

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

De 2



FROM: Community Action Partnership of Riverside County

SUBMITTAL DATE:
9/29/08

SUBJECT: Agreement #08C-1728 with Department of Community Services and Development for the 2008 Department of Energy Weatherization Assistance Program

RECOMMENDED MOTION: That the Board of Supervisors approve and:

- 1) Authorize the Chairman of the Board to sign the attached Agreement #08C-1728 between the Department of Community Services and Development (CSD) and the Community Action Partnership of Riverside County (CAP Riverside) to fund the Department of Energy Weatherization Assistance Program (DOE-WAP) for \$233,542, covering the term July 1, 2008 through June 30, 2009;
- 2) Instruct the Auditor Controller to adjust the 08/09 budget as detailed in the attached Schedule A;
- 3) Authorize the Purchasing Agent to sign any ministerial amendments not to exceed the Board authorized amount;
- 4) Authorize the Executive Director of CAP Riverside to sign assurances, exhibits, and reports made under this agreement; and
- 5) Authorized the Executive Director of CAP Riverside to administer the program.

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, AUDITOR-CONTROLLER

BY: Samuel Wong 10/10/08
SAMUEL WONG

Lois J. Carson
Lois J. Carson, CCAP, Executive Director

(CONTINUED 3 Pages)

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 233,542	In Current Year Budget:	Partially
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 08/09

SOURCE OF FUNDS: 100% Federal	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: Debra Cournoyer
Debra Cournoyer

County Executive Office Signature

- Dep't Recomm.: Policy
- Per Exec. Ofc.: Policy
- Consent
- Consent

Prev. Agn. Ref.: 7/31/07 (3.82) **District:** All **Agenda Number:**

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.13

Purchasing: Mark Seiler, Assistant Director
 FORM APPROVED COUNTY COUNSEL
 BY: Angela R. Wickenna
 DATE:

FROM: CAP Riverside

DATE: 9/29/08

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2008 Department of Energy Weatherization
Assistance Program

PAGE: 2 of 3

BACKGROUND:

Since 1979, CAP Riverside has administered contracts with CSD for weatherization services to low-income families. CSD provides funds for DOE-WAP. Under this program, weatherization services are offered countywide, at no cost to aid low-income families in reducing home energy consumption. CAP Riverside utilizes experienced subcontractors to install allowable energy conservation measures.

Therefore, the Executive Director of CAP Riverside requests that the Board approve and authorize the Chairman of the Board to sign Agreement #08C-1728 with CSD in the amount of \$233,542 covering the term July 1, 2008 through June 30, 2009.

FINANCIAL IMPACT: No County General Funds will be required. \$216,671 for FY 08/09 expenditures was budgeted through the normal County budget process. An adjustment of \$16,871 is required to reflect the total amount granted of \$233,542.

CONCUR/EXECUTE: Purchasing
Auditor Controller

LJC:MYJ:KA:jb

FROM: CAP Riverside

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PAGE: 3 of 3

SCHEDULE A
Community Action Partnership
Budget Adjustment
Fiscal Year 2008/2009

INCREASE IN APPROPRIATIONS:

CAARC-21050-5200200000-530020 ✓	Board-Other	\$16,871
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INCREASE IN REVENUE:

CAARC-21050-5200200000-767140 ✓	Fed-Misc. Reimbursement	\$16,871
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