



MEMORANDUM

EXECUTIVE OFFICE, COUNTY OF RIVERSIDE

Bill Luna

County Executive Officer

Jay E. Orr

Assistant County Executive Officer

TO: Nancy Romero, Clerk of the Board

FROM: Jay E. Orr, Assistant CEO

DATE: December 19, 2008

RE: OFF-CALENDAR

Facilities Management is requesting that the following item be taken off-calendar:

3.17 – Facilities Management: Approval of Architectural and Engineering Services Agreement with Widom Wein Cohen O’Leary Terasawa, Inc., for the Hemet Family Care Center, 3rd District (3.29 of 12/09/08).

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FORM APPROVED COUNTY COUNSEL
 BY: Y. Victor 10/20/08
 MARSHAL VICTOR DATE

104



**SUBMITTAL TO THE BOARD OF SUPERVISORS
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: Department of Facilities Management

SUBMITTAL DATE:
 October 1, 2008

SUBJECT: Hemet Family Care Center

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached architectural and engineering services agreement between the County of Riverside and Widom Wein Cohen O'Leary Terasawa, Inc. (WWCOT, Inc.) of Riverside, California, in the amount of \$123,500, and authorize the Chairman to execute the agreement on behalf of the County; and
2. Authorize the Director of Facilities Management to administer the agreement in accordance with applicable Board policies.

BACKGROUND: On December 18, 2007, the Board of Supervisors approved a pre-qualified list of consultants to be retained on an as-needed basis.

(Continued)

Robert Field

Robert Field, Director
 Department of Facilities Management

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 200,500	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 200,500	Budget Adjustment:	No
	Annual Net County Cost, 08/09:	\$ 0	For Fiscal Year:	08/09

SOURCE OF FUNDS: Capital Improvement Project – to be reimbursed by CORAL Bond proceeds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY: *Jennifer Sargent*
 Jennifer A. Sargent

County Executive Office Signature

Reviewed by
 CIP TEAM
Christopher Hans
 Christopher Hans

Dep't Recomm.: Consent Policy
 Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: 3.18, 6/17/08; 3.9, 1/15/08 | District: 3 | Agenda Number:

ATTACHMENTS FILED
 WITH THE CLERK OF THE BOARD

3.17

BACKGROUND:

Facilities Management has selected WWCOT, Inc. from the pre-qualified list to provide architectural services for the relocation of the Hemet Fleet Services. The relocation will accommodate the new, approximately 22,000 square foot family care center for the County Health Agency in Hemet. WWCOT, Inc. was selected to provide these services for the project due to their experience and successful completion of similar projects for the County. County Counsel has approved the agreement as to legal form.

FINANCIAL DATA:

The following summarizes the estimated funding necessary to complete the design phase of the project:

WWCOT, Inc. Architectural Agreement:	\$123,500
DOFM Design & Construction Costs:	<u>\$77,000</u>
TOTAL:	\$200,500

The DOFM Design and Construction costs for the design phase pertain to specialty consultant, plan check, permit fees and project management time and labor.

Sufficient funds are available in the current fiscal year project budget to cover all costs associated with this agreement. Thus, no Net County Cost will be incurred as a result of this agreement.