

FORM APPROVED COUNTY COUNSEL
 BY: MSK/LLC 09-22-08
 DATE
 MARSHAL VICTOR

**SUBMITTAL TO THE BOARD OF COMMISSIONERS OF THE
 HOUSING AUTHORITY
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

659



FROM: Housing Authority of the County of Riverside

SUBMITTAL DATE:
 September 18, 2008

SUBJECT: Award of Service Agreement for Landscape Maintenance at East Riverside County Public Housing Sites

- RECOMMENDED MOTION:** That the Board of Commissioners:
1. Approve the attached Service Agreement with Kirkpatrick Landscaping Services, Inc., in the amount of \$7,275 per month for landscaping maintenance services at eight Public Housing sites in the eastern areas of the County;
 2. Authorize the Chairman to execute the attached Agreement with Kirkpatrick Landscaping Services, Inc.; and
 3. Authorize the Executive Director or designee to take the necessary steps to implement the Agreement, including execution of necessary and related documents.

BACKGROUND: The Housing Authority advertised an Invitation to Bid for landscape maintenance at its Public Housing sites with a closing date of May 20, 2008. Six bids for the eastern areas of the County were received as follows:

(continued on page 2)

Robin Zimpfer

 Robin Zimpfer, Executive Director

RZ:DL:HM:JC:KJ

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FINANCIAL DATA	Current F.Y. Total Cost:	\$72,750	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$0	Budget Adjustment:	No
	Annual Net County Cost:	\$0	For Fiscal Year:	2008/2009

SOURCE OF FUNDS: United States Department of Housing and Urban Development Public Housing Operating Funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/6 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE
 BY: *Jennifer L. Sargent*

 Jennifer L. Sargent

County Executive Office Signature

Dep't Recomm.: Consent Policy
 Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: _____ **District:** 4 **Agenda Number:** _____

ATTACHMENTS FILED
 WITH THE CLERK OF THE BOARD

10.3

BACKGROUND (continued):

1. Kirkpatrick Landscaping Services, Inc.	\$7,275 per month
2. RZ Landscape	\$7,500 per month
3. Cleo's Landscaping	\$ 9,150
4. RC Landscape	\$ 9,200
5. Sierra Landscape	\$12,650
6. Jason Arnold	\$14,799

County Counsel has reviewed the bids and certifies the bid submitted by Kirkpatrick Landscaping Service, Inc., is the lowest responsive bid. The contract start date is October 1, 2008. The term of the contract is two years with a two-year option to extend upon mutual written consent. Funding for the landscape maintenance is provided through United States Department of Housing and Urban Development (HUD) Public Housing Operating Funds.