

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

648



FROM: Stanley Sniff, Sheriff - Coroner

SUBMITTAL DATE:
September 8, 2008

SUBJECT: SOLE SOURCE PROCUREMENT OF RETRACTABLE MASTS WITH CAMERAS FOR MOBILE EMERGENCY OPERATIONS CENTER VEHICLES

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve without securing competitive bids, in accordance with Ordinance 459.4, the purchase, and installation of two (2) retractable masts with cameras for Mobile Emergency Operations Center vehicles from Universal Specialty Vehicles at a price of \$ 89,182 pursuant to the Purchasing Agent approving the purchase on behalf of the County.
2. Approve and direct the Auditor-Controller to make the budget adjustments on the attached Schedule A.

(Continued on Page 2)

BR 09-036

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, AUDITOR-CONTROLLER

BY: Susana Garcia-Bocanegra 9/19/08
SUSANA GARCIA-BOCANEGRA

Patrick McManus

Stanley L. Sniff, Jr.
Stanley L. Sniff, Jr., Sheriff - Coroner - PA

FINANCIAL DATA

Current F.Y. Total Cost:	\$ 187,013.00	In Current Year Budget:	No
Current F.Y. Net County Cost:	\$ 0.00	Budget Adjustment:	Yes
Annual Net County Cost:	\$ 0.00	For Fiscal Year:	FY 2008 / 09

SOURCE OF FUNDS: 100 % Federal Funds

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: Steve P. Schubert
Steve P. Schubert

County Executive Office Signature

FORM APPROVED COUNTY COUNSEL
 BY: Symthia M. Gunzel 9-19-08
 SYMTHIA M. GUNZEL
 Departmental Counsel
 DATE
 Purchasing: Mark Seiler
 Mark Seiler, Assistant Director
 Policy Policy
 Consent Consent
 Dept's Recomm.:
 Per Exec. Ofc.:

SOLE SOURCE PROCUREMENT OF RETRACTABLE MASTS WITH CAMERAS FOR
MOBILE EMERGENCY OPERATIONS CENTER VEHICLES
BR 09-036

Page 2

BACKGROUND:

On July 29, 2008 (3.81) the Board of Supervisors accepted the FY 07 Buffer Zone Protection Program (BZPP) grant award in the amount of \$187,013 on behalf of Riverside County. The Governor's Office of Homeland Security, the Office of Domestic Preparedness, and the Department of Homeland Security Information Analysis and Infrastructure Protection Directorate provide protective action BZPP equipment and management funding to Operational Areas to protect and secure critical infrastructure and key resource sites across the county.

The BZPP award will be used to purchase and install two (2) heavy duty, non-locking vertical-mounted masts with cameras for mobile command posts constructed by Universal Specialty Vehicles (USV), and other items to be programmed in future.

JUSTIFICATION:

Over the past four years, the Sheriff's Department has purchased three (3) Mobile Command Posts using State Homeland Security funds. The units were constructed locally by USV through sole source procurement. In July of this year, the Sheriff received grant funding to purchase two (2) thirty-foot, retractable masts outfitted with long range cameras which are to be mounted on two of the Mobile Command Posts. The cost of these units was calculated to include retrofitting of the internal structure of each command post to accommodate the masts. As the manufacturer, USV is the only vendor qualified to modify their own product to meet this need. As such, USV partners with one mast vendor, Will-Burt, to provide the product that will fit their brand of vehicle. Universal Specialty Vehicles is a Perris-based company and its proximity to project administrators provides the Sheriff's Department with easy access for oversight during the retrofitting process as well as after-sale service.

The Sheriff's Department deploys the command posts during large-scale incidents throughout the county. The masts/cameras will allow Sheriff's personnel to more effectively manage large-scale emergency operations by providing enhanced surveillance capabilities.

PRICE REASONABLENESS:

USV is recognized as an industry leader in the production of emergency equipment and their products are already in use within Riverside County. The price of these masts through USV is very similar to the cost as independently researched through an internet inquiry. The cost is approximately \$44,600 per unit.

Schedule A

SHERIFF'S DEPARTMENT

Increase Appropriations:

10000-2500300000-546070	Equipment - Vehicle Communications	\$187,013
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Increase Estimated Revenue:

10000-2500300000-767220	Fed - Other Operating Grants	\$187,013
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Date: 9/5/08

From: Lt. Henry Sawicki Department/Agency: Sheriff/Administration

To: Board of Supervisors

Via: Purchasing Agent

Subject: Sole Source Procurement; Request for

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested: **Two (2) Willburt 7-30 Heavy Duty Non-Locking Masts with Cameras.**

Supplier being requested: **Universal Specialty Vehicles**

Alternative suppliers that can or might be able to provide supply/service: **None**

Extent of market search conducted: **Industry-wide**

Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:

Over the past four years, the Sheriff's Department has purchased three (3) Mobile Command Posts using State Homeland Security funds. The units were constructed locally by Universal Specialty Vehicles (USV) through sole source procurement. In July of this year, the Sheriff's Department received grant funding to purchase two (2) thirty-foot, retractable masts outfitted with long range cameras which are to be mounted on two of the Mobile Command Posts. The cost of these units was calculated to include retrofitting of the internal structure of each command post to accommodate the masts. As the manufacturer, USV is the only vendor qualified to modify their own product to meet this need. As such, USV partners with one mast vendor, Willburt, to provide the product that will fit their brand of vehicle. Universal Specialty Vehicles is a Perris-based company and its proximity to project administrators provides the Sheriff's Department with easy access for oversight during the retrofitting process as well as after-sale service.

Reasons why my department requires these unique features and what benefit will accrue to the county:

The Sheriff's Department deploys the command posts during large-scale incidents throughout the county. The masts/cameras will allow Sheriff's personnel to more effectively manage large-scale emergency operations by providing enhanced surveillance capabilities.

Price Reasonableness:

USV is recognized as an industry leader in the production of emergency equipment and their products are already in use within Riverside County. The price of these masts through USV is very similar to the cost as independently researched through an internet inquiry. The cost is approximately \$44,600 per unit.

Does moving forward on this product or service further obligate the county to future similar contractual arrangements? **No**

P. McNamee 9/12/08
Department Head Signature Date

Purchasing Department Comments:

Approve Approve with Condition/s Disapprove
M. J. J. J. 9-18-08
Purchasing Agent Date