



**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: Community Health Agency, Department of Public Health

SUBMITTAL DATE:
December 10, 2008

SUBJECT: Approve the Template Agreement between Riverside County Department of Public Health (RCDOPH) and all the School Districts for the use of their facilities as a Mass Prophylaxis Site (MPS) or an Alternate Care Site (ACS) during a Public Health Emergency.

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Approve the template Agreement (Attachment A) with the School Districts for the usage of their facilities as a Mass Prophylaxis Site or an Alternate Care Site during a Public Health Emergency; and
- 2) Authorize the Director of the Public Health to sign and approve all Agreements with all school districts, listed on Attachment B, through June 30, 2013 using the attached Agreement template.

BACKGROUND: Nationwide, School Districts have been incorporated into Strategic National Stockpile (SNS)/Cities Readiness Initiative (CRI) plans to be used as Mass Prophylaxis Sites. Dependent on the scope and breadth of the emergency, the School District facilities are optimal locations for Mass Prophylaxis Sites to provide medication or vaccinations to the public, and for Alternate Care Sites (ACS) to provide additional outpatient healthcare when the local health system is overwhelmed.
(continued on page 2)

KS:ys/pg

Susan D. Harrington
Susan Harrington, Director, Department of Public Health

FINANCIAL DATA	Current F.Y. Total Cost:	\$ N/A	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ N/A	Budget Adjustment:	N/A
	Annual Net County Cost:	\$ N/A	For Fiscal Year:	08/09

SOURCE OF FUNDS: N/A	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

County Executive Office Signature
BY: *Debra Cournoyer*
Debra Cournoyer

FORM APPROVED COUNTY COUNSEL

BY: *Neal R. Kipnis* DATE

Departmental Concurrence

Policy Policy

Consent Consent

Dep't Recomm.:

Per Exec. Ofc.:

Prev. Agn. Ref.: **District:** All **Agenda Number:**

SUBJECT: Approve the Template Agreement between Riverside County Department of Public Health (RCDOPH) and all the School Districts for the use of their facilities as a Mass Prophylaxis Site (MPS) or an Alternate Care Site (ACS) during a Public Health Emergency.

BACKGROUND: (continued)

The School District facilities can be reasonably secured; are designed to manage a flow of large numbers of people; contain extensive space; can accomadate mass food preparation; have multiple restroom facilities; and they are located in every community.

The County is aware that the School District currently has an MOU with the American Red Cross for temporary shelters. The likelihood of all three functions (Red Cross Temporary Shelter, MPS or ACS) operating in a public health emergency is somewhat low. However, in every case, the situation will be assessed and the greater public need will determine the use of the School District facilities.

FINANCIAL IMPACT: N/A

ATTACHMENT A

COUNTY OF RIVERSIDE
COMMUNITY HEALTH AGENCY

FOR COUNTY USE ONLY



COUNTY DEPT/DIVISION Department of Public Health		CONTRACT NO. 09-031 Template	RFP NO. -----
FUND:	DEPARTMENT ID:	PROJECT-GRANT	PROGRAM
CLASS/LOCATION		CONTRACT AMOUNT	\$0
PERIOD OF PERFORMANCE: Date of Execution through June 30, 2013			
COUNTY CONTRACT :		CONTRACTOR REPRESENTATIVE:	
PROGRAM NAME: Emergency Mass Prophylaxis Site or an Alternate Care Site			

This agreement is made and entered into by and between the County of Riverside, a political subdivision of the State of California, through its Community Health Agency, [Department of Public Health], hereinafter referred to as ("COUNTY"), and _____ hereinafter referred to as ("DISTRICT").

WITNESSETH:

WHEREAS, the COUNTY has the responsibility to assure medical care for those injured by a disaster and provide mass prophylaxis or alternative care to population if needed, and

WHEREAS, COUNTY desires, when deemed necessary, to establish mass prophylaxis sites or alternative care sites at District schools to provide medical care to persons injured and/or displaced by the disaster or in need of mass prophylaxis and alternative care, and

WHEREAS, DISTRICT desires to collaborate by permitting the usage of their facilities, hereinafter referred to as "FACILITY", that are reasonably secured, accommodate a large number of people, and are located within close proximity of the community.

NOW THEREFORE in consideration of the mutual promises, covenants and conditions hereinafter contained, the Parties hereto mutually agree as provided on pages 1 through 3

DISTRICT

COUNTY

By _____

By _____

Print Name

Susan D. Harrington, Director of Public Health
Print Name

Date _____

Date _____

FORM APPROVED COUNTY COUNSEL

BY: Neal R. Kipnis
NEAL R. KIPNIS DATE

1
2 **1. SCOPE OF WORK.**

3 **1.1 COUNTY shall**

4 **1.1.1** Request the use of the FACILITIES in the event of a public health
5 emergency where a Mass Prophylaxis Site (MPS) or Alternate Care Site (ACS) is
6 deemed necessary by the County Health Officer.

7 **1.1.2** Notify the FACILITY contact person and the DISTRICT, as designated on
8 the School Facility Survey, to request building access in preparation for opening an
9 MPS or ACS.

10 **1.1.3** Provide prophylaxis/vaccination to on-site DISTRICT personnel assisting
11 with the MPS or ACS set-up and operations, consistent with the Riverside County
12 Strategic National Stockpile (SNS) Plan.

13 **1.1.4** Exercise reasonable care in the conduct of its activities on such
14 FACILITIES.

15 **1.2 DISTRICT**

16 **1.2.1** During or after meeting its responsibilities to its personnel and students, the
17 DISTRICT will permit the COUNTY to use its FACILITIES as an MPS or ACS for
18 the affected community during the public health emergency, to the extent of its ability
19 and upon request by the COUNTY.

20 **1.2.2** During or after meeting its responsibilities to its personnel and students, the
21 DISTRICT will permit the COUNTY to use the services of the DISTRICT'S staff, at
22 the discretion of the DISTRICT, at each facility to assist COUNTY staff with the set-
23 up and operations of the MPS or ACS. DISTRICT'S staff participation in emergency
24 operations is voluntary at each FACILITY. Command of DISTRICT'S staff during
25 emergency response, operations and recovery will be retained by the DISTRICT in
26 coordination with the COUNTY.
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2 **2. PERIOD OF PERFORMANCE.** This Agreement shall be effective on the date of
3 execution and continue in effect through June 30, 2013 unless terminated as specified in
4 Section 5, TERMINATION.

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6 **3. COMPENSATION.** This is a no money agreement.

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8 **4. HOLD HARMLESS/INDEMNIFICATION.**

9 **4.1** COUNTY agrees to defend, hold harmless, and indemnify the DISTRICT against any
10 legal liability in respect to bodily injury, death, and property damage arising from the
11 negligence of the COUNTY or its Agencies, Districts, Special Districts, and
12 Departments, their respective directors, officers, Board of Supervisors, elected and
13 appointed officials, employees, agents or representatives, including reasonable attorney
14 fees.

15 **4.2** DISTRICT agrees to defend, hold harmless, and indemnify the COUNTY against
16 any legal liability in respect to bodily injury, death, and property damage arising from
17 the negligence of the DISTRICT or its Agencies, Districts, Special Districts, and
18 Departments, their respective directors, officers, Board of Supervisors, elected and
19 appointed officials, employees, agents or representatives, including reasonable attorney
20 fees.
21

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23 **5. TERMINATION.** Either party may terminate this Agreement, upon written notice
24 served upon the other party unless the FACILITY is currently being used as a MPS or ACS.

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26 **6. NOTICES.** All correspondence and notices required or contemplated by this
27 Agreement shall be delivered to the respective parties at the addresses set forth below and are
28 deemed submitted one day after their deposit in the United States mail, postage prepaid:

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COUNTY:

County of Riverside Community Health Agency
Public Health Emergency Preparedness & Response Branch
3900 Sherman Drive, Suite H.
Riverside, CA 92503

C.C. County of Riverside Community Health Agency
ISS Procurement and Contracts Administration
4065 County Circle Drive
Riverside, CA 92503

DISTRICT:

Name:
Address:
City, State, zip code:

Or to such other address(es) as the parties may hereafter designate.

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ATTACHMENT B

Alvord Unified School District
Katherine A. Wright, Ed.D., Interim Superintendent
(951) 509-5000
www.alvord.k12.ca.us

Banning Unified School District
Dr. Ronald Franklin, Interim Superintendent
(951) 922-2706
www.banning.k12.ca.us

Beaumont Unified School District
Dr. Barry Kayrell, Superintendent
(951) 845-1631
www.beaumontusd.k12.ca.us

Coachella Valley Unified School District
Mr. Foch "Tut" Pensis, Superintendent
(760) 399-5137
www.coachella.k12.ca.us

Corona-Norco Unified School District
Kent L. Bechler, Superintendent
(951) 736-5000
www.cnusd.k12.ca.us

Desert Center Unified School District
Dr. Norman Guith, Superintendent/Principal
(760) 392-4227

Desert Sands Unified School District
Dr. Sharon McGehee, Superintendent
(760) 777-4200
www.dsusd.k12.ca.us

Hemet Unified School District
Dr. Phil Pendley, Superintendent
www.hemetusd.k12.ca.us

Jurupa Unified School District
Elliott Duchon, Superintendent
(951) 360-4100
www.jusd.k12.ca.us

Lake Elsinore Unified School District
Dr. Frank Passarella, Superintendent
(951) 253-7000
www.leusd.k12.ca.us

Menifee Union School District
Linda Callaway, Ed.D., Superintendent
(951) 672-1851
www.menifeeusd.k12.ca.us

Moreno Valley Unified School District
Rowena Lagrosa, Superintendent
(951) 571-7500
www.mvusd.k12.ca.us

Murrieta Valley Unified School District
Dr. Stan Scheer, Superintendent
(951) 696-1600 ext. 1002
www.murrieta.k12.ca.us

Nuview Union School District
Dr. Jay Hoffman, Superintendent
(951) 928-0066
www.nuview.k12.ca.us

Palm Springs Unified School District
Lorri S. McCune, Ed.D., Superintendent
(760) 416-6000
www.psusd.k12.ca.us

Palo Verde Unified School District
Alan Jensen, Ed.D., Superintendent
(760) 922-4164
www.pvusd-bly.k12.ca.us

Perris Elementary School District
Edward Agundez, Superintendent
(951) 657-3118
www.perris.k12.ca.us

Perris Union High School District
Jonathan L. Greenberg, Ed.D., Superintendent
(951) 943-6369, ext. 126 or 125
www.puhisd.org

Riverside Unified School District
Dr. Susan J. Rainey, Superintendent
(951) 788-7134
www.rusd.k12.ca.us

Romoland School District
Bobbie Plough, Superintendent
(951) 956-9244
www.romoland.k12.ca.us

San Jacinto Unified School District
Dr. Shari L. Fox, Superintendent
(951) 929-7700
www.sanjacinto.k12.ca.us

Temecula Valley Unified School District
Carol Leighty, Ed.D., Superintendent
(951) 676-2661
www.tvusd.k12.ca.us

Val Verde Unified School District
Dr. Fred Workman, Superintendent
(951) 940-6100
www.valverde.edu