

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



607

FROM: Department of Mental Health

SUBMITTAL DATE:

SUBJECT: Approve Purchase Agreements for miscellaneous supplies for use in client related therapy and activities.

RECOMMENDED MOTION: Move that the Board of Supervisors:

1. Authorize the County Purchasing Agent to establish individual Purchasing Agreements with vendors listed in Attachment "A", with a minimum amount of \$100,000 each, for the purchase of miscellaneous household and recreational supplies used in client related therapy and activities, for a combined aggregate amount of \$700,000;
2. Authorize the County Purchasing Agent to shift funds, as needed, among the various Purchasing Agreements, and to add new or delete Purchasing Agreements with vendors while staying within the combined aggregate amount of \$700,000 annually through June 30, 2013; and
3. Exempt the County Purchasing Agent from the sole source procurement requirement when adding new vendors while staying within the approved aggregate amount of \$700,000.

(Continued on page 2)

Maria T. Mabey

JW:SL

Jerry Wengerd, Director of Mental Health
Maria T. Mabey, Assistant Director

FINANCIAL DATA

Current F.Y. Total Cost:	\$ 700,000	In Current Year Budget:	Yes
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
Annual Net County Cost:	\$ 0	For Fiscal Year:	08/09

SOURCE OF FUNDS: 86% State and 14% Federal

Positions To Be Deleted Per A-30

Requires 4/5 Vote

APPROVE

C.E.O. RECOMMENDATION:

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

FORM APPROVED COUNTY COUNSEL

Purchasing: *Mark Seiler*
Mark Seiler, Assistant Director

BY: *Neal R. Kipnis*
NEAL R. KIPNIS
DATE: _____
Departmental Comments

Consent Policy
 Consent Policy

Dept's Recomm.:
Per Exec. Ofc.:

SUBJECT: Approve Purchase Agreements for miscellaneous supplies for use in client related therapy and activities.

BACKGROUND:

On June 13, 2006, Agenda Item 3.21, the Board of Supervisors authorized the County of Riverside Purchasing Agent to establish various Purchasing Agreements with vendors not to exceed \$50,000 individually or a combined aggregate amount of \$350,000 annually. Due to the implementation of the Mental Health Service Act (MHSA), the number of Department of Mental Health (DOMH) clients requiring services has increased considerably. Historically, the amount designated to each vendor has come in at the \$50,000 allowed, and with an increase of clients served under MHSA, it is anticipated that an increase to \$100,000 for each Purchase Agreement is necessary in order to continue to effectively provide sufficient supplies for client related therapy and activities.

The clients served by the DOMH are, at times, in immediate need of certain items in order to be more functional in the home and in the community as appropriate to their treatment plan. These items are necessary for clients to have without delay due to the severity of their mental disability, which may prevent them from obtaining basic survival and other therapeutic goods as prescribed in the client's individual treatment plan.

The severity of a client's mental disability determines the reason for the purchase; i.e. client moving from a homeless status to temporary housing; client is in need of food and/or groceries; client is seeking a job and is in need of clothing or grooming to be more presentable to potential employers; and/or a client's treatment plan identifies certain activity or items beneficial for recovery. Selection of suppliers is made based upon the geographical convenience of the client.

PERIOD OF PERFORMANCE:

The Purchasing Agreements listed in Attachment "A" for FY 08/09 will be effective July 1, 2008 through June 30, 2009 with the option to renew annually through June 30, 2013. Each individual Purchasing Agreement with the vendors will equal \$100,000 or more but will not exceed the combined approved, aggregate amount of \$700,000.

FINANCIAL IMPACT:

There are sufficient funds in the Department's budget for FY 08/09 to provide for these Purchase Agreements. No County funds are required.

PRICE REASONABLENESS:

Items shall be purchased at applicable current fair market rates.

ATTACHMENT "A"

The supplier(s) and items the DOMH typically purchase for the targeted population and clients being served by various mental health, wrap around and substance abuse programs include:

Supplier	Item (s)
Target K-mart	Miscellaneous household and age appropriate recreational supplies such as; arts and crafts, toys and games. Also utensils, small expendable pots and pans, grocery item(s), grooming items, and sporting goods for use in client related activities.
Stater Brothers, Costco Smart & Final, Albertsons	Supplies, food and/or groceries used in client related activities and meetings for both individual and group settings.
Ross	Miscellaneous household furnishings, clothing and clothing accessories for the clients of the Wraparound Program and Adult System of Care Program.