

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

564



FROM: Stanley L. Sniff Jr., Sheriff-Coroner-PA

SUBMITTAL DATE:
11/17/08

SUBJECT: Approval of Contract with Guardsmark, GP, for Security Guard Services for Superior Courts in Riverside County.

RECOMMENDED MOTION: Move that the Board of Supervisors:

- 1) Authorize the award to other than low bidder, approve and authorize the Chairperson to execute a personal service agreement with Guardsmark, GP, for Security Guards Services for Superior Courts in the aggregate annual amount of \$2,000,000, and;
- 2) Authorize the Purchasing Agent to renew the contract annually in one year increments for up to four (4) additional years, provided the cost does not exceed the CPI.

BACKGROUND: The Superior Court of California contracts with the Riverside County Sheriff's Department to provide security services countywide at all court locations. Since 1995, the Sheriff's Department has contracted with Guardsmark to provide entrance screening services at court facilities. This includes the use of magnetometers, x-ray machines, hand-held wands and individual searches of private belongings.

BR 09-047 (Continued on Page 2)

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(FN)

Peter A. Laban
ASST. SHERIFF

Stanley L. Sniff Jr., Sheriff-Coroner-PA

FINANCIAL DATA

Current F.Y. Total Cost:	\$2,000,000	In Current Year Budget:	Yes
Current F.Y. Net County Cost:	\$0	Budget Adjustment:	No
Annual Net County Cost:	\$0	For Fiscal Year:	FY 2008-09

SOURCE OF FUNDS: Departmental Budget – Reimbursed through 2002 SB1396 Trial Court Funding.

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE
Steve P. Schubert
BY: _____
Steve P. Schubert

County Executive Office Signature

- Dept's Recomm.: Consent
- Per Exec. Ofc.: Consent
- Policy
- Policy

Prev. Agn. Ref.:

District: All

Agenda Number:

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.48

FORM APPROVED COUNTY COUNSEL
 BY: *Synthia M. Gunzel* 12-8-08
 SYNTHIA M. GUNZEL
 DATE
 Purchasing: *Mark Seiler*
 Mark Seiler, Assistant Director
 Departmental Concurrence

In June 2007, County Purchasing issued RFP #PUARC-00906, soliciting proposals for security guard services. Guardsmark, although not the lowest bidder, was the only responsive vendor with court experience and the ability to provide service to all areas of the county specified in the RFP. None of the other vendors have current operations servicing the Coachella and Palo Verde Valleys.

Contracting with another vendor would significantly impact the overall operation of providing court security. None of the other vendors who responded can provide the service county-wide. Contracting with one of these vendors could cause a lapse and degeneration of service as the new vendor expands its services to cover areas outside their current operation. Contracting with another vendor would be costly in that Sheriff's Deputies would have to train an entirely new security staff with court procedures. This transition could take several months and would significantly impact our operations and detract from the security of the court facilities.

Price Reasonableness

Guardsmark is proposing an hourly rate of \$17.00 per hour, and an overtime rate of \$25.50 per hour. Its current hourly rate is \$16.21 per hour, with an overtime rate of \$23.77 per hour. Over the years, Guardsmark has rarely increased its pricing. Given the minimum wage increase in January, the new rate is not unreasonable.

The Sheriff's Department estimates the contractual cost to be approximately \$1,500,000 per contract year. The County is reimbursed all actual costs for the private security guard contract through 2002 SB 1396 Trial Court Funding, pursuant to California Rule of Court 810.

County Counsel has approved the Agreement as to form.

Date: 11/17/08

From: Captain Denver Pittman Department/Agency: Sheriff
Darcelle Smaby, Admin. Svs. Supv.

To: Board of Supervisors

Via: Purchasing Agent

Subject: Sole Source Procurement; Request for

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested: Award to other than low bid for private unarmed security guard services for Superior Court facilities in Riverside County.

Supplier being requested: Guardsmark, GP, Rancho Cucamonga, CA

Alternative suppliers that can or might be able to provide supply/service:
Local respondents were: Barry's Security Services, Inc; Wackenhut Corporation; All American Private Security.

Extent of market search conducted: RFP PUARC-00906 was posted on County Purchasing's website soliciting bids, and invitations to bid were sent to known vendors.

Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide: The County has been utilizing Guardsmark for this service since 1995. Guardsmark is the only vendor who has current operations that service all areas of the county where Superior Courts are located. No other vendor currently has operations in Coachella and Palo Verde Valleys.

Reasons why my department requires these unique features and what benefit will accrue to the county: Private security guard service must be continually supplied, without an interruption in service, due to the potential for violence and injuries at the various front entry screening stations of the Superior Courts of Riverside County. Contracting with another vendor could cause a lapse or degeneration of service as the new vendor expands operations to cover areas outside their current operations. Selecting a new vendor would be costly in that Sheriff's deputies would have to train an entirely new security staff with court procedures. This transition could take several months and would significantly impact our operations and detract from the security of the court facilities.

Price Reasonableness:

This contract is neutral to the County with all actual costs being reimbursed by the Superior Courts of Riverside County under SB1396 Trial Court Funding. Guardsmark is proposing an hourly rate of \$17.00 per hour, and an overtime rate of \$25.50. Current hourly rate is \$16.21, and their current overtime rate is \$23.77. Over the years, Guardsmark has rarely increased their pricing. Given the minimum wage increase in January, the new rate is not unreasonable.

Does moving forward on this product or service further obligate the county to future similar contractual arrangements? No.

Patricia L. DeL... ASST. SHERIFF

11/8/08

Department Head Signature

Date

Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove

[Handwritten Signature]

11-17-08

Purchasing Agent

Date