

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

635A



FROM: TLMA - Transportation Department

SUBMITTAL DATE:
December 15, 2008

SUBJECT: Approval of a Personal Service Agreement for electrical contractor services for Landscaping and Lighting Maintenance District no. 89-1-Consolidated (L&LMD No. 89-1-C) within the Transportation Department

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and execute the multi-purpose personal service agreement and sole source award to City Electric, Inc. as the responsive/responsible vendor based on the competitive bid process for electrical contractor services for L&LMD No. 89-1-C, and;
2. Authorize the Chairman of the Board of Supervisors to execute the agreement on behalf of the County with the option to renew annually for up to two (2) additional one-year periods, and;
3. Approve the annual amount of \$75, 000 for FY 2008-2009.

Juan C. Perez
Director of Transportation

JAW:mh

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 75,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ -0-	Budget Adjustment:	No
	Annual Net County Cost:	\$ -0-	For Fiscal Year:	2008/09
SOURCE OF FUNDS: L&LMD No. 89-1-Consolidated assessments (100%)				Positions To Be Deleted Per A-30 <input type="checkbox"/>
				Requires 4/5 Vote <input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY:
Tina Grande

County Executive Office Signature

Policy

Consent

Dept Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.

District: All

Agenda Number:

3.43

FORM APPROVED COUNTY COUNSEL
BY:
MARSHA L. VICTOR
DATE: 12/8/08
Departmental Concurrent

The Honorable Board of Supervisors

RE: Approval of a Personal Service Agreement for electrical contractor services for Landscaping and Lighting Maintenance District no. 89-1-Consolidated (L&LMD No. 89-1-C) within the Transportation Department

December 15, 2008

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BACKGROUND: The service required is for electrical contractor services in the multiple zones located in L&LMD No. 89-1-C administered by the Transportation Department. The funding for these services will come from special assessments collected by L&LMD No. 89-1-C for required maintenance of electrical fixtures within the L&LMD No. 89-1-C. Examples of electrical fixtures include specialized lighting fixtures, lighting controls, electrical enclosures powering irrigation equipment, and electrical pedestals. Also included is the necessity to make repairs to electrical fixtures damaged or destroyed by auto accidents, theft, or vandalism.

The Transportation Department issued a formal Request for Quote (RFQ) and solicitations were sent to eight (8) vendors and the bid was advertised on the County of Riverside Purchasing Department's website. Six (6) vendors attended the mandatory pre-bid meeting, at which the Electrical Certification requirement was reviewed, and two (2) responses were received. One (1) response was deemed non-responsive due to failure to provide copies of Electrical Certifications of their personnel and Contractor License information, both required documents to be provided in the bid. This action left the second responder, City Electric, Inc. based in Riverside as the lowest responsive/responsible bidder at an hourly rate of \$92.00. City Electric, Inc. provided a quote fulfilling the necessary and mandatory requirements, licenses and documents for electrical contractor services. Local preference rule was not applicable; this bid includes prevailing wage rates.

Based on the only bid received from a responsive/responsible vendor, representatives of the Transportation Dept. recommend a sole-source award be approved and a contract awarded to City Electric Inc.

Pursuant to California Labor Code Section 3099, certification is required for all persons who perform work as electricians for Contractors licensed as Class C-10 Electrical Contractors. Proof of certification has been provided by City Electric, Inc. within their quote, of certified personnel.

The annual amount of \$75,000 includes a contractual contingency amount not to exceed \$25,000 annually for costs outside the scope of regular maintenance, including but not limited to replacement of broken light fixtures, light bulb replacement, damage due to vehicle accidents, and vandalism. Contractor shall submit a written request to the County for any costs outside the regular scope of maintenance. Contractor understands and agrees that the costs shall not be incurred against the contingency, and the County will not be liable for such costs, without prior written authorization from the County. Contractor understands and agrees that the County is under no obligation to purchase any specified amount of services.

County Counsel has approved the Agreement as to form.