

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Supervisor Bob Buster

SUBMITTAL DATE: September 24, 2008

SUBJECT: Cemetery Districts

RECOMMENDED MOTION: That the Board of Supervisors Direct the Executive Office to:

1. Prepare an analysis addressing the operations, administration, oversight and boundaries of the Elsinore Valley and Wildomar Cemetery Districts. Additionally, the report should review the qualifications and training of the trustees and staff, and make recommendations on the adequacy of existing practices, policies and procedures; and
2. Report back to the Board within 30 days.

BACKGROUND: The incorporation of Wildomar has raised questions about the boundaries of both the Wildomar and Elsinore Cemetery Districts. The Boards of Trustees at both cemeteries have vacant positions to be filled and administrative policies and procedures need to be reviewed to ensure that the cemeteries are being run effectively and efficiently. The Executive Office has provided fiscal and organizational oversight for the Perris Valley Cemetery District since 2002 and can review the situation and make recommendations to the Board.

A handwritten signature in cursive script that reads "Bob Buster".

Bob Buster
Supervisor, 1st District

BB:mt