

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

941



FROM: Department of Facilities Management and the Department of Mental Health

SUBMITTAL DATE:
October 9, 2008

SUBJECT: Mental Health Safe Haven and Full Partnership Clinic

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify the attached architectural and engineering services agreement between the County of Riverside and WWCOT of Palm Springs, California, in the amount of \$122,000, plus a reimbursable allowance of \$3,000, and authorize the Chairman to execute the agreement on behalf of the County;
2. Authorize the Director of Facilities Management to administer the agreement in accordance with applicable Board policies;
3. Approve the bid documents for the Mental Health Safe Haven and Full Partnership Clinic Project at the Coachella Valley Multi-Services Center and authorize the Clerk of the Board to advertise for bids;

(Continued)

Tim Miller for

Maria T. Mabey
Maria T. Mabey
Assistant Director

T.L. Miller
T.L. Miller

Jerry Wengerd, Director
Department of Mental Health

Robert Field, Director
Department of Facilities Management

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 2,429,790	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	08/09

SOURCE OF FUNDS: State Mental Health Services Act	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY: *Jennifer L. Sargent*

County Executive Office Signature Jennifer L. Sargent

FORM APPROVED COUNTY COUNSEL
BY: *M. S. Victor* MARSHAL VICTOR
DATE: 10/14/08

Departmental Concurrence

Reviewed by *CP TAM*
Christopher Hans

Consent
 Policy
 Consent
 Policy
 Dept't Recomm.:
 Per Exec. Ofc.:

RECOMMENDED MOTION: (Continued)

4. Approve the total project budget of \$2,429,790;
5. Upon completion of the bid process, authorize the Chairman to award the project and execute an agreement with the lowest responsive and responsible bidder in accordance with Board Policy; and
6. Delegate project management authority for this project to the Director of Facilities Management in accordance with applicable Board policies.

BACKGROUND:

On December 18, 2007, the Board of Supervisors approved a pre-qualified list of architectural firms to be retained on an as-needed basis. Facilities Management has selected WWCOT from the pre-qualified list for the architectural and engineering services of the Mental Health Safe Haven and Full Partnership Clinic project. WWCOT will provide architectural services for 13,600 square foot housing and office space, which will support the growing demand for permanent housing and support services for the homeless in the desert community. County Counsel has approved the agreement as to legal form.

Facilities Management requests that the Board delegate the authority of awarding and executing the construction agreement, as well as any necessary contract amendments, to the Chairman, provided that the contract amounts fall within the proposed project budget. Time is of the essence to complete this project since the grant for this project will expire if the project is not complete by April, 2009.

The construction agreement will be awarded to the lowest responsive and responsible bidder following review and approval of the bid submittals and contract by County Counsel.

PROJECT BUDGET:

The approximate allocation of the project budget is as follows:

Design	\$134,000
Construction	\$1,845,400
Project Management	\$121,500
Furniture, Fixtures & Equipment	\$108,000
Contingency	<u>\$220,890</u>
TOTAL	\$2,429,790

Sufficient funds are available in the current fiscal year project budget to cover all costs associated with this agreement. Thus, no Net County Cost will be incurred as a result of this agreement.