

331

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Community Action Partnership of Riverside County

SUBMITTAL DATE:
11/17/08

SUBJECT: Department of the Treasury – Internal Revenue Service Grant Agreement – Volunteer Income Tax Assistance

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached Grant Agreement with the Department of Treasury – Internal Revenue Service (IRS) and Community Action Partnership of Riverside County (CAP Riverside) for the Volunteer Income Tax Assistance Program (VITA) not to exceed \$56,250, for the term October 1, 2008 through June 30, 2009 and authorize the Chairman of the Board to sign the agreement.
2. Instruct the Auditor Controller to adjust the budget as detailed in the attached Schedule A.
3. Authorize the Executive Director or designee of CAP Riverside to sign reports, exhibits and assurances made under the agreement.

FISCAL PROCEDURES APPROVED
 ROBERT E. BYRD, AUDITOR-CONTROLLER
 BY Samuel Wong 11/17/08
 SAMUEL WONG
 Departmental Comment
 APPROVED COUNTY COUNSEL
 LARISA R-MCKENNA 11/14/08
 DATE
 BY Larisa R-Mckenna
 LARISA R-MCKENNA
 Dept
 Recomm. Consent
 Per Exec. Ofc. Policy

[Signature]
 Maria Y. Juarez, CCAP, Deputy Director for
 Lois J. Carson, CCAP, Executive Director

Continued (3 pages total)

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 56,250	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	08/09

SOURCE OF FUNDS: 100% Department of Treasury – Internal Revenue Service	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE
 BY: Debra Cournoyer
 Debra Cournoyer

County Executive Office Signature

FROM: Community Action Partnership
of Riverside County

DATE: 11/17/08

SUBJECT: Grant Agreement with the Department
Of Treasury – Internal Revenue Service

PAGE: 2 of 3

BACKGROUND:

The IRS estimates that 25% of California's eligible Earned Income Tax Credit (EITC) funds go unclaimed each year. EITC is recognized nationally as one of the most effective means to move low-income people out of poverty. Since 2004, CAP Riverside has coordinated with the IRS to open VITA sites throughout Riverside County. Trained volunteer tax preparers at the VITA sites completed over 5,900 income tax returns, generating over \$8 million in tax refunds for low-income residents of Riverside County.

The IRS Grant Agreement will support CAP Riverside's Earned Income Tax Credit Program by providing marketing/outreach materials, training for volunteer tax preparers, and administrative support at fourteen (14) VITA sites during the upcoming tax season.

FINANCIAL IMPACT: No County General Funds will be required.

CONCURE/EXECUTE: Auditor Controller

LJC/MYJ/KA:jb

FROM: Community Action Partnership
of Riverside County

DATE: 11/7/08

SUBJECT: Grant Agreement with the Department
Of Treasury – Internal Revenue Service

PAGE: 3 of 3

SCHEDULE A
Community Action Partnership of Riverside County
Budget Adjustment
Fiscal Year 2008/2009

INCREASE IN APPROPRIATIONS:
CAARC-21050-5200300000-527780

Special Program Expense \$56,250

INCREASE IN ESTIMATED REVENUE:
CAARC-21050-5200300000-781360

Other Misc Revenue \$56,250