

473



**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: Community Action Partnership of Riverside County

SUBMITTAL DATE:
11/7/08

SUBJECT: Memorandum of Understanding with United Way of the Inland Valleys

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached Memorandum of Understanding (MOU) between United Way of the Inland Valleys (United Way) and Community Action Partnership of Riverside County (CAP Riverside) for the Earned Income Tax Credit (EITC) Program not to exceed \$12,500 covering from the date of execution through April 15, 2009, and authorize the Chairman of the Board to sign the agreement.
2. Instruct the Auditor Controller to adjust the budget as detailed in the attached Schedule A.

FISCAL PROCEDURES APPROVED
 ROBERT E. BYRD, AUDITOR-CONTROLLER
 11/14/08 BY Samuel Wong 12/1/08
 DATE
 SAMUEL WONG
 FORM APPROVED COUNTY COUNSEL
 LARISA R-MCKENNA
 BY:

Continued (3 pages total)

[Signature]
 Maria Y. Juarez, Deputy Director for
 Lois J. Carson, CCAP, Executive Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 12,500	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	08/09

SOURCE OF FUNDS: 100% United Way of the Inland Valleys	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE
 BY: *[Signature]*
 Debra Cournoyer

County Executive Office Signature

Dept
 Recomm. Consent
 Per Exec. Consent
 Ofc.:

(3.27 4-1-08)

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.17

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PAGE: 2 of 3

BACKGROUND:

The Internal Revenue Service estimates that 25% of California's eligible EITC funds go unclaimed each year. EITC is recognized nationally as one of the most effective means to move low-income people out of poverty. Since 2004, CAP Riverside has coordinated Volunteer Income Tax Assistance (VITA) sites. Over 5,900 income tax returns have been completed, generating over \$8 million in tax refunds for low-income residents of Riverside County. In the upcoming tax season, CAP Riverside will open 14 VITA sites and expects to prepare over 2,550 tax returns, generating an estimated \$3.4 million in tax refunds.

Again, this coming tax season, United Way and Bank of America are partnering with CAP Riverside by providing \$12,500 to expand the EITC outreach efforts within Riverside County. The funding will be utilized to cover the cost of 45,000 printed materials and advertising in key local newspapers throughout Riverside County.

FINANCIAL IMPACT: No County General Funds will be required.

CONCURE/EXECUTE: Auditor Controller

LJC/MYJ/KA:jb

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PAGE: 3 of 3

SCHEDULE A
Community Action Partnership of Riverside County
Budget Adjustment
Fiscal Year 2008/2009

INCREASE IN APPROPRIATIONS:
CAARC-21050-5200300000-527780

Special Program Expense \$12,500

INCREASE IN ESTIMATED REVENUE:
CAARC-21050-5200300000-781360

Other Misc Revenue \$12,500