

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

501



**FROM:** Community Action Partnership of Riverside County

**SUBMITTAL DATE:**  
12/1/08

**SUBJECT:** Approval to Purchase Capital Asset – Black and White Copier

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve Community Action Partnership of Riverside County's (CAP Riverside) request to purchase a capital asset, a black and white copier, not to exceed \$16,315.
2. Direct the Auditor Controller to adjust the budget as identified in the attached Schedule A.

**BACKGROUND:**

CAP Riverside requests to purchase a new black and white copier to replace the Minolta EP6100 purchased in July 2000. The Minolta is no longer cost-effective to operate.

**FINANCIAL:** No cost to the County. The State of California, Department of Community Services and Development approved CAP Riverside to purchase the copier from LIHEAP Contract #06B-5381.

**CONCURE:** Auditor Controller

*Lois J. Carson*  
\_\_\_\_\_  
Lois J. Carson, CCAP, Executive Director

(Continued – 2 pages)

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 16,315	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	08/09

<b>SOURCE OF FUNDS:</b> 100% Federal	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE  
*Debra Cournoyer*  
\_\_\_\_\_  
Debra Cournoyer

**County Executive Office Signature**

Dept Recomm.:  Consent  Policy   
Per Exec. Ofc.:  Consent  Policy

**Prev. Agn. Ref.:**

**District:**

**Agenda Number:**

3.14

Departmental Concurrence

FISCAL PROCEDURES APPROVED  
ROBERT E. BYRD, AUDITOR-CONTROLLER  
BY *Samuel Wong* 12/1/08  
SAMUEL WONG

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**SCHEDULE A**

Community Action Partnership of Riverside County  
Budget Adjustment  
Fiscal Year 2008/2009

**INCREASE IN APPROPRIATIONS:**

CAARC-21050-5200200000-546140

Equipment Office

\$16,315

**DECREASE IN APPROPRIATIONS:**

CAARC-21050-5200200000-525080

Temporary Assistant Pool  
Services

\$16,315