

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**FROM:** Community Health Agency / Department of Public Health

**SUBMITTAL DATE:**  
December 10, 2008

**SUBJECT:** Ratify the Agreement between the County of Riverside, Department of Public Health (DOPH), Vital Records (VR) and the California Department of Public Health, Center for Health Statistics, Office of Vital Records (OVR) for Electronic Death Registration System (EDRS).

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify the Agreement between the County of Riverside, Department of Public Health, Vital Records and the California Department of Public Health, Center for Health Statistics, OVR in the amount of \$12,931 for EDRS funding for the period of July 1, 2008 through June 30, 2009; and
2. Authorize the Chairperson to sign five (5) originals of said agreement on behalf of the County.

**BACKGROUND:** The Department of Public Health, Vital Records (DOPH-VR) is responsible for receiving and filing both birth and death certificates and issuing burial permits. In January 2005, the DOPH-VR began using the EDRS to enter death certificates and issue burial permits. By approving this agreement, OVR will reimburse the County one dollar (\$1.00) for each death record entered into the EDRS system. These funds will help to offset the operating costs and staff time associated with EDRS. Reimbursements will be made quarterly.

SSM/WB

*Susan D. Harrington*  
Susan Harrington, Director Dept. of Public Health

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 12,931	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	08/09
<b>SOURCE OF FUNDS:</b> 100% funded by the California Department of Public Health.			<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
			<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

**APPROVE**

BY: *Debra Cournoyer*  
Debra Cournoyer

**County Executive Office Signature**

FORM APPROVED BY COUNTY COUNSEL  
BY: *Neal R. Kipnis* DATE

Departmental Concurrence

Dept't Recomm.:  Consent  Policy

Per Exec. Ofc.:  Consent  Policy

3.17 10-16-07  
3.4 5-16-06

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.6