

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

301



**FROM:** Community Action Partnership of Riverside County

**SUBMITTAL DATE:**  
11/7/08

**SUBJECT:** Agreement #05989 with Richard Heath and Associates, Inc. for California Lifeline Telephone Program

**RECOMMENDED MOTION:** That the Board of Supervisors approve and:

- 1) Authorize the Chairman of the Board to sign the attached Agreement #05989 between Richard Heath and Associates, Inc. (RHA) and Community Action Partnership of Riverside County (CAP Riverside) for the term October 23, 2008 through June 30, 2009 not to exceed \$7,800.
- 2) Authorize the Purchasing Agent to sign any ministerial amendments not to exceed the Board authorized amount; and
- 3) Authorize the Executive Director of CAP Riverside to sign assurances, exhibits, and reports made under the Agreement.

FORM APPROVED COUNTY COUNSEL  
 BY: ARISA R-MCKENNA DATE: 10/31/08  
 PURCHASING & FLEET SERVICES: Robert Howdysmell, Director  
 Departmental Concurrence

  
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 Lois J. Carson, CCAP, Executive Director

Continued – 2-pages total

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 7,800	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$	Budget Adjustment:	No
	Annual Net County Cost:	\$	For Fiscal Year:	08/09
<b>SOURCE OF FUNDS:</b> 100% Richard Heath & Associates, Inc.				Positions To Be Deleted Per A-30 <input type="checkbox"/>
				Requires 4/5 Vote <input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

**APPROVE**

BY:   
 Debra Cournoyer

**County Executive Office Signature**

Dept's Recomm.:  Consent  Policy   
 Per Exec. Ofc.:  Consent  Policy

**Prev. Agn. Ref.:** 4/24/07 (#3.24) | **District:** All | **Agenda Number:**

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.9

**FROM:** Community Action Partnership of Riverside County  
**SUBJECT:** Agreement #05989 with Richard Heath and Associates, Inc.  
for the California Lifeline Program

**DATE:** 8/25/08

**PAGE:** 2 of 2

**BACKGROUND:**

Since 2003, RHA has made funding available to CAP Riverside for a marketing program to increase participation in the California Lifeline Telephone Program (CLTP), which provides telephone service to eligible low-income customers at reduced rates. CAP Riverside acts as the "Outreach Provider" by:

- Educating consumers about CLTP and its enrollment process;
- Disseminating CLTP materials in mail campaigns or at community events; and
- Referring consumers to the phone carrier of their choice or the LifeLine Call Center.

Agreement #05989 establishes Program Year 2008-2009. The award amounts of \$2,600 will be allocated over three (3) separate three-month periods ending June 30, 2009.

Therefore, the Executive Director of CAP Riverside requests that the Board approve the California Lifeline Telephone Program Agreement #05989 with Richard Heath and Associates, covering the term October 23, 2008 through June 30, 2009, not to exceed \$7,800.

**FINANCIAL IMPACT:** No County General Funds will be required.

**CONCUR/EXECUTE:** Purchasing

LJC:MYJ:KA;jb