

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



114

FROM: Paul McDonnell, Treasurer-Tax Collector

SUBMITTAL DATE:
10/28/08

SUBJECT: Approval of a Sole Source agreement with Advanced Financial Solutions for Software Support

RECOMMENDED MOTION: That the Board of Supervisors in accordance with Ordinance 459.4:

1. Approve the support services agreement with Advanced Financial Solutions, for three years renewable in one year increments, for an annual amount of \$45,322, and;
2. Authorize the Purchasing Agent to execute optional annual renewals, sign administrative amendments and approve annual increases not to exceed the CPI rates.

BACKGROUND: The Treasurer-Tax Collector purchased Advanced Financial Solutions (AFS) ImageVision remittance processing and ImageDepot document imaging software in 2001 using the competitive bid process. AFS developed and customized the software to fit the Treasurer-Tax Collector's specific business requirements and is essential for processing over a million property tax payments received each year. This software support is critical for the Treasurer-Tax Collector to receive technical support and system updates for the ImageVision remittance processing software.

Paul McDonnell

Paul McDonnell
Treasurer-Tax Collector

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 45,322.12	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2008/09

SOURCE OF FUNDS: Department Budget

Positions To Be Deleted Per A-30

Requires 4/5 Vote

C.E.O. RECOMMENDATION:

APPROVE

BY: *Christopher M. Hans*
Christopher M. Hans

County Executive Office Signature

Prev. Agn. Ref.:

District:

Agenda Number:

FORM APPROVED COUNTY COUNSEL
BY: *Paul McDonnell* 10/23/08
DATE
PAMELA J. WALLS

Departmental Concurrence

Mark Saffler
Purchasing: Mark Saffler, Assistant Director

Dep't Recomm.: Consent Policy

Per Exec. Ofc.: Consent Policy

BOARD OF SUPERVISORS

Form 11: Approval of Advanced Financial Solutions Software Support Services

Agreement October 28, 2008

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PRICE REASONABLENESS: This is proprietary software and AFS is the sole provider of support for their product and the \$45,322.12 is well within the industry standard 15%-18% of the selling price. The only alternative would be to replace the system software which would cost in excess of \$200,000 and at this time it would not be economically feasible to do so.

Date: October 21, 2008
From: Paul McDonnell Department/Agency: Treasurer-Tax Collector
To: Board of Supervisors
Via: Purchasing Agent
Subject: Sole Source for maintenance and support service

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested 3 year Support Services Agreement for AFS Remittance Processing Software

Supplier being requested: Advanced Financial Solutions (AFS)

Alternative suppliers that can or might be able to provide supply/service: None, this is customized proprietary software from AFS.

Extent of market search conducted: RFP was conducted in 2001 and AFS was the lowest responsive bidder for the requirement.

Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide: AFS is the developer of the software and there are no other vendors who can support the software.

Reasons why my department requires these unique features and what benefit will accrue to the county: The AFS Remittance Processing software application is mission critical for processing property tax payments. It is essential that this software application is operational year round and especially during our peak property tax payment processing in December and April.

Price Reasonableness: \$45,322.12

Does moving forward on this product or service further obligate the county to future similar contractual arrangements? Yes, maintenance and support service is required to keep system operational.

Ren Wall

10-21-08

Department Head Signature

Date

Purchasing Department Comments:

Approve

Approve with Conditions

Disapprove

Ren Wall

10-22-08

Purchasing Agent

Date