORM APPROVED COUNTY COUNSEL  
 BY: MAARSHAL L. VICTOR 09-10-08  
 DATE

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

637



**FROM:** Department of Facilities Management

**SUBMITTAL DATE:**  
 September 10, 2008

**SUBJECT:** Blythe Fleet Services Fueling Station and Car Wash

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the attached architectural and engineering services agreement between the County of Riverside and Holt Architects of Rancho Mirage, California, in the amount of \$122,770 together with a reimbursable allowance of \$2,000, and authorize the Chairman to execute the agreement on behalf of the County; and
2. Authorize the Director of Facilities Management to administer the agreement in accordance with applicable Board policies.

**BACKGROUND:** The County of Riverside is proposing to construct a fueling station and car wash facility in Blythe. The proposed project would be constructed on County owned property. The new facility would provide fueling and car wash services for County vehicles in the area and those traveling long distances within Riverside County. The nearest County fueling station and car wash facility is located in Indio.

(Continued)

*Robert Field*

Robert Field, Director  
 Department of Facilities Management

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 224,770	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	08/09

<b>SOURCE OF FUNDS:</b> Fleet Services	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

**APPROVE**

BY: *Jennifer L. Sargent*  
 Jennifer L. Sargent

County Executive Office Signature

Reviewed by  
 Christopher Hens

Dep't Recomm.:  Consent  Policy  
 Per Exec. Ofc.:  Consent  Policy

Prev. Agn. Ref.: 15.1, 4/29/08      District: 4      Agenda Number:

ATTACHMENTS FILED  
 WITH THE CLERK OF THE BOARD

3.44

**BACKGROUND:**

The project will include the construction of two above-ground storage fueling tanks, car wash, vending machine, restroom, and associated parking. The proposed fueling station and car wash facility would encompass approximately .0344 acre.

On December 18, 2007, the Board of Supervisors approved a pre-qualified list of architectural firms to be retained on an as-needed basis. Facilities Management has selected Holt Architects from the pre-qualified list for the design, bidding assistance, and construction administration of the new fueling station and car wash facility. Holt Architects was selected to provide these services due to their experience with fueling station and car wash facilities. County Counsel has approved the agreement as to legal form.

**FINANCIAL DATA:**

The following summarizes the estimated funding necessary to complete the design phase of the project:

Holt Architects Agreement:	\$124,770
DOFM Design & Construction Costs:	<u>\$100,000</u>
<b>TOTAL:</b>	<b>\$224,770</b>

Sufficient funds are available in the current fiscal year project budget to cover all costs associated with this agreement. Thus, no Net County Cost will be incurred as a result of *this agreement*.