

Reviewed by
 Christopher Hains
 CTEAM

810



**SUBMITTAL TO THE BOARD OF SUPERVISORS
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: Department of Facilities Management

SUBMITTAL DATE:
 September 4, 2008

SUBJECT: Third Amendment to Lease – OASIS, Riverside

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached Third Amendment to Lease and authorize the Chairman of the Board to execute the same on behalf of the County; and
2. Authorize the Auditor controller to adjust the Department of Facilities Management's FY 2008/09 budget as set out on Schedule A.

BACKGROUND: OASIS recently purchased new equipment for their computer room; this additional equipment will require an upgrade to the HVAC system to insure it functions properly. This Third Amendment to Lease represents a request to procure the supplementary HVAC equipment, as described in Exhibit A.

(Continued) **FISCAL PROCEDURES APPROVED**
 ROBERT E. BYRD, AUDITOR-CONTROLLER
 BY: *[Signature]* 10/2/08
 SUSANA GARCIA-BOCANEGRA

[Signature]
 Robert Field, Director
 Department of Facilities Management

FINANCIAL DATA	Current F.Y. Total Cost:	\$34,181	In Current Year Budget:	Partially
	Current F.Y. Net County Cost:	\$ -0-	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ -0-	For Fiscal Year:	08/09

SOURCE OF FUNDS: OASIS General Service Fund	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY: *[Signature]*
 Jennifer J. Sargent
County Executive Office Signature

FORM APPROVED COUNTY COUNSEL
 BY: *[Signature]* 9/9/08
 GORDON V. WOO
 Departmental Concurrence
 BY: *[Signature]*
 Michael Dearman
 OASIS Director
 Dept't Recomm.: Consent
 Per Exec. Ofc.: Consent

Prev. Agn. Ref.: 6/27/06, 3.22 | District: 1 | Agenda Number:

3.28

Department of Facilities Management
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BACKGROUND:

Lessor: Mission Grove Office Park 1, L.P.
1875 Century Park E., Suite 1350
Los Angeles, California 90067

Premises Location: 7898 Mission Grove Parkway, Suite 200
Riverside, California 92508

Improvements: Not to exceed \$32,800.00

The attached Third Amendment to Lease has been reviewed and approved by County Counsel as to legal form.

FINANCIAL DATA:

All associated costs for this Third Amendment to Lease will be fully funded through the OASIS budget. OASIS has budgeted these costs in FY 2008/09; however, the Department of Facilities Management (DOFM) requires a budget adjustment to its FY 2008/09 budget to cover related transactional costs with the property owners. While DOFM will front the costs for this Third Amendment to Lease with the property owner, OASIS will reimburse DOFM for all associated costs.

SCHEDULE A

Increase Appropriations:

10000-7200400000-522410 – Maintenance-Tenant Improvement ✓	\$32,800
10000-7200400000-572600 – Intra - Maintenance ✓	(\$32,800)

Exhibit A

OASIS Lease Cost Analysis for FY 2008/09 7898 Mission Grove Parkway, Suite 200, Riverside

Tenant Improvement Costs for Expansion Space:	\$	32,800
RCIT Improvements:	\$	-
FM Lease Management Fee (Based @ 4.21%)	\$	<u>1,381</u>
Total Estimated Lease Cost FY 2008/09:	\$	34,181