

835



**SUBMITTAL TO THE BOARD OF SUPERVISORS  
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Department of Facilities Management

**SUBMITTAL DATE:**  
 September 9, 2008

**SUBJECT:** Probation Helicon/Highlander Kitchen Remodel Project – Notice of Completion

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Accept the Probation Helicon/Highlander – Kitchen Remodel Project, constructed by JOC Athena Engineering, Inc, as complete and authorize the Clerk of the Board to file the Notice of Completion;
2. Authorize the release of 10% of held retention, as per Contract General Conditions, Article 21, Paragraph 21.2.2;

**BACKGROUND:** (Commences on page 2)

Robert Field, Director  
 Department of Facilities Management

<b>FINANCIAL DATA</b>	<b>Current F.Y. Total Cost:</b>	\$ 0	<b>In Current Year Budget:</b>	Yes
	<b>Current F.Y. Net County Cost:</b>	\$ 0	<b>Budget Adjustment:</b>	No
	<b>Annual Net County Cost:</b>	\$ 0	<b>For Fiscal Year:</b>	08/09

<b>SOURCE OF FUNDS:</b> General Fund	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY:   
 Jennifer L. Sargent

**County Executive Office Signature**

Consent  
 Policy  
  
 Consent  
 Policy  
  
 Dep't Recomm.:  
 Per Exec. Ofc.:

Department of Facilities Management  
Form 11: Probation Helicon/Highlander Kitchen Remodel Project  
Notice of Completion  
September 9, 2008  
Page 2

**BACKGROUND:**

Minute Order 3.26, dated October 3, 2007 approved the agreement with Athena Engineering, Inc for Job Ordering Contracting Services.

The original contract amount with Athena Engineering, Inc was \$124,190.57. The project was completed within the approved budget. The project was inspected and found to comply with all contract documents. This Board action will release to Athena Engineering, Inc the balance of the contract retention funds of \$12,419.06.

There were no change orders to the original contract amount.

The total approved contract amount is within the overall project budget and no additional funding is required.

To be recorded with County Recorder  
within 10 days after completion.  
No recording fee.

**When recorded, return to:**  
Clerk, Board of Supervisors  
4080 Lemon St., 1st Floor  
Riverside, CA 92501

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**Notice of Completion**  
(Civil Code § 3093 - Public Works)

(For Recorder's Use)

Notice is hereby given by the undersigned owner, a public entity of the State of California,  
that a public work of improvement has been completed, as follows:

Project title or description of work: **Probation Helicon/Highlander--Kitchen Remodel Project  
(Project #20060504)**

Date of completion: **8-Jul-08**

Nature of owner: **County of Riverside, a Public entity.**

Interest or estate of owner: **Fee Title.**

Address of owner: c/o Clerk of the Board of Supervisors  
4080 Lemon Street, Riverside, CA 92501

Name of contractor: Athena Engineering, Inc.  
456 East Foothill Blvd., San Dimas 91773

Street address or legal description of site: 10001 County Farm Rd  
Riverside, CA 92501

Dated: \_\_\_\_\_ Owner: County of Riverside  
(Name of public entity)

By: \_\_\_\_\_  
John Tavaglione  
Title: Chairman, Board of Supervisors

STATE OF CALIFORNIA )  
COUNTY OF RIVERSIDE )

I am the Chairman of the governing board of the  
County of Riverside

the public entity which executed the foregoing notice and on whose behalf I make this verification:  
I have read said notice, know its contents, and the same time is true. I certify under penalty of  
perjury that the foregoing is true and correct.

Executed at \_\_\_\_\_, California on \_\_\_\_\_ (Date)

\_\_\_\_\_  
John Tavaglione