



# MEMORANDUM

EXECUTIVE OFFICE, COUNTY OF RIVERSIDE

**Bill Luna**

County Executive Officer

**Jay E. Orr**

Assistant County Executive Officer

**TO:** Nancy Romero, COB

**FROM:** Jay E. Orr, Assistant CEO

**DATE:** December 3, 2008

**RE: CONTINUANCE**

Please continue the following item to December 23, 2008:

**FACILITIES MANAGEMENT:** Arch. and Eng. Services Agreement - Hemet Family Care Center (3.21 – 11/25/08).

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GENERAL SERVICES DIVISION

Robert T. Andersen Administrative Center

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3.29

FORM APPROVED COUNTY COUNSEL  
 BY: Y. Victor 10/20/08  
 MARSHAL VICTOR DATE

104



**SUBMITTAL TO THE BOARD OF SUPERVISORS  
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Department of Facilities Management

**SUBMITTAL DATE:**  
 October 1, 2008

**SUBJECT:** Hemet Family Care Center

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the attached architectural and engineering services agreement between the County of Riverside and Widom Wein Cohen O'Leary Terasawa, Inc. (WWCOT, Inc.) of Riverside, California, in the amount of \$123,500, and authorize the Chairman to execute the agreement on behalf of the County; and
2. Authorize the Director of Facilities Management to administer the agreement in accordance with applicable Board policies.

**BACKGROUND:** On December 18, 2007, the Board of Supervisors approved a pre-qualified list of consultants to be retained on an as-needed basis.

(Continued)

*Robert Field*

Robert Field, Director  
 Department of Facilities Management

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 200,500	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 200,500	Budget Adjustment:	No
	Annual Net County Cost, 08/09:	\$ 0	For Fiscal Year:	08/09

<b>SOURCE OF FUNDS:</b> Capital Improvement Project – to be reimbursed by CORAL Bond proceeds	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY: *Jennifer V. Sargent*  
 Jennifer V. Sargent

County Executive Office Signature

Reviewed by  
 CRIP TEAM  
*Christopher Hans*  
 Christopher Hans

Dep't Recomm.:  Consent  Policy  
 Per Exec. Ofc.:  Consent  Policy

Prev. Agn. Ref.: 3.18, 6/17/08; 3.9, 1/15/08 | District: 3 | Agenda Number:

ATTACHMENTS FILED  
 WITH THE CLERK OF THE BOARD

**BACKGROUND:**

Facilities Management has selected WWCOT, Inc. from the pre-qualified list to provide architectural services for the relocation of the Hemet Fleet Services. The relocation will accommodate the new, approximately 22,000 square foot family care center for the County Health Agency in Hemet. WWCOT, Inc. was selected to provide these services for the project due to their experience and successful completion of similar projects for the County. County Counsel has approved the agreement as to legal form.

**FINANCIAL DATA:**

The following summarizes the estimated funding necessary to complete the design phase of the project:

WWCOT, Inc. Architectural Agreement:	\$123,500
DOFM Design & Construction Costs:	<u>\$77,000</u>
<b>TOTAL:</b>	<b>\$200,500</b>

The DOFM Design and Construction costs for the design phase pertain to specialty consultant, plan check, permit fees and project management time and labor.

Sufficient funds are available in the current fiscal year project budget to cover all costs associated with this agreement. Thus, no Net County Cost will be incurred as a result of this agreement.